



TULSA PRESERVATION COMMISSION

REGULAR MEETING MINUTES

Thursday, May 23, 2024, 4:00 p.m.

City Hall at One Technology Center, 175 East 2nd Street
10th Floor, North Conference Room

A. Opening Matters

1. Call to Order and Verification of Quorum

Commissioner Sanders called the regular meeting to order at 4:02 p.m.

Members Present

Mark D. G. Sanders, Chair
Shane Hood, Vice-Chair
Katelyn Parker, RA, Secretary
Royce Ellington
Peter Grant, GMR, CAPS
Mary Lee Townsend, Ph.D.
James E. Turner, AIA
Jackie Price Johannsen

Members Absent

Geoffery Evans, PLA, ASLA
Susan McKee, MFA

Staff Present

Caroline Guerra Wolf, Skylar Marlow-Fuson, Caleb Rocha, Rebecca Surber-Cantu

Others Present

Mac Sanders

2. Review and Approval of Minutes – Regular Meeting, January 25, 2024

Commissioner Townsend made a motion to approve the minutes of the regular meeting on January 25, 2024. The motion was seconded by Commissioner Grant and passed with a majority.

Vote: Minutes – Regular Meeting, January 25, 2024

Motion to approve minutes

In Favor

1. Sanders
2. Hood
3. Parker
4. Grant
5. Johannsen
6. Townsend
7. Turner

Opposed

Abstaining

Ellington

Not Present

Evans
McKee

3. Review and Approval of Minutes – Regular Meeting, February 8, 2024
Commissioner Grant made a motion to approve the minutes of the regular meeting on February 8, 2024. The motion was seconded by Commissioner Townsend and passed with a majority.

Vote: Minutes – Regular Meeting, February 8, 2024

Motion to approve minutes

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Sanders		Ellington	Evans
2. Hood			McKee
3. Parker			
4. Grant			
5. Johannsen			
6. Townsend			
7. Turner			

4. Review and Approval of Minutes – Regular Meeting, March 14, 2024
Commissioner Ellington made a motion to approve the minutes of the regular meeting on March 14, 2024. The motion was seconded by Commissioner Grant and passed with a majority.

Vote: Minutes – Regular Meeting, March 14, 2024

Motion to approve minutes

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Sanders		Townsend	Evans
2. Hood			McKee
3. Parker			
4. Ellington			
5. Grant			
6. Johannsen			
7. Turner			

5. Disclosure of Conflicts of Interest
None

B. Actionable Items

1. **HP-0586-2024 / 1711 S. Troost Ave.** (Swan Lake)
Historic Preservation Permit Subcommittee Review Date: N/A
Applicant: Glenda Armstrong
Proposal:
1. Installation of handrail

Staff presented their report. The applicant, Glenda Armstrong, was not present. Commissioner Sanders asked if having a single post for the railing is unusual. Commissioner Parker responded that it is uncommon, but the post could be removed later if needed. Commissioner Grant observed that the rail seemed high and asked about the standard height of rails for a residence. Commissioner Parker explained that it could be buried at any height but thirty-four inches (0'-34") is common. Commissioner Sanders suggested that the applicant may be tall or short, which would determine the height of the railing. He proposed that it would be up to the applicant to decide the preferred height.

Commissioner Hood made a motion to approve the application as presented. The motion was seconded by Commissioner Ellington and passed unanimously.

Vote: 1711 S. Troost Ave. (Swan Lake)

Motion to approve application

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Sanders			Evans
2. Hood			McKee
3. Parker			
4. Ellington			
5. Grant			
6. Johannsen			
7. Townsend			
8. Turner			

C. Reports

1. Staff Report

Staff reported on staff-approved HP permits:

a. **1711 S. Troost Ave. (HP-0586-2024)**

Repair and replacement in-kind of damaged fiber cement siding, door trim and threshold, and concrete steps

Removal of paint from brick wall – porch

Replacement in-kind of driveway

b. **1913 E. 17th Pl. (HP-0584-2024)**

Repair and replacement in-kind of damaged soffit, fascia and beam

2. Chair Report

None

3. On behalf of the Outreach Committee, Commissioner Ellington stated that the Preservation Awards were a success and thanked everyone for their hard work. He stated that the committee had decided to hold the awards ceremony every three years instead of annually.

D. New Business

None

E. Announcements and Future Agenda Items

None

F. Public Comment

None

G. Adjournment

Commissioner Sanders adjourned the regular meeting at 4:17 p.m.