



TULSA PRESERVATION COMMISSION

REGULAR MEETING MINUTES

Thursday, February 11, 2021, 11:00 A.M.
City Hall @ One Technology Center, 175 East 2nd Street
10th Floor - South Conference Room

A. Opening Matters

1. Call to Order and Verification of Quorum

Commissioner Townsend called the Regular Meeting to order at 11:00 A.M.

Members Present

Mary Lee Townsend, Ph.D., Chair
James E. Turner, AIA, Vice-Chair
Holly Becker
Chris J. Bumgarner²
Peter Grant, CGR, CAPS
Katelyn C. Parker, RA
Ted A. Reeds, II, AIA
Mark D. G. Sanders²

Members Absent

Joy Jones, Secretary
Susan J. McKee, MFA
Robert L. Shears, ASLA

Staff Present

Audrey D. Blank¹, Roy M. (Jed) Porter, Jr., Felicity O. Good

Others Present

Jeffrey D. Bacon¹, Justin M. Schneider¹, Mary E. Schneider¹, Matthew D. McAfee¹,
Eric Endecott¹, Tom Neal

¹ Participation via Remote Access

² Late Arrival

2. Approval of Minutes – Regular Meeting, January 26, 2021

Commissioner Reeds made a motion to approve the Minutes. The motion was seconded by Commissioner Grant and approved with a majority.

Vote: Minutes – Regular Meeting, January 26, 2021

In Favor

1. Townsend
2. Turner
3. Becker
4. Grant
5. Reeds

Opposed

Abstaining

Parker

Not Present

Jones
Bumgarner
McKee
Sanders
Shears

3. Disclosure of Conflicts of Interest
No Conflicts of Interest were disclosed.

B. Actionable Items

1. **HP-0243-2020 / 1624 S. Victor Ave.** (Yorktown)

Historic Preservation Permit Subcommittee Review Dates: January 19, 2021, February 4, 2021

Applicant: Tom Neal Design

Proposal:

1. Replacement of platform and steps at entry
2. Construction of enclosure for platform
3. Installation of fixture
4. Installation of rail
5. Replacement of door on east facade

Staff presented its report, noting that the owner preferred the enclosure to be clad in shingles. Commissioner Grant reported that, during the application's second review by the Historic Preservation Permit Subcommittee, the members found the revised proposal to be well done, adding that they found the extension of the porch to be appropriate for the residence. Upon an inquiry from Commissioner Townsend, the applicant confirmed that the residence was considered a Non-Contributing Resource and added that approximately one-third (1/3) of the façade is clad in shingles. Commissioner Reeds expressed approval of the proposal and the application of shingles. Commissioner Turner indicated a preference for the enclosure to feature timber columns atop piers constructed from clinker brick, but the applicant explained that his client had not approved that proposal. Upon an inquiry from Commissioner Reeds, the applicant responded that the sides of the platform would be clad in masonry to match either the masonry presently on the platform or the clinker brick on the facades. Commissioner Parker agreed with Commissioner Turner's preference for timber columns with clinker brick piers, but the applicant emphasized that the owner did not wish to incorporate clinker brick. Commissioner Grant stated that the dimensions of the columns shown in the elevations supported the argument that shingles would be appropriate. Commissioner Parker proposed replacing the lintel with an arch and removing the trim on the corners of the columns. The applicant indicated a readiness to alter the design but noted that trim was present around the shingles elsewhere on the residence. Commissioner Grant stated a preference for installing trim on the outside corners of the enclosure and noted that the use of an arch would make the light fixture visible from the street.

As there was no further discussion, Commissioner Reeds made a motion to approve the application as submitted. Commissioner Bumgarner seconded the motion, which was approved with a majority.

Guidelines cited: A.1.1, A.1.2, A.1.3, A.1.4, A.3.1, A.3.2, A.3.3, A.3.4, A.3.5, A.3.6, A.3.7, A.3.8, A.3.9, B.5.1, B.5.2, B.5.3, E.1.1, E.1.2, E.1.3, E.1.4

Vote: 1624 S. Victor Ave. (Yorktown)

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Townsend	Turner	Sanders	Jones
2. Becker	Parker		McKee
3. Bumgarner			Shears
4. Grant			
5. Reeds			

2. **HP-0246-2020 / 1521 E. 21st St.** (Swan Lake)

Historic Preservation Permit Subcommittee Review Dates: January 19, 2021, February 4, 2021

Applicant: Jeffrey D. Bacon

Proposal:

1. Installation of fence

Work completed without an Historic Preservation Permit

Staff presented its report, noting the applicant's prompt response to the Letter of Notification. According to the applicant, the fence would eventually be concealed by vegetation. Commissioner Grant reported that the applicant planned to reduce the height of the fence on the west side from six feet (6'-0") to four feet (4'-0") and that the gate was installed so that it would not swing into the stairway. Upon an inquiry from Commissioner Turner, the applicant confirmed that the fence would be four feet (4'-0") in height along the entire length of the west side of the property.

As there was no further discussion, Commissioner Turner made a motion to approve the application. The motion was seconded by Commissioner Sanders and approved unanimously.

Guidelines cited: A.1.1, A.1.2, A.1.3, A.1.4, G.1.1, G.1.4

Vote: 1521 E. 21st St. (Swan Lake)

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Townsend			Jones
2. Turner			McKee
3. Becker			Shears
4. Bumgarner			
5. Grant			
6. Parker			
7. Reeds			
8. Sanders			

3. **HP-0251-2021 / 1006 E. 17th Pl.** (North Maple Ridge)
Historic Preservation Permit Subcommittee Review Date: February 4, 2021
 Applicant: Property Arts Construction
 Proposal:
 1. Replacement of rail

Staff presented its report, noting that concerns about safety spurred the proposal for the increase in the height of the rail. Commissioner Grant reported that the only change requested by the Historic Preservation Permit Subcommittee was a shift of the posts on the west side to a position between the window and the door and the construction of half-sized posts to match the rail on the east side. Upon an inquiry from Commissioner Parker, the applicant’s representative, Eric Endecott, confirmed that the balusters would match the present balusters in every dimension except their height.

As there was no further discussion, Commissioner Grant made a motion to approve the application. The motion was seconded by Commissioner Reeds and approved unanimously.

Guidelines cited: A.1.1, A.1.2, A.1.3, A.1.4, A.5.1, A.5.2, A.5.3

Vote: 1006 E. 17th Pl. (North Maple Ridge)

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Townsend			Jones
2. Turner			McKee
3. Becker			Shears
4. Bumgarner			
5. Grant			
6. Parker			
7. Reeds			
8. Sanders			

C. Reports

1. Chair Report
 None

2. Staff Report

Staff reported that the Tulsa Preservation Commission’s denial of the application for Historic Preservation Permit Number HP-0239-2020 had been appealed to the Board of Adjustment. The Board of Adjustment will review the appeal during its Regular Meeting on March 9, 2021, and Commissioners Reeds and Townsend will attend.

Staff reported that the Open Meeting Act was amended to allow commissioners to attend public meetings virtually. Upon an inquiry from Commissioner Parker, Legal Staff stated that the amendment of the Open Meeting Act would be reviewed to confirm any requirements. Commissioners requested that Staff provide a microphone and speakers to aid communication during future Regular Meetings conducted via GoToMeeting.

D. New Business
None

E. Announcements and Future Agenda Items
None

F. Public Comment
None

G. Adjournment
Commissioner Townsend adjourned the Regular Meeting at 11:51 A.M.