



TULSA PRESERVATION COMMISSION

REGULAR MEETING MINUTES

Thursday, February 9, 2017, 11:00 A.M.

City Hall @ One Technology Center, 175 East 2nd Street
10th Floor - North Conference Room

A. Opening Matters

1. Call to Order and Verification of Quorum

Acting as Chairman, Vice-Chairman Reeds called the Regular Meeting to order at 11:03 A.M.

Members Present

Ted Reeds, Vice-Chairman
David Schoell, Secretary
David Pounds
Robert Shears
John Snyder
Mary Lee Townsend
Jim Turner

Members Absent

Michael Birkes
Mike Craddock
Peter Grant

Staff Present

Jed Porter, Bob Edmiston

Others Present

Kieran Casillas, Keith Dalessandro, Garth Bjorklund, Jason Gibson

2. Approval of Minutes from January 24, 2017

Commissioner Schoell made a motion to approve the Minutes. The motion was seconded by Commissioner Shears and approved by majority.

Vote: Meeting Minutes, January 24, 2017

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Reeds		Townsend	Birkes
2. Schoell			Craddock
3. Pounds			Grant
4. Shears			
5. Snyder			
6. Turner			

3. Disclosure of Conflicts of Interest
No Conflicts of Interest were disclosed.

B. Actionable Items

1. **HP-17-002 / 1131 E. 18th St.** (N. Maple Ridge)

Applicant: Keith Dalessandro

Historic Preservation Permit Subcommittee Review Date: None

Requests:

1. Remove driveway and construct new driveway according to documents submitted
2. Repurpose gate at entry to driveway and relocate at entry to new driveway
3. Remove columns at entry to driveway and reconstruct at entry to new driveway
4. Repurpose gate at porte-cochère and relocate at new entry to lawn

Staff presented the application, and the applicant declined to comment. Commissioner Reeds inquired about the dimensions of the wall on the western edge of the site, and the applicant responded that the wall presently extended to the edge of the lawn and added that the incline of the driveway would not be too steep. Commissioner Reeds then inquired whether the tree near the proposed entry to the driveway would be removed and was assured that the tree would be retained. Several commissioners noted that the section which depicted the driveway and retaining walls should have included dimensions to indicate the depth of the driveway and the foundation of the wall.

As there was no further discussion, Commissioner Townsend made a motion to approve the application. The motion was seconded by Commissioner Snyder and approved unanimously. Guidelines cited: A.1.1, A.1.2, A.1.3, A.1.4, E.1.1, E.1.2, E.1.3, E.1.4, G.1.1, G.1.4, G.2.1, G.2.2, G.2.3.

Vote: 1131 E. 18th St. (N. Maple Ridge)

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Reeds			Birkes
2. Schoell			Craddock
3. Pounds			Grant
4. Shears			
5. Snyder			
6. Townsend			
7. Turner			

2. HP-17-006 / 1615 S. Owasso Ave. (N. Maple Ridge)

Applicant: Jason Gibson

Historic Preservation Permit Subcommittee Review Date: February 2

Request:

1. Construct addition on second story according to documents submitted

Staff presented the application, and the applicant indicated that the design had been revised as recommended by the Historic Preservation Permit Subcommittee. Commissioner Turner noted the subcommittee's preference for substitution of double-hung windows for casement windows. The applicant commented that, as the installation of a single casement window would satisfy the requirement for egress, single-hung windows would be substituted.

As there was no further discussion, Commissioner Turner made a motion to approve the application. The motion was seconded by Commissioner Schoell and approved unanimously. Guidelines cited: B.1.1, B.1.2, B.1.3, B.1.4, B.3.1, B.3.2, B.3.3, B.4.2, E.1.1, E.1.2, E.1.3, E.1.4.

Vote: 1615 S. Owasso Ave. (N. Maple Ridge)

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Reeds			Birkes
2. Schoell			Craddock
3. Pounds			Grant
4. Shears			
5. Snyder			
6. Townsend			
7. Turner			

As the applicant for HP-17-007 was not present, Vice-Chairman Reeds proposed the review of Actionable Item 4. The commissioners agreed to revise the order of the agenda.

3. **HP-17-008 / 1705 S. Madison Ave.** (N. Maple Ridge)

Applicant: DeWayne Corvin

Historic Preservation Permit Subcommittee Review Date: February 2

Requests:

1. Remove basement door on north façade and replace with window
2. Remove roof above entry to basement

Work started without a Historic Preservation Permit

Staff presented the application, and the applicant’s representative, Kieran Casillas, was present but declined to comment. Several commissioners commented on the recommendations by the Historic Preservation Permit Subcommittee.

As there was no further discussion, Commissioner Turner made a motion to approve the application in accordance with those recommendations—(1) creation of a new threshold for the basement door, (2) reinstallation of the basement door with its modification to fit between the top of the existing opening and the new threshold, and (3) reconstruction of the roof above the entry to the basement. The motion was seconded by Commissioner Pounds and approved unanimously. Guidelines cited: A.1.1, A.1.2, A.1.3, A.1.4, E.1.1, E.1.2, E.1.3, E.1.4.

Vote: 1705 S. Madison Ave. (N. Maple Ridge)

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Reeds			Birkes
2. Schoell			Craddock
3. Pounds			Grant
4. Shears			
5. Snyder			
6. Townsend			
7. Turner			

4. **HP-17-007 / 1017 N. Denver Ave.** (Brady Heights)

Applicant: Giles Gregory

Historic Preservation Permit Subcommittee Review Date: February 2

Request:

1. Replace damaged material in kind or with HardieTrim Boards and HardiePanel Vertical Siding – Stucco

Work started without a Historic Preservation Permit

As the applicant was not present, Commissioner Pounds made a motion to continue the review at the forthcoming Regular Meeting. The motion was seconded by Commissioner Turner and approved unanimously.

Vote: 1017 N. Denver Ave. (Brady Heights)

In Favor

1. Reeds
2. Schoell
3. Pounds
4. Shears
5. Snyder
6. Townsend
7. Turner

Opposed

Abstaining

Not Present

- Birkes
Craddock
Grant

C. Reports
None

D. New Business
None

E. Announcements and Future Agenda Items
None

F. Adjournment
Acting as Chairman, Vice-Chairman Reeds adjourned the Regular Meeting at
11:49 A.M.