



# TULSA PRESERVATION COMMISSION

## REGULAR MEETING MINUTES

**Tuesday, March 22, 2016, 4:30 PM**

City Hall @ One Technology Center, 175 East 2<sup>nd</sup> Street  
10th Floor - North Conference Room

### A. Opening Matters

#### 1. Call to Order and Verification of Quorum

Acting as Chairman, Vice-Chairman Craddock called the Regular Meeting to order at 4:34 P.M.

#### **Members Present**

Mike Craddock, Vice-Chairman  
David Schoell, Secretary  
Jim Turner  
Susan McKee  
Tom Neal  
Ted Reeds  
David Pounds

#### **Members Absent**

Robert Shears, Chairman  
John Synder

#### **Staff Present**

Kristin Pack, Roy Malcolm Porter, Jr. , Bob Edmiston

#### **Others Present**

Annie Hartzog, Isiah Parsons

#### 2. Approval of Minutes from March 10, 2016.

Commissioner Neal made a motion to approve the minutes. Commissioner Schoell seconded the motion. The motion was approved by majority.

**Vote: Meeting Minutes, February 23, 2016.**

<b><u>In Favor</u></b>	<b><u>Opposed</u></b>	<b><u>Abstaining</u></b>	<b><u>Not Present</u></b>
1. Craddock		Pounds	Shears
2. Schoell			Snyder
3. McKee			Turner
4. Neal			
5. Reeds			

3. Disclosure of Conflicts of Interest  
None.

**B. Actionable Items**

**1. HP-16-013 / 1705 S. Cincinnati Pl. (N. Maple Ridge)**

Applicant: Annie Hartzog

*HP Permit Subcommittee Review Date: None*

Request:

1. Replace non-original wood railing with decorative railing submitted

Staff presented the application to the Commission, and the applicant, Annie Hartzog, was present. Commissioner Neal noted the existing railing is not the original rail and asked Staff since the railing does require a building permit, is the spacing between the balusters exempt. Staff replied they verified it earlier that day. Commissioner Schoell asked the applicant if the new railing will be wood and what kind of wood. Ms. Hartzog replied it will be wood, but her carpenter will advise her to the type of wood since he completed the railing at 1709 S. Cincinnati Ave. Commissioner Craddock asked the applicant if it will be painted. Ms. Hartzog replied yes.

Commissioner Neal made a motion to approve the application. Commissioner Pounds seconded the motion. The motion was approved by majority. Guidelines cited: A.6.1, A.6.2, A.6.3, A.6.4, A.6.5.

**Vote: 1705 S. Cincinnati Pl. (N. Maple Ridge)**

<b><u>In Favor</u></b>	<b><u>Opposed</u></b>	<b><u>Abstaining</u></b>	<b><u>Not Present</u></b>
1. Craddock			Shears
2. Schoell			Snyder
3. Pounds			
4. Turner			
5. McKee			
6. Neal			
7. Reeds			

2. **HP-16-014 / 1401 E. 17<sup>th</sup> St. (Swan Lake)**

Applicant: John Muselmann

*HP Permit Subcommittee Review Date: None*

Request:

1. Replace non-original door with three-lite, two panel door
2. Replace non-original siding on porch with HardieShingle Straight Edge Panel Siding
3. Remove metal decorations from non-original railing and replace decorative metal post with 12x12 wood post

Staff presented the application to the Commission, and the applicant, John Muselmann, was absent. Commissioner Neal asked why this was not reviewed by the Historic Preservation (HP) Permit Subcommittee. Staff replied they did not believe it needed to be reviewed by the HP Permit Subcommittee. Commissioner Neal stated this house has a classic bungalow style and would recommend a pier and column. Commissioner McKee asked the Commission if the column on 1713 South Quincy Avenue would be appropriate. Commissioner Neal stated he believes the column on 1713 S. Quincy Ave. is not original. Commissioner Turner recommended since it is a single column and only architectural element, it should be more traditional with the Bungalow style.

Commissioner Pounds expressed concern about approving the shingles since the applicant is working in phases. Commissioner Neal noted the house has unique siding found within the Swan Lake and Yorktown Historic Districts. Commissioner McKee expressed about attached the existing iron rail to a new wood column. Commissioner Pounds if the applicant is working on the house in phases, it would help to have a comprehensive approach with more clarity.

Commissioner Neal made a motion to approve Item 1. Commissioner McKee seconded the motion. The motion was approved by majority. Guidelines cited: E.1.1, E.1.2, E.1.3, E.1.4, A.2.1, A.2.2, A.2.3, A.2.4, A.3.1, A.3.2, A.3.3, A.3.4, A.3.5, A.3.6, A.3.8, A.6.1, A.6.2, A.6.3, A.6.4, A.6.5.

**Vote:** 1401 E. 17<sup>th</sup> St. (Swan Lake)

**In Favor**

1. Craddock
2. Schoell
3. Pounds
4. Turner
5. McKee
6. Neal
7. Reeds

**Opposed**

**Abstaining**

**Not Present**

Shears  
Snyder

Commissioner Neal made a motion to continue Items 2 and 3 and refer them to the Historic Preservation Permit Subcommittee. Commissioner McKee seconded

the motion. The motion was approved by majority. Guidelines cited: E.1.1, E.1.2, E.1.3, E.1.4, A.2.1, A.2.2, A.2.3, A.2.4, A.3.1, A.3.2, A.3.3, A.3.4, A.3.5, A.3.6, A.3.8, A.6.1, A.6.2, A.6.3, A.6.4, A.6.5.

**Vote:** 1401 E. 17<sup>th</sup> St. **(Swan Lake)**

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Craddock			Shears
2. Schoell			Snyder
3. Pounds			
4. Turner			
5. McKee			
6. Neal			
7. Reeds			

C. Reports

A. Chair Report

Rules and Regulations – Commissioner Pounds stated they have reviewed the revisions to the Rules and Regulations and have another meeting next month.

Historic Preservation Committee – Staff stated they met last week and reviewed revisions to the Unified Design Guidelines and will meet once a second draft is complete.

B. Staff Report

Staff Approval – 1731 South Quincy Avenue received a staff approval to replacement an existing railing with a matching railing.

Announcement - Certified Local Governments Fund – Under the Certified Local Government Program, the City of Tulsa has received \$15,000 in funds, and Staff are taking proposals for next year.

D. New Business

None.

E. Announcements and Future Agenda Items

None.

F. Adjournment

Acting as Chairman, Vice-Chairman Craddock adjourned the Regular Meeting at 5:09 P.M.