



TULSA PRESERVATION COMMISSION

REGULAR MEETING MINUTES
Tuesday, March 24, 2020, 4:30 P.M.
City Hall @ One Technology Center, 175 East 2nd Street
10th Floor - North Conference Room

A. Opening Matters

1. Call to Order and Verification of Quorum

Commissioner Grant called the Regular Meeting to order at 4:45 P.M. As permitted by the temporary amendment of the Open Meeting Act, the Regular Meeting was conducted as a videoconference due to the concern about COVID-19.

Members Present

Peter Grant, CGR, CAPS, Chair*
Mary Lee Townsend, Ph.D., Vice-Chair**
Joy Jones, Secretary*
Chris J. Bumgarner*
Susan J. McKee, MFA*
Katelyn C. Parker, RA*
Ted A. Reeds, II, AIA*
David W. Schoell, P.E., S.E.*
Robert L. Shears, ASLA*
James E. Turner, AIA**

Members Absent

Holly Becker

Staff Present

Audrey D. Blank*, Roy M. (Jed) Porter, Jr.**, Felicity O. Good**

Others Present

Blake M. Bland**

* Participation via Remote Access

**Attendance in North Conference Room

2. Approval of Minutes – Regular Meeting, February 25, 2020

Commissioner Townsend made a motion to approve the Minutes. The motion was seconded by Commissioner Turner and approved by majority.

Vote: Minutes – Regular Meeting, February 25, 2020

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Grant			Jones
2. Townsend			Becker
3. Bumgarner			Schoell
4. McKee			Shears
5. Parker			
6. Reeds			
7. Turner			

3. Disclosure of Conflicts of Interest
No Conflicts of Interest were disclosed.

B. Actionable Items

1. **HP-0163-2020 / 1568 S. Yorktown Ave.** (Yorktown)

Applicant: L. Nicole Stansill

Proposal:

1. Replacement of fence

Work completed without an Historic Preservation Permit

Staff presented its report, noting that the project had been completed without an Historic Preservation Permit. Upon an inquiry from Commissioner Turner, Staff confirmed that the fence was located on the southern boundary of the street yard. Commissioner Reeds noted that the Tulsa Preservation Commission has previously approved privacy fences with the same height and materials. Upon an inquiry from Commissioner Reeds, Staff noted that the replacement of the fence required approval by the Tulsa Preservation Commission because the project did not involve repair or replacement in kind.

As there was no further discussion, Commissioner Reeds made a motion to approve the application. The motion was seconded by Commissioner Bumgarner and was approved with a majority.

Guidelines cited: A.1.1, A.1.2, A.1.3, A.1.4, G.1.4

Tulsa Zoning Code cited: Section 70.070-B Exemptions

Vote: 1568 S. Yorktown Ave. (**Yorktown**)

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Townsend	McKee		Grant
2. Bumgarner			Jones
3. Parker			Becker
4. Reeds			Schoell
5. Shears			
6. Turner			

2. **HP-0169-2020 / 1334 E. 18th St. (Swan Lake)**

Applicant: Blake M. Bland

Historic Preservation Permit Subcommittee Review Date: March 17, 2020

Proposals:

1. Installation of shutters
2. Replacement of door
3. Replacement of column on porch
4. Replacement of lamp on porch
5. Replacement of mailbox

Staff presented its report, noting the residence’s appearance as Mid-Century Modern Architecture. Commissioner Townsend reported that the applicant had revised the proposals as recommended by the Historic Preservation Permit Subcommittee and noted that the subcommittee had discussed the presence of shutters. Commissioner Parker added that the subcommittee recommended board-and-batten shutters and commented that shutters had previously been present. Commissioner Parker then expressed approval of all five proposals.

As there was no further discussion, Commissioner Turner made a motion to approve the application. The motion was seconded by Commissioner Reeds. Commissioner Townsend requested a separate consideration of the proposal for the installation of the shutters, so Commissioner Turner amended his motion to approve Items 2-5—the replacement of the door, the replacement of the column on the porch, the replacement of the lamp on the porch, and the replacement of the mailbox. The motion was approved unanimously. Guidelines cited: A.1.1, A.1.2, A.1.3, A.1.4, A.3.1, A.3.3, A.3.5, A.6.1, A.6.2, A.6.3, A.6.4, A.6.5, E.1.1, E.1.2, E.1.3, E.1.4

Vote: 1334 E. 18th St. (Swan Lake)

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Grant			Becker
2. Townsend			
3. Bumgarner			
4. Jones			
5. McKee			
6. Parker			
7. Reeds			
8. Schoell			
9. Shears			
10. Turner			

Commissioner Townsend made a motion to disapprove Item 1—the installation of shutters. The motion was seconded by Commissioner McKee and approved by a majority. Guidelines cited: A.1.1, A.1.2, A.1.3, A.1.4, E.1.1, E.1.2, E.1.3, E.1.4

Vote: 1334 E. 18th St. (Swan Lake)

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Grant	Bumgarner		Becker
2. Townsend	Parker		
3. Jones	Reeds		
4. McKee	Schoell		
5. Shears			
6. Turner			

3. Review and Approval of Application – Certified Local Governments Fund

Staff presented the application for the Certified Local Governments Fund. As there was no discussion, Commissioner Turner made a motion to approve the application. The motion was seconded by Commissioner Parker and approved unanimously.

Vote: Review and Approval of Application – Certified Local Governments Fund

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Grant			Becker
2. Townsend			
3. Jones			
4. Bumgarner			
5. McKee			
6. Parker			
7. Reeds			
8. Schoell			
9. Shears			
10. Turner			

C. Reports

1. Chair Report
None

2. Staff Report

Staff presented three proposals for the revision of Yard Signs and received comments. Staff will contact Tulsa Signs about production of the signs.

Staff reported that the Historic Homeowners Fair and the Wood Window Workshop would be postponed due to the threat posed by COVID-19. Dates early in autumn will be selected for these events.

Staff reported on Work completed without an Historic Preservation Permit on two residences in the North Maple Ridge Historic Preservation Overlay District. Staff reported on work in progress on the residence located at 1347 East 20th Street.

D. New Business
None

E. Announcements and Future Agenda Items
None

F. Public Comment
None

G. Adjournment
Commissioner Grant adjourned the Regular Meeting at 5:41 P.M.