



TULSA PRESERVATION COMMISSION

REGULAR MEETING MINUTES

Tuesday, January 23, 2018, 4:30 P.M.

City Hall @ One Technology Center, 175 East 2nd Street
10th Floor - North Conference Room

A. Opening Matters

1. Call to Order and Verification of Quorum

Chairman Reeds called the Regular Meeting to order at 4:30 P.M.

Members Present

Ted Reeds, Chair
David Schoell, Vice-Chair
Peter Grant, Secretary
Chris Bumgarner*
Mike Craddock
David Pounds
Robert Shears
Jim Turner

Members Absent

Susan McKee
Mary Lee Townsend

*Late

Staff Present

Jed Porter, Addison Spradlin, Bob Edmiston

Others Present

Paul Atkins, Carl J. Szafranski, ASLA, Ann Farrow, Shaun Schaefer

2. Approval of Minutes from January 11, 2018

Commissioner Schoell made a motion to approve the Minutes. The motion was seconded by Commissioner Reeds and approved unanimously.

Vote: Meeting Minutes, January 11, 2018

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Reeds			Bumgarner
2. Schoell			McKee
3. Grant			Townsend
4. Craddock			
5. Pounds			
6. Shears			
7. Turner			

3. Disclosure of Conflicts of Interest
No Conflicts of Interest were disclosed.

B. Actionable Items

1. **HP-18-007 / 2330 E. 17th St.** (Yorktown)

Applicant: Philip E. Marshall

Request:

1. Substitution of Simulated-Divided-Light Vinyl Windows with 7/8" muntins
Application to amend previous approval of an application by Tulsa Preservation Commission on December 14, 2017

Prior to the Regular Meeting, the applicant requested postponement of the review of the application. As the period for review has been extended, the application will be reviewed during the Regular Meeting on February 8.

2. **HP-18-006 / 1121 E. 19th St.** (North Maple Ridge)

Applicants: Ann and Mark Farrow

Request:

1. Installation of window on west facade

Staff presented its report, noting that the objective was the increase of natural illumination in the Master Bedroom. Commissioner Reeds inquired whether the color of the frame would match the color of other frames and was informed that the color would match as closely as possible. Commissioner Turner commented that the window would operate as a transom. Commissioner Schoell inquired whether other transoms existed and was informed that identical windows were present elsewhere in the residence. Commissioner Turner inquired whether all windows had fixed panes and was informed that only a few windows had fixed panes.

As there was no further discussion, Commissioner Schoell made a motion to approve the application. The motion was seconded by Commissioner Turner and approved unanimously.

Vote: HP-18-006 / 1121 E. 19th St. (North Maple Ridge)

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Reeds			McKee
2. Schoell			Townsend
3. Grant			
4. Bumgarner			
5. Craddock			
6. Pounds			
7. Shears			
8. Turner			

3. HP-18-008 / 1612 S. Trenton Ave. (Swan Lake)

Applicant: Carl J. Szafranski, ASLA

Request:

1. Withdrawal of proposal for construction of retaining wall
Application to amend previous approval of an application by Tulsa Preservation Commission on January 24, 2017

Staff presented its report, noting that the owner was concerned that preparation of the site for the construction of the retaining wall would injure the roots of the sycamore trees. The applicant commented that the retaining wall would not be required for drainage and added that the wall had been requested by the Tulsa Preservation Commission during review of the proposal for construction of the Residence.

As there was no further discussion, Commissioner Turner made a motion to approve the application. The motion was seconded by Commissioner Shears and approved unanimously.

Vote: HP-18-008 / 1612 S. Trenton Ave. (Swan Lake)

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Reeds			McKee
2. Schoell			Townsend
3. Grant			
4. Bumgarner			
5. Craddock			
6. Pounds			
7. Shears			
8. Turner			

4. **HP-17-115 / 1913 E. 17th Pl. (Yorktown)**

Applicant: Kevin J. Levesque

Request:

1. Replacement of 8x8 cedar columns on front porch

Staff presented its report, and Commissioner Craddock presented the report on behalf of the Historic Preservation Permit Subcommittee, noting that the proposal for the round columns had been forwarded with a recommendation for approval.

As there was no discussion, Commissioner Craddock made a motion to approve the application. The motion was seconded by Commissioner Reeds and approved unanimously.

Vote: HP-17-115 / 1913 E. 17th Pl. (Yorktown)

In Favor

1. Reeds
2. Schoell
3. Grant
4. Bumgarner
5. Craddock
6. Pounds
7. Shears
8. Turner

Opposed

Abstaining

Not Present

McKee
Townsend

C. Reports

1. Chair Report

Chairman Reeds announced appointments for committees for 2018. Presently the Tulsa Preservation Commission has three committees—Historic Preservation, Outreach, and Rules and Regulations; the Historic Preservation Committee serves as the Historic Preservation Permit Subcommittee.

Historic Preservation

Commissioner Schoell*

Commissioner McKee

Commissioner Townsend

Commissioner Craddock**

Commissioner Shears**

Commissioner Turner**

Outreach

Commissioner Turner*
Commissioner Bumgarner
Commissioner McKee
Commissioner Pounds
Commissioner Schoell**

Rules and Regulations

Commissioner Townsend*
Commissioner Craddock
Commissioner Shears
Commissioner Grant**

*Chair

**Alternate Member

2. Staff Report

Staff reported on activity at the property located at 1540 East 16th Street. Upon receipt of a Letter of Notification, the owner's representative informed the staff that, as the property was assumed to be located at the rear of the residence located at 1602 South Trenton Avenue and, therefore, projects were assumed to be exempt from the requirement for an Historic Preservation Permit, the contractor had been directed to proceed. Mr. Atkins, Neighborhood Representative for the Swan Lake Neighborhood Association, commented that within the neighborhood were several lots with residences located at the front and the rear of the lot. Mr. Edmiston proposed that the staff confirm whether the property should be treated as a residence or an accessory and inform the Chairman and the owner's representative whether an application should be submitted.

D. New Business

None

E. Announcements and Future Agenda Items

None

F. Adjournment

Chairman Reeds adjourned the Regular Meeting at 5:11 P.M.