



# TULSA PRESERVATION COMMISSION

## REGULAR MEETING MINUTES

**Thursday, August 08, 2024, 11:00 A.M.**

City Hall at One Technology Center, 175 East 2nd Street  
10th Floor, North Conference Room

### A. Opening Matters

#### 1. Call to Order and Verification of Quorum

Commissioner Sanders called the regular meeting to order at 4:03 p.m.

#### **Members Present**

Royce Ellington  
Peter Grant, GMR, CAPS  
James E. Turner, AIA  
Susan McKee, MFA  
Mark D. G. Sanders, Chair  
Jackie Price Johannsen  
Mary Lee Townsend, Ph.D.

#### **Members Absent**

Geoffery Evans, PLA, ASLA  
Katelyn Parker, RA, Secretary  
Shane Hood, Vice-Chair

#### **Staff Present**

Rebecca Surber-Cantu, Skylar Marlow-Fuson, Caroline Guerra Wolf , Audrey Blank

#### **Others Present**

Richard Reeder

2. Review and Approval of Minutes – Regular Meeting, June 13, 2024. Motion made by Commissioner McKee to approve the minutes of the regular meeting on June 13, 2024. The motion was seconded by Commissioner Grant. The motion passed unanimously.

#### **Vote: Minutes – Regular Meeting, June 13, 2024**

Motion to approve minutes

#### **In Favor**

1. Sanders
2. Ellington
3. Grant
4. Johannsen
5. McKee
6. Townsend
7. Turner

#### **Opposed**

#### **Abstaining**

#### **Not Present**

1. Hood
2. Parker
3. Evans

3. Review and Approval of Minutes – Regular Meeting, June 27, 2024. Motion made by Commissioner Grant to approve the minutes of the regular meeting on June 27, 2024. The motion was seconded by Commissioner Turner. The motion passed unanimously.

**Vote: Minutes – Regular Meeting, June 27, 2024**

Motion to approve minutes

<b>In Favor</b>	<b>Opposed</b>	<b>Abstaining</b>	<b>Not Present</b>
1. Sanders			1. Hood
2. Ellington			2. Parker
3. Grant			3. Evans
4. Johannsen			
5. McKee			
6. Townsend			
7. Turner			

4. Review and Approval of Minutes – Regular Meeting, July 11, 2024. Motion made by Commissioner Townsend to approve the minutes of the regular meeting on July 11, 2024. The motion was seconded by Commissioner Grant. The motion passed with a majority.

**Vote: Minutes – Regular Meeting, July 11, 2024**

Motion to approve minutes

<b>In Favor</b>	<b>Opposed</b>	<b>Abstaining</b>	<b>Not Present</b>
1. Ellington		1. Sanders	1. Hood
2. Grant			2. Parker
3. Johannsen			3. Evans
4. McKee			
5. Townsend			
6. Turner			

**B. Actionable Items**

**1. HP-606-2024 /1616 S Victor Ave. (Yorktown)**

*Historic Preservation Permit Subcommittee Review Date: N/A*

Applicant: Susan McKee

Proposals:

1. Installation of whole home generator

Commissioner McKee recused herself and left the meeting room. Staff gave their presentation and the applicant's representative; Mr. Reeder was present. Commissioner Sanders asked staff if the Commission needed to choose between the two options presented. Staff responded yes, and that option #2 was the applicant's preference. The applicant stated that option #1 would be noisy next to the bedroom. He stated the contractor said that the generator had to be installed on the south side of the house because it was a long way to the meter, and they wouldn't want to run a gas line around the house. He stated the contractor would wire it through the attic. Mr. Reeder then said that option #1 would be by the bedroom and would be too noisy. Option #2 would be much less noisy, but still on the south side of the house. Commissioner Grant asked what the height of the condenser air conditioner unit was. Mr. Reeder answered that he did not know, but his guess was it was between 24- 36 inches. He said he believed the unit to be taller than the generator. Commissioner Grant and Commissioner Ellington stated that the placement of option #2, next to the AC unit is the better choice. Commissioner Turner

asked about the switch unit. Mr. Reeder stated that the contractor would be mounting the switch unit next to the electrical box on the NW side of the house. He would also run the conduit through the attic and drop it down the side. The switch box would be right next to the electrical box.

**1616 S Victor Ave** (Yorktown)

Commissioner Townsend made a motion to approve with the condition the second option by the AC unit be chosen.

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Sanders		1. McKee	1. Hood
2. Ellington			2. Parker
3. Grant			3. Evans
4. Johannsen			
5. Townsend			
6. Turner			

C. Reports

1. Staff Report

Staff informed the Commission of newly issued staff permits.

**2132 E 18<sup>th</sup> Street** (Yorktown) HP-0605-2024

- Repair and replacement in-kind of damaged wood window trim
- Repair and replacement in-kind of damaged fascia and soffit

**302 E 18<sup>th</sup> Street** (North Maple Ridge) HP-0607-2024

- Replacement in-kind of glass in windows
- Repair and replacement in-kind of rotted wood window trim.

2. Chair Report

None

On behalf of the Demolition Committee, Commissioner McKee stated there would be a meeting the next week. On behalf of the Enforcement Committee, Commissioner Grant stated they also had a meeting the following week. He also said that the committee was making a lot of progress, and they should have recommendations for the full commission in a few more meetings. On behalf of the Outreach Committee, Commissioner Ellington stated they had a meeting in two weeks. Commissioner Sanders expressed his happiness with the work all the ad hoc committees had been doing and he believed they would cross the finish line on some things with real improvements. Commissioner Sanders also stated he was particularly encouraged by the Enforcement Committee because of the potential changes regarding demolitions and accessory structures.

D. New Business

Commissioner Turner stated the Tulsa Foundation for Architecture still had tickets to the tunnel tour for the following weekend.

E. Announcements and Future Agenda Items

None

F. Public Comment

None

- G. Adjournment  
Commissioner Sanders adjourned the regular meeting at 11:18 a.m.