



# TULSA PRESERVATION COMMISSION

## REGULAR MEETING MINUTES

**Tuesday, July 26, 2016, 4:30 PM**

City Hall @ One Technology Center, 175 East 2<sup>nd</sup> Street  
10th Floor - South Conference Room

### A. Opening Matters

#### 1. Call to Order and Verification of Quorum

Chairman Shears called the Regular Meeting to order at 4:33 P.M.

#### **Members Present**

Robert Shears, Chairman  
Mike Craddock, Vice Chairman  
David Schoell, Secretary  
John Snyder  
Peter Grant  
Jim Turner\*

#### **Members Absent**

David Pounds  
Susan McKee  
Ted Reeds  
Michael Birkes

\*Late

#### **Staff Present**

Kristin Pack, Bob Edmiston

#### **Others Present**

None.

#### 2. Disclosure of Conflicts of Interest

None.

### B. Actionable Items

#### 1. **Discussion and Review of the Rules and Regulations**

Staff presented changes to the Rules and Regulations. Commissioner Turner asked staff if the Preservation Commission wrote Article II. Staff replied the language was taken from the Zoning Code Section 20.020-A.

Commissioner Craddock made a motion to approve the revisions to the Rules and Regulations. The motion was seconded by Commissioner Schoell. The motion was approved unanimously.

**Vote: Revisions to the Rules and Regulations**

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Shears			Pounds
2. Craddock			Reeds
3. Schoell			McKee
4. Turner			Birkes
5. Neal			
6. Snyder			
7. Grant			

**2. Discussion and Review of the Unified Design Guidelines**

Staff presented changes to the Unified Design Guidelines. Commissioner Turner asked staff with the term “street yard”, as defined by the new Zoning Code, will it affect how the Preservation Commission reviews fences, specifically privacy fences. Staff stated they will review the Zoning Code and present a report at the next Tulsa Preservation Commission regular meeting. Commissioner Turner stated his concern was having a privacy fence in the front yard. Commissioner Neal noted it may have been an error in the diagram in the Zoning Code. Commissioner Grant agreed with Commissioner Neal.

Commissioner Craddock made a motion to continue the revisions to the Unified Design Guidelines to the next Regular Meeting. The motion was seconded by Commissioner Turner. The motion was approved unanimously.

**Vote: Revisions to the Unified Design Guidelines**

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Shears			Pounds
2. Craddock			Reeds
3. Schoell			McKee
4. Turner			Birkes
5. Neal			
6. Snyder			
7. Grant			

C. Reports

1. Chair Report - None
2. Staff Report – Staff presented the staff approvals from the last regular meeting.

D. New Business

Staff stated the property owners for house at 1715 S. Peoria Ave., subject to a demolition request, have a party who is willing to relocate the building to another property; however if the owners cannot move forward with their project, the property owners will keep the house as a rental property. Staff has received a letter from the owner's representative verifying this information. It came too late to include on the regular agenda.

E. Announcements and Future Agenda Items

No Announcements or Future Agenda Items were presented.

F. Adjournment

Chairman Shears adjourned the Regular Meeting at 5:03 P.M.