



# TULSA PRESERVATION COMMISSION

## REGULAR MEETING MINUTES

**Thursday, July 11, 2024, 11:00 a.m.**

City Hall at One Technology Center, 175 East 2nd Street  
10th Floor, North Conference Room

### A. Opening Matters

#### 1. Call to Order and Verification of Quorum

Commissioner Hood called the regular meeting to order at 11:01 a.m.

#### **Members Present**

Shane Hood, Vice-Chair  
Katelyn Parker, RA, Secretary  
Royce Ellington  
Peter Grant, GMR, CAPS  
Mary Lee Townsend, Ph.D.  
James E. Turner, AIA  
Jackie Price Johannsen  
Susan McKee, MFA

#### **Members Absent**

Mark D. G. Sanders, Chair  
Geoffery Evans, PLA, ASLA

#### **Staff Present**

Rebecca Surber-Cantu, Skylar Marlow-Fuson, Caroline Guerra Wolf

#### **Others Present**

Tom Neal, John Spillyards

#### 2. Disclosure of Conflicts of Interest

None

### B. Actionable Items

#### 1. **HP-0593-2024 / 217 E. 18th St.** (North Maple Ridge)

*Historic Preservation Permit Subcommittee Review Date: June 6, 2024*

Applicant: Tom Neal

Proposal:

1. Demolition of existing stoop and awning
2. Construction of porch

Staff presented their report. The applicant, Tom Neal, was present. Mr. Neal stated he took into consideration the subcommittee's comments and implemented them into the revised site plan. Commissioner Turner noted that the beam across the gable appeared thin and suggested adding more expression to it. Mr. Neal clarified that he would be filling the area with tear drop siding and so it wouldn't be open.

Commissioner Turner mentioned that a larger beam is typically used when a gable is added. Mr. Neal agreed to use a larger beam.

Commissioner Turner made a motion to approve the application with the condition to continue the trim line of the top of gutter across the gable. The motion was seconded by Commissioner Grant and passed unanimously.

**Vote: 217 E. 18th St.** (North Maple Ridge)  
Motion to approve application

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Hood			Sanders
2. Parker			Evans
3. Ellington			
4. Grant			
5. Johannsen			
6. McKee			
7. Townsend			
8. Turner			

- C. Reports
  - 1. Staff Report  
Staff announced that the TPC Summer Work Session would be held Friday, July 19th.
  - 2. Chair Report  
None
  - 3. Commissioner Townsend reported on behalf of the Rules and Regulations Committee. She stated they have been creative and are awaiting City Legal's approval on things that have been submitted. Commissioner Grant reported on behalf of the Enforcement Committee that they had their first meeting and would like to meet a few more times before bringing suggestions to the commission. Commissioner McKee reported on behalf of the Demolition Committee that they have made several positive changes but still had work to do. Commissioner Ellington stated that the Outreach Committee was working on a Continuing Education Course with the Greater Tulsa Association of Realtors, *Working in Historic Overlays*. It was also mentioned that there would be a course presented to the Home Builders Association of Greater Tulsa in August. He added that John Spillyards had volunteered to chair the neighborhood representatives committee.
- D. New Business  
None
- E. Announcements and Future Agenda Items  
None
- F. Public Comment  
None
- G. Adjournment  
Commissioner Hood adjourned the regular meeting at 11:13 a.m.