



TULSA PRESERVATION COMMISSION

REGULAR MEETING MINUTES

Thursday, April 11, 2024, 11:00 a.m.

City Hall at One Technology Center, 175 East 2nd Street
10th Floor, North Conference Room

A. Opening Matters

1. Call to Order and Verification of Quorum

Commissioner Hood called the regular meeting to order at 11:04 a.m.

Members Present

Mark D. G. Sanders, Chair*
Shane Hood, Vice-Chair
Katelyn Parker, RA, Secretary
Royce Ellington
Peter Grant, GMR, CAPS
Jackie Price Johannsen
Mary Lee Townsend, Ph.D.
James E. Turner, AIA

Members Absent

Geoffery Evans, PLA, ASLA
Susan McKee, MFA

*Late arrival

Staff Present

Audrey Blank, Caroline Guerra Wolf, Caleb Rocha, Skylar Marlow-Fuson, Rebecca Surber-Cantu, Felicity Good

Others Present

Don Robertson, Freida Robertson, Beau Davis, Lary Keese

2. Disclosure of Conflicts of Interest

None

B. Actionable Items

1. **HP-0577-2024 / 1107 E. 21st St.** (North Maple Ridge)

Historic Preservation Permit Subcommittee Review Date(s): N/A

Applicant: Frieda and Don Robertson

Proposals:

1. Installation of handrail on front porch steps
2. Installation of handrail on sidewalk steps

Staff presented its report. Frieda Robertson stated that the image that was sent to staff was the incorrect one, but the post at the bottom is the same as the top height.

Commissioner Parker asked how wide the steps of the sidewalk were. Felicity Good answered that they are five feet and eleven inches (5'-11") wide.

Commissioner Sanders entered the room at 11:08 a.m.

Don Robertson mentioned that he and his wife are both in their 80s and need something to hold onto, he added would be safer for visitors as well. The commission agreed with the applicant.

Commissioner Turner made a motion to approve the application as presented. The motion was seconded by Commissioner Townsend and passed with a majority.

Vote: 1107 E. 21st St. (North Maple Ridge)
Motion to approve application

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Hood		Sanders	Evans
2. Parker			McKee
3. Ellington			
4. Grant			
5. Johannsen			
6. Townsend			
7. Turner			

2. **HP-0575-2024 / 1704 S. Yorktown Ave.** (Yorktown)

Historic Preservation Permit Subcommittee Review Date: N/A

Applicant: Tom Neal

Proposal:

1. Relocation of garage*

**Application to amend HP-0504-2023 approved by Tulsa Preservation Commission on November 9, 2023*

Staff presented its report. The applicant, Tom Neal, was not present.

Commissioner Ellington made a motion to approve the application. The motion was seconded by Commissioner Grant and passed unanimously.

Vote: 1704 S. Yorktown Ave. (Yorktown)
Motion to approve application

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Sanders			Evans
2. Hood			McKee
3. Parker			
4. Ellington			
5. Grant			
6. Johannsen			
7. Townsend			
8. Turner			

3. **HP-0559-2024 / 1001 N. Cheyenne Ave.** (The Heights/Brady Heights)

Historic Preservation Permit Subcommittee Review Date(s): March 7, 2024

Applicant: Lesli Dinsmore

Proposals:

1. Replacement of door with windows on south side of west façade
2. Replacement of windows on north side of west façade
3. Installation of siding and trim on west façade

HP-0559-2024 was continued to April 25, 2024 meeting at the request of the applicant.

4. **HP-0544-2024 / 1616 S. Quincy Ave.** (Swan Lake)

Historic Preservation Permit Subcommittee Review Date(s): March 7, 2024, and April 4, 2024

Applicant: Beau Davis

Proposals:

1. Construction of addition
2. Alteration of existing windows

Staff presented its report. The applicant, Beau Davis, was present. Commissioner Hood reported that the first time the applicant brought in their proposal the addition did not have a roof and it looked like a houseboat. Commissioner Hood stated that the applicant came back with better renderings but there were some things that still needed to be addressed.

Commissioner Hood stated that the subcommittee made it clear that they would not be designing the addition but rather pass it along to the commission if certain conditions were met.

- The transition from the columns and the roof needed more detail
- The brick matches the existing brick skirting around the house
- The ceiling matches the front porch
- The drainage solution detailed out

Commissioner Hood mentioned that the renderings did not meet the conditions and the plans were missing the required details. Commissioner Sanders asked if the subcommittee spoke about the windows on the addition. Commissioner Hood answered that they did, and they were fine with them if they were opaque, and the drywall was unable to be seen. Commissioner Ellington clarified that the subcommittee recommended the windows be kept the same as the windows on the back of the residence. Mr. Davis explained that he could not get drawings turned around in time, but he was hoping that they could meet the requirements through an email.

The commission recommended that Mr. Davis come back with drawings that satisfy the requests of the subcommittee's recommendations so that the commission could complete a review of the application. Mr. Davis agreed to come back with a couple of alternatives.

HP-0544-2024 was continued to April 25, 2024, at the request of the applicant.

5. **HP-0573-2024 / 1708 S. Norfolk Ave** (North Maple Ridge)

Historic Preservation Permit Subcommittee Review Date: April 4, 2024

Applicant: Larry Keese

Proposals:

1. Repair and restoration of windows
2. Replacement of windows

Staff presented its report. The applicant, Larry Keese, was present. Commissioner Hood reported that the subcommittee recommended approval for the application. Commissioner Sanders thanked the applicant for doing a great job in returning the house to its original state. Commissioner Sanders noted that his only concern was the vinyl siding until he saw that the applicant was dealing with it. Mr. Keese mentioned that he was pleasantly surprised by how good the wood siding looked when the vinyl siding was removed. He said that the vinyl siding probably preserved the wood siding. Commissioner Parker asked about the condition of the windows and Mr. Keese answered that they were beyond repair because of the termite damage.

Commissioner Townsend made a motion to approve the application. The motion was seconded by Commissioner Johannsen and passed unanimously.

Vote: 1708 S. Norfolk Ave. (North Maple Ridge)
Motion to approve application

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Sanders			Evans
2. Hood			McKee
3. Parker			
4. Ellington			
5. Grant			
6. Johannsen			
7. Townsend			
8. Turner			

C. Reports

1. Staff Report

Staff reported on staff-approved HP permits:

a. **1708 S. Norfolk Ave. (HP-0578-2024)**

Repair of non-historic siding

Repair & Replacement in-kind of original siding

Staff announced that the window workshop would be held Saturday and Sunday, May 4 and May 5, from 9:00 a.m. to 4:00 p.m. at the Church of the Restoration. Staff announced that the NAPC CAMP Training would be held Friday, May 10, from 9:00 a.m. to 4:45 p.m. at City Hall. Staff announced that the Historic Preservation Awards would be held Wednesday, May 15, at 5:30 p.m. at the Philcade Building.

2. Chair Report

None

3. Committee Report

Commissioner Sanders reported that the Accessory Structure Committee will be meeting soon. Commissioner Townsend reported that the Rules and Regulations Committee is forging ahead on their recommendations for change. Commissioner Ellington reported that the Outreach Committee was busy with the Preservation Awards, and they decided to do the award ceremony every three years.

D. New Business

None

- E. Announcements and Future Agenda Items
Commissioner Hood reported that he spoke to someone from *Preservation Magazine* about demolitions at Oral Roberts University. He stated that the magazine is considering adding these buildings to their list of endangered buildings.
- F. Public Comment
None
- G. Adjournment
Commissioner Sanders adjourned the regular meeting at 12:03 p.m.