



# TULSA PRESERVATION COMMISSION

## REGULAR MEETING MINUTES

**Thursday June 11, 2015, 11:00 AM**

City Hall @ One Technology Center, 175 East 2<sup>nd</sup> Street  
10th Floor North Conference Room

### A. Opening Matters

#### 1. Call to Order and Verification of Quorum

Chairman Pounds called the Regular Meeting to order at 11:00 am.

#### **Members Present**

David Pounds, Chair\*\*  
Robert Shears, Vice-Chair  
Tom Neal\*  
Jim Turner\*  
John Snyder  
Charles Sottong  
Susan McKee  
EX-OF Ted Reeds  
\*Late  
\*\*Left Early

#### **Members Absent**

Mike Craddock  
EX-OF Pam Deatherage  
David Schoell, Secretary

#### **Staff Present**

Jennifer Gates, Kristin Pack, Bob Edmiston\*\*, Janine VanValkenburgh

#### **Others Present**

Robert Spurlock, Ricardo Collins, Bessie Brady, Bob Brady, Scott Pitcock

#### 2. Approval of Minutes from May 26, 2015.

Commissioner Sottong made a motion to approve the minutes. Commissioner McKee seconded the motion. The motion was approved by majority.

**Vote: Meeting Minutes May 26, 2015.**

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Pounds		McKee	Schoell
2. Shears			Craddock
3. Snyder			
4. Sottong			

4. Disclosure of Conflicts of Interest  
None.

**B. Actionable Items**

**1. COA-15-25 / 758 N. Denver Ave. (Brady Heights)**

Applicant: Ricardo Collins

*COA Subcommittee Review Date: None*

Request:

1. Replace concrete driveway with matching concrete and widen driveway 2 ft. north with matching concrete and curb cut.

Staff presented the application to the Commission and the applicant, Ricardo Collins, was present at the meeting. The applicant requested what would be considered matching concrete. Staff explained what is considered matching concrete. Commissioner Reeds asked the applicant will match the same radius on the curb. The applicant replied he is. Commissioner Shears asked the applicant if the approach to the driveway will be the same. The applicant replied yes.

Commissioner McKee made a motion to approve the request. Commissioner Snyder seconded the motion. The motion was approved unanimously. Guidelines cited: G.2.1, G.2.2, G.2.3.

**Vote: 758 N. Denver Ave. (Brady Heights)**

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Pounds			Schoell
2. Shears			Craddock
3. McKee			
4. Neal			
5. Snyder			
6. Sottong			

2. **COA-15-02 / 1625 S. Norfolk Ave. (Swan Lake)**

Applicant: Robert Spurlock

*COA Subcommittee Review Date: None*

Request:

1. Construct Hackett stone retaining wall around west and south side of property

Staff presented the application to the Commission and the applicant, Robert Spurlock, was present at the meeting. The applicant stated at the last meeting, the Commission requested a stone selection, and the proposed stone will change the wall from a dry stack to a mortar wall.

Commissioner Snyder made a motion to approve the request. Commissioner Sottong seconded the motion. The motion was approved unanimously. Guidelines cited: G.1.3, G.1.5.

**Vote: 1625 S. Norfolk Ave. (Swan Lake)**

**In Favor**

1. Pounds
2. Shears
3. McKee
4. Neal
5. Snyder
6. Sottong

**Opposed**

**Abstaining**

**Not Present**

- Schoell  
Craddock

3. **COA-15-07 / 1541 S. Owasso Ave. (N. Maple Ridge)**

Applicant: Bryant McEntire

*COA Subcommittee Review Date: None*

Request:

1. Remove original concrete steps and bulkheads and replace with concrete steps and bulkheads with eight inch flat riser  
*Work completed without Certificate of Appropriateness*
2. Construct retaining wall according to plans submitted  
*Work started without Certificate of Appropriateness*

Staff presented the application to the Commission and the applicant's representatives, Bessie and Bob Brady, were present at the meeting. Commissioner Reeds asked if the applicant went a COA Subcommittee for review. Staff replied they did not. Commissioner Shears noted the footing was already set on the north wall for a sloped retaining wall and the proposed wall is stacked. The applicants stated they will reset the footing for a stacked wall.

Commissioner Snyder made a motion to approve the request. Commissioner McKee seconded the motion. The motion was approved unanimously. Guidelines cited: G.1.3, G.1.5, G.2.1.

**Vote: 1541 S. Owasso Ave. (N. Maple Ridge)**

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Pounds 2. Shears 3. McKee 4. Neal 5. Snyder 6. Sottong 7. Turner			Schoell Craddock

**4. COA-15-27 / 1715 S. Rockford Ave. (Swan Lake)**

Applicant: Kathy and Scott Pitcock

*COA Subcommittee Review Date: None*

Request:

1. Enclose front porch with clear glass windows according to drawing submitted.

Staff presented the application to the Commission and the applicant, Scott Pitcock, was present at the meeting. Commissioner McKee asked if there are any window details. Staff replied no. Commissioner Neal stated the application needs COA Subcommittee review, and he would be more comfortable with a screen and large glass does not seem appropriate to the historic appearance. Commissioner Pounds agreed the application needs COA Subcommittee review if it is discourage by the Unified Design Guidelines.

Commissioner Pounds made a motion to continue the application with the applicant's permission to COA Subcommittee for further review. Commissioner Neal seconded the motion. The motion was approved unanimously. Guidelines cited: B.1.2, B.5.2.

**Vote: 1715 S. Rockford Ave. (Swan Lake)**

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Pounds 2. Shears 3. McKee 4. Neal 5. Snyder 6. Sottong 7. Turner			Schoell Craddock

**Staff Report – Sinclair Building**

With no objection for the Commission, Chairman Pounds moved the Staff Report on the Sinclair Building.

Mr. Moroney filed an appeal with the Oklahoma Supreme Court challenging Judge Chappell's denial for a claim of homestead. The Oklahoma Supreme Court has scheduled a settlement conference for September 24, 2015 regarding the appeal. Mr. Moroney has filed in addition to the appeal a request for the Oklahoma Supreme Court to grant a stay for any sale without bond pending the appeal. The Oklahoma Supreme Court denied the request.

**5. Windows- Presentation on windows as character defining features and begin discussion on when to repair or replace.**

Staff presented the character defining features of windows, window guide components, and different material and types of windows.

C. Reports

A. Chair Report  
None

B. Staff Report

One staff approval since the last meeting.

D. New Business

None.

E. Announcement and Further Agenda Items

None.

F. Adjournment

Robert Shears acting Chairman adjourned the Regular Meeting at 12:05 pm.