



# TULSA PRESERVATION COMMISSION

## REGULAR MEETING MINUTES

**Tuesday, February 28, 2017, 4:30 P.M.**

City Hall @ One Technology Center, 175 East 2<sup>nd</sup> Street  
10th Floor - North Conference Room

### A. Opening Matters

#### 1. Call to Order and Verification of Quorum

Chairman Craddock called the Regular Meeting to order at 4:32 P.M.

#### **Members Present**

Mike Craddock, Chairman  
David Schoell, Secretary  
Susan McKee  
Mary Lee Townsend  
Jim Turner  
Peter Grant  
David Pounds

#### **Members Absent**

Ted Reeds, Vice-Chairman  
Michael Birkes  
Robert Shears  
John Snyder

#### **Staff Present**

Jed Porter, Bob Edmiston, Kristin Pack

#### **Others Present**

Abraham Montes

#### 2. Approval of Minutes from February 9, 2017

Commissioner Townsend made a motion to approve the Minutes. The motion was seconded by Commissioner Pounds and approved by majority.

**Vote: Meeting Minutes, February 9, 2017**

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Craddock		McKee	Birkes
2. Schoell			Shears
3. Turner			Reeds
4. Townsend			Snyder
5. Grant			
6. Pounds			

3. Disclosure of Conflicts of Interest  
No Conflicts of Interest were disclosed.

**B. Actionable Items**

Chairman Craddock stated that the applicants for Actionable Items 1 and 2 have requested an extension of the review of their applications, and the applications will be reviewed during a future Regular Meeting.

1. **HP-17-007 / 1017 N. Denver Ave.** (Brady Heights)  
Applicant: Giles Gregory  
*Historic Preservation Permit Subcommittee Review Date: February 2*  
Request:
  1. Replace damaged material in kind or with HardieTrim Boards and HardiePanel Vertical Siding – Stucco  
*Work started without a Historic Preservation Permit*
2. **HP-17-009 / 1811 S. Yorktown Ave.** (Yorktown)  
Applicant: Lauren Bogie  
*Historic Preservation Permit Subcommittee Review Date: None*  
Request:
  1. Replace wood door on west façade with fiberglass door
3. **HP-17-011 / 919 N. Denver Ave.** (Brady Heights)  
Applicant: Abraham Montes  
*Historic Preservation Permit Subcommittee Review Date: None*  
Request:
  1. Replace non-historic aluminum windows with aluminum-clad wood windows

Staff presented the application, and the applicant, Abraham Montes, was present. Mr. Montes stated that he chose aluminum-clad windows for their durability, ease of maintenance, and energy efficiency. Commissioner Turner

inquired about the width of the muntin, as the specifications provided various dimensions, and Mr. Montes responded that a width of 7/8 inch and profile of 5/8 inch had been selected. Commissioner Turner asked the applicant if the windows would have full or half screens, and Mr. Montes replied that he had not decided yet. Commissioner Schoell requested confirmation that the muntins will be shorter than two inches and asked about the age of the existing non-original windows. Mr. Montes confirmed that the muntins will be less than two inches and added that he believed the windows to be between ten and fifteen years old. Commissioner Grant inquired whether the sash or entire unit would be replaced and whether any features would be removed. Mr. Montes replied that the project is a full window replacement, but no character-defining features will be removed for the installation.

Commissioner Townsend made a motion to approve the application, and Commissioner Grant seconded the motion. The motion was approved unanimously. Guidelines cited: A.1.1, A.1.2, A.1.3, A.1.4, A.4.1, A.4.3, A.4.4, A.4.5, A.4.6, A.4.8.

**Vote:** 919 N. Denver Ave. (**Brady Heights**)

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Craddock			Reeds
2. Schoell			Shears
3. Grant			Snyder
4. McKee			Birkes
5. Pounds			
6. Townsend			
7. Turner			

C. Reports

1. Chair Report
  - a. Annual Retreat – Staff stated they can send a list of proposed dates for the Annual Retreat, and Commissioner Turner offered the conference room of Cyntergy for the retreat.
2. Staff Report
  - a. Staff Approvals – Staff presented approvals since the last Regular Meeting.

D. New Business

None

E. Announcements and Future Agenda Items

None

F. Adjournment

Chairman Craddock adjourned the Regular Meeting at 4:48 P.M.