



TULSA PRESERVATION COMMISSION

REGULAR MEETING MINUTES

Tuesday, October 23, 2018, 4:30 P.M.

City Hall @ One Technology Center, 175 East 2nd Street
10th Floor - North Conference Room

A. Opening Matters

1. Call to Order and Verification of Quorum

Acting as Chair, Commissioner Schoell called the Regular Meeting to order at 4:30 P.M.

Members Present

David Schoell, Vice-Chair
Peter Grant, Secretary
Holly Becker*
Susan McKee
Robert Shears
Mary Lee Townsend
Jim Turner

Members Absent

Ted Reeds, Chair
Chris Bumgarner
Joy Jones
Katelyn Parker

*Late Arrival

Staff Present

Jed Porter, Addison Spradlin

Others Present

Tiffany Crouch

2. Approval of Minutes – Regular Meeting, October 11, 2018

Commissioner Townsend made a motion to approve the Minutes. The motion was seconded by Commissioner McKee and approved by majority.

Vote: Meeting Minutes, October 11, 2018

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Schoell		Shears	Reeds
2. Grant			Becker
3. McKee			Bumgarner
4. Townsend			Jones
5. Turner			Parker

3. Disclosure of Conflicts of Interest
No Conflicts of Interest were disclosed.

B. Actionable Items

1. **HP-0048-2018 / 1518 S. Gillette Ave.** (Gillette)
Historic Preservation Permit Subcommittee Review Date: October 16, 2018
Applicants: Luke and Tiffany Crouch
Proposals:
 1. Replacement of metal windows with aluminum windows
 2. Replacement of wooden siding with HardiePlank Lap Siding

Staff presented its report, and afterwards Commissioner Turner requested clarification about the location of the siding to be replaced. Only the damaged wooden siding on the addition to the residence will be replaced. Commissioner Turner then inquired about the exposure of the siding on the addition and was informed that the exposure matches the exposure of the siding on the dormers. Commissioner Grant inquired about the substrate of the metal siding on the dormers, but the applicant had not investigated the conditions on the dormers. Commissioner Turner noted that, as the metal siding displayed a texture, the selection of HardiePlank Select CedarMill Lap Siding would be appropriate. Commissioner Townsend inquired about the color of the windows selected as replacements and was informed that they would be white and that the trim would be painted.

As there was no further discussion, Commissioner Townsend made a motion to approve the replacement of the metal windows with aluminum windows with the condition that external muntins and internal grilles be inserted. The motion was seconded by Commissioner McKee and approved by majority.

Vote: 1518 S. Gillette Ave. (Gillette)

Replacement of metal windows with aluminum windows

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Schoell	Shears		Reeds
2. Grant			Becker
3. McKee			Bumgarner
4. Townsend			Jones
5. Turner			Parker

Commissioner Townsend made a motion to approve the replacement of the wooden siding with the condition that HardiePlank Select CedarMill Lap Siding be installed. The motion was seconded by Commissioner McKee and approved unanimously.

Replacement of wooden siding with HardiePlank Lap Siding

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Schoell			Reeds
2. Grant			Becker
3. McKee			Bumgarner
4. Shears			Jones
5. Townsend			Parker
6. Turner			

2. **HP-0012-2018 / 2216 E. 20th St.** (Yorktown)

Applicant: Shaun Schaefer

Proposal:

1. Replacement of windows on east and west facades

Staff presented its report. Commissioner Schoell commented on the dimensions of the window selected as a replacement, noting the dimension of the sill on the replacement failed to match the dimension on an historic window. Commissioner Turner observed that the placement of the new sill atop the present sill should create the appearance of an historically appropriate dimension.

As there was no further discussion, Commissioner Turner made a motion to approve the replacement of the windows on the east and west facades. The motion was seconded by Commissioner Grant and approved unanimously.

Vote: 2216 E. 20th St. (Yorktown)

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Schoell			Reeds
2. Grant			Bumgarner
3. Becker			Jones
4. McKee			Parker
5. Shears			
6. Townsend			
7. Turner			

3. **Review and Approval of 2019 Regular Meeting Schedule of Tulsa Preservation Commission and Historic Preservation Permit Subcommittee**

Staff presented the schedule, noting that the format would be identical to the current format. As there was no discussion, Commissioner Grant made a motion to approve the schedule. The motion was seconded by Commissioner McKee and approved unanimously.

Vote: 2019 Regular Meeting Schedule of Tulsa Preservation Commission and Historic Preservation Permit Subcommittee

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Schoell			Reeds
2. Grant			Bumgarner
3. Becker			Jones
4. McKee			Parker
5. Shears			
6. Townsend			
7. Turner			

C. Reports

1. Chair Report

None

2. Staff Report

Staff reported on the review of the appeal of the disapproval of the proposal for installation of the garage door on the carport located at 1591 Swan Drive. The Board of Adjustment unanimously denied the appeal and affirmed the decision of the Tulsa Preservation Commission.

D. New Business
None

E. Announcements and Future Agenda Items
None

F. Public Comment
None

G. Adjournment
Acting as Chair, Commissioner Schoell adjourned the Regular Meeting at 4:56 P.M.