



TULSA PRESERVATION COMMISSION

REGULAR MEETING MINUTES

Thursday, December 13, 2018, 11:00 A.M.

City Hall @ One Technology Center, 175 East 2nd Street
10th Floor - North Conference Room

A. Opening Matters

1. Call to Order and Verification of Quorum

Commissioner Reeds called the Regular Meeting to order at 11:06 A.M.

Members Present

Ted Reeds, Chair
David Schoell, Vice-Chair
Holly Becker
Joy Jones
Susan McKee
Katelyn Parker
Robert Shears*
Mary Lee Townsend
Jim Turner

Members Absent

Peter Grant, Secretary
Chris Bumgarner

*Late Arrival

Staff Present

Jed Porter, Audrey Blank

2. Approval of Minutes – Regular Meeting, November 27, 2018

Commissioner Townsend made a motion to approve the Minutes. The motion was seconded by Commissioner Schoell and approved unanimously.

Vote: Meeting Minutes, November 27, 2018

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Reeds			Grant
2. Schoell			Bumgarner
3. Becker			
4. Jones			
5. McKee			
6. Parker			
7. Shears			
8. Townsend			
9. Turner			

3. Disclosure of Conflicts of Interest
No Conflicts of Interest were disclosed.

B. Actionable Items

1. **Nomination and Election of Officers**

On behalf of the Nominating Committee, Commissioner Reeds presented the nomination of Commissioner Grant as Vice-Chair and noted that a candidate for the office of Secretary had been selected and that the candidate had requested delay in the submission of the nomination. Commissioner Reeds invited nominations from the floor and, as no nominations were proposed, afterwards made a motion to approve the nomination of Commissioner Grant as Vice-Chair. The motion was seconded by Commissioner Turner and approved unanimously.

Vote: Election of Officers

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Reeds			Grant
2. Schoell			Bumgarner
3. Becker			
4. Jones			
5. McKee			
6. Parker			
7. Shears			
8. Townsend			
9. Turner			

C. Reports

1. Chair Report
None

2. Staff Report

1131 East 18th Street

Staff reported on the response of the owner, Donny Williamson, to the notification of the violation of the Zoning Code for alteration of an Approved Project and proposed that the owner be invited to submit an application with a request for an amendment to an Approved Project. Staff was directed to contact Mr. Williamson and request the submission of an application.

1228 East 18th Street

Staff presented a copy of correspondence from the owner, Chace W. Daley, with a request for a waiver of the requirement for an Historic Preservation Permit. Staff was directed to contact Mr. Daley, inform him that the Tulsa Preservation Commission could not waive the requirement, and invite the submission of an application to request approval of the installation of the door without an Historic Preservation Permit.

1732 South Xanthus Avenue

Staff reported the demolition of the residence located at 1732 South Xanthus Avenue. Apparently the site was not detected as a location within the Yorktown Historic Preservation Overlay District by EnerGov, the system used by the City of Tulsa's Permit Center, and the permit for demolition was issued by the staff of the Permit Center. Staff will contact St. John Building Corporation and provide a list of that owner's properties within the district, a map of the district, and a copy of the Unified Design Guidelines.

D. New Business

Commissioner Reeds commented that the Tulsa Preservation Commission was "headed in the right direction", noted that owners seemed to be more cooperative, and expressed pride in the members of the Tulsa Preservation Commission and its staff. Commissioner Schoell noted the date of the Annual Retreat and commented that discussions during the retreat could provide the commission with its direction for the forthcoming year.

E. Announcements and Future Agenda Items

None

F. Public Comment

None

G. Adjournment

Commissioner Reeds adjourned the Regular Meeting at 11:38 A.M.