



REGULAR MEETING MINUTES

Thursday, October 2, 2025, 4:00 P.M.

City Hall at One Technology Center, 175 East 2nd Street
Tulsa City Council Chamber

A. Opening Matters

1. Call to Order and Verification of Quorum

Commissioner Hood called the regular meeting to order at 4:02 p.m.

Members Present

Shane Hood, Chair
Royce Ellington, Vice-Chair
Mark Sanders
Geoffery Evans, PLA, ASLA
Jackie Price Johannsen
Mary Lee Townsend, Ph.D.
James E. Turner, AIA

Members Absent

Peter Grant, Secretary
Katelyn Parker, RA
Susan McKee, MFA

Staff Present

Audrey Blank, Skylar Marlow-Fuson, Caleb Rocha, Rebecca Cantu

Others Present

Ashley Wozniak

2. Review and Approval of Minutes – Regular Meeting, September 18, 2025. Motion made by Commissioner Sanders to approve the minutes as presented. The motion was seconded by Commissioner Turner. The motion passed.

Vote: Minutes – Regular Meeting, September 18, 2025

	In Favor	Opposed	Abstaining	Not Present
1.	Hood		Ellington	Grant
2.	Sanders		Evans	Parker
3.	Townsend		Johannsen	McKee
4.	Turner			

Actionable Items

1. HP-0708-2025 / 1214 S. Newport Ave. (Tracy Park)

Applicant: Ashley Wozniak

Proposals:

1. Replacement of fascia with Hardie board
2. Removal of corbels

Ashley Wozniak expressed that the motivation behind their desire to remove the fascia and install Hardie board on the residence was because it was beginning to rot. She mentioned that the corbels consistently pose issues, allowing creatures to get inside them. She indicated her belief that the corbels were not original to the house, as they are not evenly distributed throughout the structure. She highlighted several homes in the vicinity that lack corbels altogether. Commissioner Sanders inquired about the current absence of corbels from the home. Ms. Wozniak responded that they required repairs, and she hoped to avoid reinstalling them. Commissioner Hood remarked that he is acquainted with homes in the area that either possess corbels or do not. Commissioner Ellington asked the staff if there were any historical photographs of the home. Staff replied that there were no images available from the time of the home's original construction. Commissioner Turner noted that the fascia trim currently in place does not have the appropriate thickness and depth. He inquired about the applicant's choice between using a trim board or Hardie siding. Commissioner Turner recommended a 1/8 inch Hardie trim board. He asked the applicant if she was aware of how animals were accessing the corbels. Ms. Wozniak stated she did not know but mentioned that they had been repaired several times. Commissioner Evans stated that upon examining the photograph of the corbel on the ground, he does not consider them to be original to the home, as they are constructed from plywood. Commissioner Turner remarked that it would be unusual for the porch to feature corbels while the roof lacks them. Commissioner Sanders suggested that it is possible that corbels were originally present but deteriorated, leading to their replacement with plywood corbels to resemble the originals. He expressed his skepticism regarding the likelihood of someone upgrading a home with corbels later unless they were part of the original design.

1214 S. Newport Ave. (Tracy Park)

Commissioner Turner made a motion to approve the replacement of fascia with a 1x8 smooth Hardie trim board and deny the removal of corbels. The motion was seconded by Commissioner Sanders. The motion passed unanimously.

Cited Guideline (s): A.5.4, A.1.1, A.1.2, A.1.4, and A.5.2.

	In Favor	Opposed	Abstaining	Not Present
1.	Hood			Grant
2.	Ellington			Parker
3.	Sanders			McKee
4.	Evans			
5.	Johannsen			
6.	Townsend			
7.	Turner			

2. **HP-0684-2025 / 1204 S. Newport Ave.** (Tracy Park)

Applicant: Greg Eiman

Proposals:

1. Removal of wood porch columns
2. Installation of new capped porch brick columns and stairs

Commissioner Hood remarked that it appeared the applicant possessed substantial evidence indicating that the porch columns were not original to the residence. He noted that the removal of the columns would impose significant stress on the porch roof. Commissioner Sanders expressed his frustration regarding the absence of the applicants, as they could not clarify whether they had consulted a structural engineer and, if so, what the engineer had advised. He conveyed his belief that the existing columns are not original; however, they were likely installed early on due to a sagging beam. Commissioner Evans inquired whether it fell within the commission's responsibilities to consider whether the homeowner had consulted a structural engineer. Commissioner Hood responded that it is not within their jurisdiction, but such consultations are relevant in determining the originality of the elements in question. Commissioner Ellington pointed out that improper support for the roof could lead to sagging over time. Commissioner Turner proposed that the approval be contingent upon the homeowner consulting with a structural engineer and installing a beam to adequately support the porch roof. The commission reached a consensus in favor of Commissioner Turner's proposal.

1204 S. Newport Ave. (Tracy Park)

Commissioner Turner made a motion to approve the application with the following conditions: that the homeowner consults with a structural engineer and installs a properly sized beam to span the porch. The motion was seconded by Commissioner Ellington. The motion passed unanimously.

Cited Guideline (s): A.6.2 and A.6.3

	In Favor	Opposed	Abstaining	Not Present
1.	Hood			Grant
2.	Ellington			Parker
3.	Sanders			McKee
4.	Evans			
5.	Johannsen			
6.	Townsend			
7.	Turner			

C. Reports

1. Staff Report

Staff informed the Commission of newly issued staff permits.

1214 S. Newport Ave., HP-0707-2025

- Repair and replacement in-kind of siding

1711 S. Norfolk Ave., HP-0709-2025

- Repair and replacement in-kind of siding

1144 S. Owasso Ave., HP-0710-2025

- Repair and replace in-kind of exterior walls, trims and floors

Rebecca Cantu announced her transition to Route 66 Commission Staff, indicating that she will no longer be part of Current Planning but will instead join the Community Planning Division.

2. Chair Report
None

D. **New Business**
None

E. **Announcements and Future Agenda Items**
None

F. **Public Comment**
None

G. **Adjournment**
Commissioner Hood adjourned the regular meeting at 4:44 p.m.