



TULSA PRESERVATION COMMISSION

REGULAR MEETING MINUTES

Thursday, November 8, 2018, 11:00 A.M.

City Hall @ One Technology Center, 175 East 2nd Street
10th Floor - South Conference Room

A. Opening Matters

1. Call to Order and Verification of Quorum

Acting as Chair, Vice-Chair Schoell called the Regular Meeting to order at 11:00 A.M.

Members Present

David Schoell, Vice-Chair
Peter Grant, Secretary
Holly Becker
Chris Bumgarner
Joy Jones
Susan McKee
Robert Shears
Mary Lee Townsend

Members Absent

Ted Reeds, Chair
Katelyn Parker
Jim Turner

Staff Present

Jed Porter, Addison Spradlin, Audrey Blank

Others Present

Jennifer and Michael Kneafsey, Vanessa Adams-Harris

2. Approval of Minutes – October 23, 2018

Commissioner Townsend made a motion to approve the Minutes. The motion was seconded by Commissioner McKee and approved unanimously.

Vote: Meeting Minutes – October 23, 2018

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Schoell			Reeds
2. Grant			Parker
3. Becker			Turner
4. Bumgarner			
5. Jones			
6. McKee			
7. Shears			
8. Townsend			

3. Disclosure of Conflicts of Interest
No Conflicts of Interest were disclosed.

B. Actionable Items

1. **HP-0050-2018 / 1551 S. Yorktown Pl. (Gillette)**
Historic Preservation Permit Subcommittee Review Date: November 1, 2018
Applicant: Patrick Fox
Proposals:
 1. Replacement of Garage Doors
 2. Construction of new Sidewalk
 3. Construction of Curbside Parking
 4. Installation of Chimney Caps

Staff presented its report, and Commissioner Schoell presented the report on behalf of the Historic Preservation Permit Subcommittee, noting that the driveway would be aligned with the entry to the garage. The applicant commented that the curbside parking would be consistent with the regulations and that the pavement would be concrete to differentiate the new pavement from the pavement elsewhere on South Yorktown Place. Because the City of Tulsa's Infrastructure Development Process would require a sidewalk parallel to the street, the applicant requested a recommendation to waive that requirement, as no other sidewalks were present on the east side of South Yorktown Place. Commissioner Bumgarner noted that the owner could provide a fee in lieu of construction. Commissioner Jones requested confirmation of the location of the driveway and informed about its location. The applicant commented that the pier at the entry to the garage would be reconstructed and that the doors for the garage would have a metal frame and frosted glass panes. Staff inquired whether the location of the sidewalk from the curbside parking to the entry to the residence would be adjusted, and the applicant responded that the sidewalk would be aligned with the entry to the residence. Commissioner Shears requested confirmation of the location of the retaining wall and was informed that the wall was located on the boundary of the property. Commissioner Shears then inquired about the location of the receptacles for garbage and recycled materials, and the applicant promised to consult the owner about an appropriate location.

As there was no further discussion, Commissioner Bumgarner made a motion to approve the application with the conditions that a sidewalk parallel to the street not be required and that the driveway be constructed as depicted on the Site Plan. The motion was seconded by Commissioner Shears and approved unanimously.

Vote: 1551 S. Yorktown Pl. (**Gillette**)

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Schoell			Reeds
2. Grant			Parker
3. Becker			Turner
4. Bumgarner			
5. Jones			
6. McKee			
7. Shears			
8. Townsend			

2. **HP-0052-2018 / 2216 E. 20th St.** (Yorktown)

Applicant: Shaun Schaefer

Proposal:

1. Replacement of Windows on North Facade
Amendment to an Approved Proposal by the Tulsa Preservation Commission on October 23, 2018

Staff presented its report, noting that the windows selected as replacements had been previously approved for installation on the east and west facades. As there was no discussion, Commissioner Grant made a motion to approve the application. The motion was seconded by Commissioner Bumgarner and approved unanimously.

Vote: 2216 E. 20th St. (**Yorktown**)

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Schoell			Reeds
2. Grant			Parker
3. Becker			Turner
4. Bumgarner			
5. Jones			
6. McKee			
7. Shears			
8. Townsend			

3. **HP-0049-2018 / 1868 E. 16th Pl. (Yorktown)**

Historic Preservation Permit Subcommittee Review Date: November 1, 2018

Applicants: Michael and Jennifer Kneafsey

Proposal:

1. Construction of new Residence

Staff presented its report, and Commissioner Schoell presented the report on behalf of the Historic Preservation Permit Subcommittee, noting the applicants' responses to the requests for documentation. Commissioner McKee inquired whether the residence would have a basement and was informed that a basement would be included. Commissioner Shears inquired about the material for the steps at the rear entry, and the applicants responded that a material had not yet been selected. Commissioner Shears noted that a rail could be required for the steps and inquired about the material for the driveway. The applicants responded that the driveway would be concrete and that permeable pavement would be installed elsewhere.

As there was no further discussion, Commissioner Grant made a motion to approve the application. The motion was seconded by Commissioner Townsend and approved unanimously.

Vote: 1868 E. 16th Pl. (Yorktown)

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Schoell			Reeds
2. Grant			Parker
3. Becker			Turner
4. Bumgarner			
5. Jones			
6. McKee			
7. Shears			
8. Townsend			

C. Reports

1. Chair Report

Commissioner Schoell reported that Commissioner Townsend had been appointed to serve on the Nominating Committee with the Chair and Vice-Chair. Candidates for the offices of Vice-Chair and Secretary will be presented during the Regular Meeting on December 13.

2. Staff Report

None

D. New Business

None

E. Announcements and Future Agenda Items
None

F. Public Comment
None

G. Adjournment
Acting as Chair, Vice-Chair Schoell adjourned the Regular Meeting at 11:48 A.M.