TULSA PRESERVATION COMMISSION

REGULAR MEETING MINUTES
Tuesday, February 28, 2017, 4:30 P.M.
City Hall @ One Technology Center, 175 East 2nd Street
10th Floor - North Conference Room

A. Opening Matters
   1. Call to Order and Verification of Quorum

   Chairman Craddock called the Regular Meeting to order at 4:32 P.M.

   **Members Present**
   Mike Craddock, Chairman
   David Schoell, Secretary
   Susan McKee
   Mary Lee Townsend
   Jim Turner
   Peter Grant
   David Pounds

   **Members Absent**
   Ted Reeds, Vice-Chairman
   Michael Birkes
   Robert Shears
   John Snyder

   **Staff Present**
   Jed Porter, Bob Edmiston, Kristin Pack

   **Others Present**
   Abraham Montes

   2. Approval of Minutes from February 9, 2017
   Commissioner Townsend made a motion to approve the Minutes. The motion was seconded by Commissioner Pounds and approved by majority.
Vote: Meeting Minutes, February 9, 2017

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3. Disclosure of Conflicts of Interest
No Conflicts of Interest were disclosed.

B. Actionable Items

Chairman Craddock stated that the applicants for Actionable Items 1 and 2 have requested an extension of the review of their applications, and the applications will be reviewed during a future Regular Meeting.

1. HP-17-007 / 1017 N. Denver Ave. (Brady Heights)
   Applicant: Giles Gregory
   Historic Preservation Permit Subcommittee Review Date: February 2
   Request:
   1. Replace damaged material in kind or with HardieTrim Boards and HardiePanel Vertical Siding – Stucco
   Work started without a Historic Preservation Permit

2. HP-17-009 / 1811 S. Yorktown Ave. (Yorktown)
   Applicant: Lauren Bogie
   Historic Preservation Permit Subcommittee Review Date: None
   Request:
   1. Replace wood door on west façade with fiberglass door

3. HP-17-011 / 919 N. Denver Ave. (Brady Heights)
   Applicant: Abraham Montes
   Historic Preservation Permit Subcommittee Review Date: None
   Request:
   1. Replace non-historic aluminum windows with aluminum-clad wood windows

Staff presented the application, and the applicant, Abraham Montes, was present. Mr. Montes stated that he chose aluminum-clad windows for their durability, ease of maintenance, and energy efficiency. Commissioner Turner
inquired about the width of the muntin, as the specifications provided various dimensions, and Mr. Montes responded that a width of 7/8 inch and profile of 5/8 inch had been selected. Commissioner Turner asked the applicant if the windows would have full or half screens, and Mr. Montes replied that he had not decided yet. Commissioner Schoell requested confirmation that the muntins will be shorter than two inches and asked about the age of the existing non-original windows. Mr. Montes confirmed that the muntins will be less than two inches and added that he believed the windows to be between ten and fifteen years old. Commissioner Grant inquired whether the sash or entire unit would be replaced and whether any features would be removed. Mr. Montes replied that the project is a full window replacement, but no character-defining features will be removed for the installation.


**Vote:** 919 N. Denver Ave. *(Brady Heights)*

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C. Reports

1. Chair Report
   a. Annual Retreat – Staff stated they can send a list of proposed dates for the Annual Retreat, and Commissioner Turner offered the conference room of Cyntergy for the retreat.

2. Staff Report
   a. Staff Approvals – Staff presented approvals since the last Regular Meeting.

D. New Business

None

E. Announcements and Future Agenda Items

None

F. Adjournment

Chairman Craddock adjourned the Regular Meeting at 4:48 P.M.