



TULSA PRESERVATION COMMISSION

REGULAR MEETING MINUTES

Thursday, October 08, 2015

City Hall @ One Technology Center, 175 East 2nd Street
10th Floor North Conference Room

A. Opening Matters

1. Call to Order and Verification of Quorum

Chairman Pounds called the Regular Meeting to order at 11:03 am.

Members Present

David Pounds, Chair
Robert Shears, Vice-Chair
John Snyder*
Charles Sottong
Jim Turner
Mike Craddock
*Late

Members Absent

EX-OF Ted Reeds
EX-OF Pam Deatherage
David Schoell, Secretary
Susan McKee
Tom Neal

Staff Present

Travis Hulse, Kristin Pack, Roy Malcolm Porter, Jr., Jennifer Gates, Janine VanValkenburgh

Others Present

Chad Osgood, Stacey Bayles

2. Approval of Minutes from September 22, 2015.

Commissioner Craddock made a motion to approve the minutes. Commissioner Sottong seconded the motion. The motion was approved by majority.

Vote: Meeting Minutes September 22, 2015.

In Favor

1. Pounds
2. Shears
3. Craddock
4. Sottong

Opposed

Abstaining

Turner

Not Present

Schoell
McKee
Neal
Snyder

4. Disclosure of Conflicts of Interest
None

B. Actionable Items

1. **COA-15-48 / 1711 S. St. Louis Ave.** (Swan Lake)

Applicant: Tom Oakley

COA Subcommittee Review Date: October 1, 2015

Request:

1. Install ramp for accessibility to front porch according to drawing submitted

Staff presented the application to the Commission, and the applicant was absent. Commissioner Craddock presented the COA Subcommittee report.

Commissioner Turner asked if the applicant plans to set the posts on the sidewalk or on either side of the sidewalk. Staff stated during the site visit, the applicant indicated his intention was to make the ramp a temporary structure and would place the posts beside the walkway. Commissioner Turner asked if the ramp could exit into the driveway. Commissioner Craddock stated the COA Subcommittee discussed the ramp turning with a landing and ending in the driveway and agreed there was not enough area. Staff stated during the site visit, the applicant was concerned about getting his wife to and from the car, and he did not want to turn a wheelchair. Commissioner Turner expressed a desire to develop a relationship with the American Institute of Architects [AIA] for Interns to provide assistance with the documentation of projects. Commissioner Pounds asked if the applicant will need a permit. Commissioner Turner believed the applicant would not need a permit for residential property, but he would if it was a commercial property.

The Commission discussed ADA requirements. Citizen, Chad Osgood, asked the Commission what was the distance between the sidewalk and the walkway. Commissioner Turner answered 15 feet. The Commission discussed having a landing or not having a landing. Commissioner Craddock stated the ramp is not ideal, but the ramp is temporary to accommodate someone who needs it.

Commissioner Pounds referred to Guideline B.5.3 and stated it encouraged installation of the ramp on the side of a porch.

Commissioner Craddock made a motion to approve the application. Commissioner Snyder seconded the motion. The motion was approved by majority. Guideline cited: B.1.1, B.1.2, B.1.3, B.5.3.

Vote: 1711 S. St. Louis Ave. **(Swan Lake)**

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Pounds	Turner		Schoell
2. Shears			McKee
3. Craddock			Neal
4. Sottong			
5. Snyder			

2. 1414 S. Galveston Ave. – McBirney Mansion Easement

Applicant: Chad Osgood for Wendy and Gentner Drummond

COA Subcommittee Review Dates: August 6, 2015 & October 1, 2015

Request:

1. Install 35 ft. aluminum flag pole with bronze color in front yard according to site plan submitted

Staff presented the application to the Commission, and the applicant's representative, Chad Osgood, was present. Commissioner Craddock presented the COA Subcommittee report. Mr. Osgood stated several locations were discussed based on the sight line of the flag from different streets. Mr. Osgood stated on the corner of South Riverside Drive, the large trees block the view of the flag pole, and he chose a bronze color to match the house and the size to allow breeze.

Commissioner Turner asked Mr. Osgood if there will be a walkway. Mr. Osgood replied the intention was to landscape to the pole, use landscaping to hide the light fixtures, and hide the ropes inside the pole. Commissioner Pounds asked if the flag pole is considered a structure, according to Clause IV. Staff stated the request is consistent with the requirements of the easement.

Commissioner Craddock made a motion to approve the application. Commissioner Turner seconded the motion. The motion was approved unanimously. Reference cited: *Deed of Scenic, Open Space, and Architectural Façade Easement*, Clause I, IV

Vote: 1414 S. Galveston Ave. – McBirney Mansion Easement

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Pounds			Schoell
2. Shears			McKee
3. Craddock			Neal
4. Sottong			
5. Snyder			
6. Turner			

C. Reports

- A. Chair Report
None

Outreach Committee

Commissioner Turner stated the first Historic Preservation Zoning presentation was to the Yorktown Historic District. Commissioner Craddock asked to be notified when the next presentation is scheduled. Staff stated the next scheduled HP Zoning presentation will be the presentation to the Brady Heights Neighborhood Association on October 17, 2015. The education series is still in progress, and Preservation Staff are deciding dates based on speakers' availability. Staff stated the Realtor Education Curriculum needs to be updated and submitted. Staff will reach out to various organizations for the presentations. Staff have not heard from the Swan Lake and North Maple Ridge Historic District.

B. Staff Report

Staff stated there have been no staff approvals since the last regular meeting, and by the next regular meeting, they will be able to announce Commission appointments or reappointments. Since staff will be out of town the first week of November, the COA Subcommittee Meeting on November 5, 2015 is cancelled, and applicants will have an option to schedule a special meeting, if needed.

Staff stated they and Commissioner Craddock attended the Tulsa Metropolitan Area Planning Commission [TMAPC] meeting on October 7, 2015. TMAPC recommended the Zoning Code draft for adoption to City Council with two recommendations that affect TPC. In Chapter 20, the requirements for a public hearing were moved to the beginning of the chapter, but the TPC Rules and Regulations already require a public hearing. Secondly, TMAPC recommended removing the Commission's ability to initiate an HP Overlay.

Commissioner Turner asked staff if TMAPC gave any reasons. Staff stated they were not present for the discussion, however part of the reason was based on the fact that TPC does not presently have the power to initiate this

designation. Staff stated City Council, the Planning Commission, and every single property owner in the proposed district has the authority to do so. Commissioner Turner asked staff if designation is no longer by majority. Staff stated every property owner must concur. Commissioner Turner stated it will be difficult to see another HP Overlay District. Staff stated a property owner can request the Planning Commission or City Council to initiate the process.

Staff stated the first reading of the Zoning Code Update draft by City Council is October 29, 2015, and TPC can send a representative to attend.

D. New Business

None.

E. Announcement and Further Agenda Items

Commissioner Turner stated the Cytergy Open House is tonight at 5:30 pm, and the Commission and staff are invited. Staff reminded the Commission, if quorum is met, not to discuss TPC items.

F. Adjournment

Chairman Pounds adjourned the Regular Meeting at 11:44 am.