TULSA PRESERVATION COMMISSION
REGULAR MEETING MINUTES

Thursday, June 4, 2026, 4:00 p.m.
City Hall at One Technology Center, 175 East 2nd Street
Tulsa City Council Chamber

A. Opening Matters

1. Call to Order and Verification of Quorum
   Commissioner Grant called the regular meeting to order at 4:00 p.m.

   Members Present
   Peter Grant, GMR, CGR, CAPS, Chair
   Royce Ellington, Vice-Chair
   Geoff Evans, PLA, Secretary
   Shane Hood*
   Kayla Lee, NCARB
   Katelyn Parker, RA
   Mary Lee Townsend, Ph.D.

   Members Absent
   Susan McKee, MFA
   Mark Sanders
   James E. Turner, AIA

   Staff Present
   Audrey Blank, Jaron Chase, Felicity Good, Gunner Harris, Caleb Rocha

   Others Present
   Josh Jones, Jenny LaPoint, Mitch LaPoint

   *Late arrival

2. Review and Approval of Minutes – Regular Meeting, April 9, 2026.
   Motion made by Commissioner Ellington to approve the minutes as presented. The motion was seconded by Commissioner Lee. The motion passed unanimously.

   Vote: Minutes – Regular Meeting, April 9, 2026

   In Favor: Ellington, Evans, Grant, Lee, Parker, Townsend
   Opposed: None
   Abstaining: None
   Not Present: Hood, McKee, Sanders Turner

3. Review and Approval of Minutes – Regular Meeting, April 16, 2026.

Motion made by Commissioner Townsend to approve the minutes as presented. The motion was seconded by Commissioner Parker. The motion passed by majority.

Vote: Minutes – Regular Meeting, April 16, 2026

In Favor: Evans, Grant, Lee, Parker, Townsend
Opposed: None
Abstaining: Ellington
Not Present: Hood, McKee, Sanders Turner

4. Review and Approval of Minutes – Regular Meeting, May 7, 2026.
Motion made by Commissioner Townsend to approve the minutes as presented. The motion was seconded by Commissioner Ellington. The motion passed by majority.

Vote: Minutes – Regular Meeting, May 7, 2026

In Favor: Ellington, Evans, Hood, Lee, Parker, Townsend
Opposed: None
Abstaining: Grant
Not Present: McKee, Sanders Turner

5. Disclosure of Conflicts of Interest – None.

B. Actionable Items

1. **HP-0790-2026 / 1708 S. Norfolk Ave.** (North Maple Ridge)
Applicant: Josh Jones
Proposal:
1. Construction of wall in street yard

The staff presented the proposal. Commissioner Ellington noted that the commission's primary concern was the height of the wall as it was originally constructed. He indicated that the revised height presented by the applicant aligns with their expectations. Josh Jones pointed out that the concrete blocks used are not the standard eight inches wide, but instead six inches wide with less footprint. He elaborated on the two-inch cap and the taller end columns. Commissioner Grant asked about the texture of the stucco. Jones replied that the wall would have a smooth stucco finish to best match original elements of his home, and the finish of the chimney. John Spillyards expressed that he believed the revised design was historically appropriate. He suggested that the neighborhood's initial concerns arose from a misunderstanding about the wall being left unfinished in its current condition.

Vote: 1708 S. Norfolk Ave.
Commissioner Evans made a motion to approve the application as presented. The motion was seconded by Commissioner Lee. The motion passed unanimously.

Cited Guideline(s): G.1.4 and G.1.5

In Favor: Ellington, Evans, Grant, Hood, Lee, Parker, Townsend
Opposed: None
Abstaining: None
Not Present: McKee, Sanders Turner

2. **HP-0792-2026 / 1705 S. Madison** (North Maple Ridge)

Applicant: Mitch LaPoint
Proposal:
1. Construction of masonry landscape edging in street yard

The staff presented the proposal. It was noted by staff that it would have been challenging to closely match the brick on the front facade. Commissioner Ellington remarked that during the subcommittee meeting, they believed that the proposed stone would age and darken over time, allowing it to blend more naturally than a brick alternative. Mitch LaPoint conveyed his gratitude for the subcommittee's guidance. He mentioned their enthusiasm for enhancing the front of their home.

Vote: 1705 S. Madison Ave.
Commissioner Parker made a motion to approve the masonry landscape as constructed. The motion was seconded by Commissioner Lee and passed unanimously.

Cited Guideline(s): G.1.3

In Favor: Ellington, Evans, Grant, Hood, Lee, Parker, Townsend
Opposed: None
Abstaining: None
Not Present: McKee, Sanders Turner

3. Revised Application – Funds for Certified Local Government Program, Fiscal Year 2026-2027

The staff provided an update regarding the Certified Local Government (CLG) grant application for the forthcoming fiscal year. They reported that the commission had received an additional allocation of $16,358, which raised the total grant amount to $35,108. The staff indicated that this additional funding would enable them to complete the Harvard Hills District survey. They mentioned that the extra funds would also be used to print additional copies of the updated design guidelines and to acquire certificates and certificate holders for the spring preservation awards. Commissioner Grant inquired about the reason for the availability of these extra funds. The staff clarified that smaller communities often do not have the staffing capacity to fully utilize and spend the entire grant amounts, resulting in the reallocation of funds to larger cities such as Tulsa, Enid, and Oklahoma City. Commissioner Grant asked about funding for outreach materials, including a table and a banner for public events, referencing a prior discussion. The staff explained that the grant has stringent regulations, and items such as tables, chairs, or general "decorations" are generally not considered allowable expenses. However, they noted that a banner might be acceptable under marketing, although confirmation from the State Historic Preservation Office would be necessary.

Revised Application – Funds for Certified Local Government Program, Fiscal Year 2026-2027
Commissioner Grant made a motion to approve the application with the condition that a table banner be included pending SHPO approval. The motion was seconded by Commissioner Ellington. The motion passed unanimously.

Cited Guideline(s): NA

In Favor: Ellington, Evans, Grant, Hood, Lee, Parker, Townsend
Opposed: None

Abstaining: None
Not Present: McKee, Sanders Turner

C. Reports

1. Staff Report

Staff informed the commission of reports of activity at the following locations:
1612 S. Detroit Ave.

- Replacement of driveway

Staff informed the commission of newly issued staff permits.
815 N. Cheyenne Ave.

- Repair and replacement in-kind of wood siding and trim

712 N. Cheyenne Ave.

- Repair and replacement in-kind of novelty lap siding

2. Chair Report

None

D. New Business

None

E. Announcements and Future Agenda Items

Commissioner Hood shared his recent experience at Tulsa's Route 66 Capital Cruise. He remarked that the event was a commendable idea for outreach, but the location he attended had low foot traffic. He stated his intention to seek out more summer events to enhance public visibility for the commission.

F. Public Comment

None

G. Adjournment

Commissioner Grant adjourned the regular meeting at 4:27 p.m.