



TULSA PRESERVATION COMMISSION

REGULAR MEETING MINUTES

Thursday, January 2, 2025, 11:00 A.M.

City Hall at One Technology Center, 175 East 2nd Street
10th Floor, North Conference Room

A. Opening Matters

1. Call to Order and Verification of Quorum

Commissioner Hood called the regular meeting to order at 11:00 a.m.

Members Present

Shane Hood, Chair
Peter Grant, Secretary
Katelyn Parker, RA
Geoffery Evans, PLA, ASLA
Jackie Price Johannsen
Susan McKee, MFA
James E. Turner, AIA

Members Absent

Royce Ellington, Vice-Chair
Mark Sanders
Mary Lee Townsend, Ph.D.

Staff Present

Rebecca Cantu, Caleb Rocha, Caroline Guerra Wolf

Others Present

Chip Atkins, Brent Wilks

B. Actionable Items

1. **HP-0632-2024 /1519 E. 21st St. (Swan Lake)**

Applicant: Brent Wilks

Proposals:

1. Replacement of house numbers

Staff gave their presentation, and the applicant Brent Wilks was present. Mr. Wilks indicated that he had not purchased either of the presented choices; however, he expressed a preference for option two, which features a Tudor rose engraved on the top. Commissioner Hood asked about the dimensions of the sign and its intended location. Mr. Wilks specified a desire for the design to be (0',3") numbers positioned between four different colored squares on the fireplace. Commissioner Turner asked if the sign would incorporate any contrasting paint, and Mr. Wilks responded that it would be finished in aged brass, providing a dark contrast against the light brick.

1868 E. 17th St. (Yorktown)

Commissioner Evans made a motion to approve the application as presented. The motion was seconded by Commissioner Turner. The motion passed unanimously.

Cited Guideline (s):

	In Favor	Opposed	Abstaining	Not Present
1.	Hood			Ellington
2.	Grant			Townsend
3.	Parker			Sanders
4.	Evans			
5.	Johannsen			
6.	McKee			
7.	Turner			

2. Revised budget for Certified Local Government Program, Fiscal Year 2024-2025

Commissioner Turner asked about the availability of additional funding for the commission. The staff clarified that no extra funding had been allocated; however, some of the CLG funds are being redirected from the originally requested survey to an HP educational video.

Revised budget for Certified Local Government Program, Fiscal Year 2024-2025

Commissioner Turner made a motion to approve the budget as presented. The motion was seconded by Commissioner Johannsen. The motion passed unanimously.

Cited Guideline (s): NA

	In Favor	Opposed	Abstaining	Not Present
1.	Hood			Ellington
2.	Grant			Townsend
3.	Parker			Sanders
4.	Evans			
5.	Johannsen			
6.	McKee			
7.	Turner			

C. Discussion of potential agenda items for 2025 TPC retreat.

Staff provided an overview of the topics that will be discussed at the 2025 TPC retreat.

D. Reports

1. Staff Report

Staff reminded the commission that all TPC meetings will take place on the 2nd floor in the City Council Chambers, while the subcommittee meetings will continue to be held in Rm 10-203 at City Hall on 10th floor. They also noted that the next subcommittee meeting is scheduled for January 9th, and the TPC annual retreat will occur on January 17th.

2. Chair Report

None

E. New Business

None

F. Announcements and Future Agenda Items

None

G. Public Comment

Chip Atkins reported that the Swan Lake fountain has been installed but is not yet operational due to AEP lacking an address for the electrical meter. He mentioned an upcoming meeting with the Parks Department regarding the construction of a fence around the fountain. Additionally, he pointed out that the neighbors were not informed about the ribbon-cutting event by the Parks Department; instead, they learned of it through the contractors and builders.

H. Adjournment

Commissioner Hood adjourned the regular meeting at 11:18 a.m.