



## TULSA PRESERVATION COMMISSION

### SPECIAL MEETING MINUTES

Wednesday, November 10, 2021, 11:00 A.M.  
City Hall @ One Technology Center, 175 East 2<sup>nd</sup> Street  
10th Floor - South Conference Room

#### A. Opening Matters

##### 1. Call to Order and Verification of Quorum

Commissioner Townsend called the Regular Meeting to order at 11:00 A.M.

##### **Members Present**

Mary Lee Townsend, Ph.D., Chair  
James E. Turner, AIA, Vice-Chair  
Holly Becker  
Chris J. Bumgarner  
Mark D. G. Sanders  
Robert L. Shears, ASLA

##### **Members Absent**

Susan J. McKee, MFA, Secretary  
Peter Grant, CGR, CAPS  
Katelyn C. Parker, RA  
Ted A. Reeds II, AIA

##### **Staff Present**

Audrey D. Blank, Roy M. (Jed) Porter, Jr., Felicity O. Good

##### **Others Present**

None

##### 2. Approval of Minutes – Regular Meeting, October 26, 2021

Commissioner Sanders made a motion to approve the Minutes. The motion was seconded by Commissioner Townsend and approved with a majority.

**Vote:** Minutes – Regular Meeting, October 26, 2021

##### **In Favor**

1. Townsend  
2. Turner  
3. Becker  
4. Bumgarner  
5. Sanders

##### **Opposed**

##### **Abstaining**

Shears

##### **Not Present**

McKee  
Grant  
Parker  
Reeds

##### 3. Disclosure of Conflicts of Interest

None

B. Actionable Item

1. **HP-0324-2021 / 1156 N. Denver Ave. (The Heights)**

Applicant: Stefanie S. Sinclair

Proposal:

- 1. Relocation of meter

Staff presented its report, noting that the meter would be located on the north side of the residence and would be concealed by the fence presently on the site. As there was no discussion, Commissioner Turner made a motion to approve the application. The motion was seconded by Commissioner Bumgarner and approved unanimously.

Guidelines cited: A.1.1, A.1.2, A.1.3, A.1.4, A.7.5

**Vote:** 1156 N. Denver Ave. **(The Heights)**

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Townsend			McKee
2. Turner			Grant
3. Becker			Parker
4. Bumgarner			Reeds
5. Sanders			
6. Shears			

C. Reports

1. Chair Report

Commissioner Townsend announced that the Nominating Committee for the election of officers for the 2022 Calendar Year would consist of Commissioners Turner, Townsend, and Reeds. The slate of candidates will be announced, nominations will be invited, and officers will be elected during the Regular Meeting on December 9, 2021. In response to a request from Commissioner Townsend, the commissioners decided to hold the annual Holiday Party at Commissioner Townsend’s residence after the Regular Meeting on December 9, 2021.

2. Staff Report

Staff reported on Work completed at 1124 North Denver Avenue and encouraged commissioners’ attendance at the two Regular Meetings of the Calendar Year.

D. New Business

Commissioner Sanders inquired about the reason the application for Historic Preservation Permit Number HP-0324-2021 could not be approved by Staff and was informed that the installation of mechanical equipment is not included in the types of permits that the Preservation Officer is authorized to approve.

E. Announcements and Future Agenda Items

None

F. Public Comment

None

G. Adjournment

Commissioner Townsend adjourned the Regular Meeting at 11:09 A.M.