



TULSA PRESERVATION COMMISSION

REGULAR MEETING MINUTES

Thursday, November 26, 2019, 4:30 P.M.
City Hall @ One Technology Center, 175 East 2nd Street
10th Floor - North Conference Room

A. Opening Matters

1. Call to Order and Verification of Quorum

Commissioner Schoell called the Regular Meeting to order at 4:32 P.M.

Members Present

David W. Schoell, P.E., Chair
Joy Jones, Secretary*
Susan J. McKee, MFA
Katelyn C. Parker, RA
Ted A. Reeds, II, AIA
Robert L. Shears, ASLA
Mary Lee Townsend, Ph.D.
James E. Turner, AIA

Members Absent

Peter Grant, CGR, CAPS, Vice-Chair
Holly Becker
Chris J. Bumgarner

Staff Present

Audrey Blank, Felicity Good, Jani Wertin

Others Present

William Sartor, Jenna Bromley

*Late

2. Approval of Minutes – Regular Meeting, November 14, 2019

Commissioner Parker made a motion to approve the Minutes. The motion was seconded by Commissioner McKee and was approved unanimously.

Vote: Minutes – Regular Meeting, November 14, 2019

In Favor

Schoell
McKee
Parker
Reeds
Shears
Townsend
Turner

Opposed

Abstaining

Not Present

Grant
Jones
Becker
Bumgarner

3. Disclosure of Conflicts of Interest
No Conflicts of Interest were disclosed.

B. Actionable Items

1. **HP-0135-2019 / 1612 S. Troost Ave.** (Swan Lake)
Historic Preservation Permit Review Dates: October 15, 2019, November 19, 2019
Applicant: Around Oklahoma Investments
Proposal:
 1. Replacement of two windows on second story of north façade

Staff presented its report, noting revisions to the proposal since its first review by the Tulsa Preservation Commission on November 14. According to the staff, the current proposal was revised to replace two windows on the second story of the north facade with two new windows, rather than a single window. The Historic Preservation Permit Subcommittee forwarded the application to the Tulsa Preservation Commission with a recommendation of approval. Commissioner Parker inquired about the size of the windows, and the applicant’s representative, Jenna Bromley, indicated that the windows would be three feet (3’-0”) in width and five feet (5’-0”) in height.

As there was no further discussion, Commissioner Turner made a motion to approve the application. The motion was seconded by Commissioner McKee and approved by majority. Guidelines cited: A.1.1, A.1.2, A.1.3, A.1.4, A.4.1, A.4.2, A.4.5, A.4.6, A.4.7

Vote: 1612 S. Troost Ave. (Swan Lake)

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Schoell		Jones	Grant
2. McKee			Becker
3. Parker			Bumgarner
4. Reeds			
5. Shears			
6. Townsend			
7. Turner			

2. **HP-0146-2019 / 1602 S. Owasso Ave.** (North Maple Ridge)
Applicant: Wood Window Rescue
Proposal:
 1. Replacement of windows

Staff presented its report, noting the replacement of the windows was prompted by significant deterioration of the existing windows. Upon inquiries from Commissioner Schoell, the applicant’s representative, William Sartor, replied that nearly all of the jambs and sills would remain and indicated that most Work would be conducted on the sashes. Upon an inquiry from Commissioner Reeds, Mr. Sartor stated that the windows would be made from Accoya wood. Commissioner Parker asked whether the new windows would exactly match the existing windows, and Mr. Sartor so confirmed.

As there was no further discussion, Commissioner Parker made a motion to approve the application. The motion was seconded by Commissioner Reeds and approved unanimously. Guidelines cited: A.1.1, A.1.2, A.1.3, A.1.4, A.4.1, A.4.2, A.4.5, A.4.6, E.1.1, E.1.2, E.1.3, E.1.4

Vote: 1602 S. Owasso Ave. **(North Maple Ridge)**

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Schoell			Grant
2. Jones			Becker
3. McKee			Bumgarner
4. Parker			
5. Reeds			
6. Shears			
7. Townsend			
8. Turner			

C. Reports

1. Chair Report

Commissioner Schoell reminded the Tulsa Preservation Commission about the annual Holiday Party, which would be held at Commissioner McKee's residence directly after the Regular Meeting on Thursday, December 12. Commissioner Schoell announced that it was time to choose a Nominating Committee for the election of officers. Commissioners Turner and McKee volunteered to serve on the committee.

2. Staff Report

Staff reported on the Work completed without an Historic Preservation Permit at 1103 North Cheyenne Avenue. The Working in Neighborhoods Department has indicated a readiness to issue a Notice of Violation.

Legal Staff clarified the guidelines for selection of a Nominating Committee, which should consist of the Chair, Vice Chair, and one other member of the Tulsa Preservation Commission. The commission chose Commissioner Turner to be the third member of the Nominating Committee.

D. New Business

None

E. Announcements and Future Agenda Items

None

F. Public Comment

None

G. Adjournment

Commissioner Schoell adjourned the Regular Meeting at 4:51 P.M.