



TULSA PRESERVATION COMMISSION

REGULAR MEETING MINUTES

Tuesday, March 24, 2015, 4:30 pm

City Hall @ One Technology Center, 175 East 2nd Street
10th Floor *South* Conference Room

A. Opening Matters

1. Call to Order and Verification of Quorum

David Pounds as Chairman called the Regular Meeting to order at 4:31 pm.

Members Present

David Pounds, Chair
Robert Shears, Vice-Chair
David Schoell, Secretary
Charles Sottong
Susan McKee
Tom Neal
John Snyder
EX-OF Ted Reeds*
EX-OF Pam Deatherage*
Mike Craddock*
Jim Turner*

*Late

Members Absent

Staff Present

Bob Edmiston, Kristin Pack, Jennifer Gates

Others Present

Adam Teague, Chad Osgood, Bob Brady, Bessie Brady

2. Approval of Minutes from March 7, 2015.

Commissioner McKee made a motion to approve the request. Commissioner Schoell seconded the motion. The motion was approved unanimously.

Vote: Meeting Minutes March 7, 2015.

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Pounds			Turner
2. Shears			Craddock
3. Schoell			
4. McKee			
5. Neal			
6. Snyder			
7. Sottong			

3. Approval of Minutes from March 12, 2015.

Commissioner McKee made a motion to approve the request. Commissioner Schoell seconded the motion. The motion was approved unanimously.

Vote: Meeting Minutes March 12, 2015.

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Pounds			Craddock
2. Shears			Turner
3. Schoell			
4. McKee			
5. Neal			
6. Snyder			
7. Sottong			

4. Disclosure of Conflicts of Interest
No one reported a conflict of interest with the proposals on the agenda.

B. Actionable Items

1. **COA-15-04 / 1524 S. St. Louis Ave.** (Swan Lake)

Applicant: Adam Teague

COA Subcommittee Review Date: March 24, 2015

Request:

1. Removal of rear addition and rebuilt with a 12 foot extension of the addition according to plans submitted
2. Removal of French doors and side windows and replace with 2 wood windows on north elevation according to plans submitted
3. Removal of set of three windows on rear addition and replace with a transom window according to plans submitted

Jennifer presented all requests to the Commission and the applicant was present at the meeting. Staff stated the applicant went before the COA Subcommittee Special Meeting earlier at 2:30 pm. Staff approved the repair of wood materials on the house, and there is a correction on the third request. The transom window is changed to a set of two, four-over-one windows.

Commissioner Neal presents the report from the COA Subcommittee. Commissioner Neal stated the COA Subcommittee voted unanimously on two items, and majority regarding the removal of the French doors. Staff stated the applicant will reuse any original material and the vinyl siding was removed.

Commissioner Neal made a motion to approve Requests 1-3. Commissioner Schoell seconded the motion. The motion was approved by majority. Guidelines cited: B.1.2, B.1.3, B.1.4, B.3.1, B.3.3, B.4.2, A.2.1, A.3.1, A.3.2, A.4.1, A.4.2, A.4.7.

Vote: 1524 S. St. Louis Ave. (Swan Lake)

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Pounds	Craddock		
2. Shears			
3. Schoell			
4. Neal			
5. McKee			
6. Snyder			
7. Sottong			
8. Turner			

2. McBirney Mansion Easement – Review of Changes

Applicant: Chad Osgood for Wendy and Gentner Drummond

Request:

1. Place four cast iron gates at entrances according to plans submitted
2. Construct landscape patio with pergola and 1'6" garden wall according to plans submitted

Kristin presented the proposal of the property to the Commission and applicant's representative was present at the meeting. Staff noted the topography of the landscape will stay the same. The Commission discussed the application.

Commissioner Craddock made a motion to approve Requests 1-2. Commissioner Turner seconded the motion. The motion was approved unanimously. Documents cited: *Scenic, Open Space, and Architectural Façade Easement*

Vote: McBirney Mansion Easement – Review of Changes

In Favor **Opposed** **Abstaining** **Not Present**

1. Pounds
2. Shears
3. Schoell
4. Craddock
5. Neal
6. McKee
7. Snyder
8. Sottong
9. Turner

10. COA-15-06 / 1608 S. Trenton Ave. (Swan Lake)

Applicant: Andy Obrochta

COA Subcommittee Review Date: None

Request:

1. Extend original driveway entry width with matching concrete and original curb cut design according to plans submitted

Kristin presented the application to the Commission and the applicant was present at the meeting.

Applicant stated he lived in the house since 1973 and no previous issues with the driveway until Cherry Street redeveloped and parking was removed from his side of the street. The Commission discussed the application.

Commissioner Neal made a motion to approve the applicant's request. Commissioner Shears seconded the motion. The motion was approved by majority. Guidelines cited: G.2.1, G.2.2, G.2.3.

Vote: 1608 S. Trenton Ave. (Swan Lake)

In Favor **Opposed** **Abstaining** **Not Present**

1. Pounds
2. Shears
3. Schoell
4. Craddock
5. Neal
6. McKee
7. Snyder
8. Sottong
9. Turner

10. COA-15-07 / 1541 S. Owasso Ave. (N. Maple Ridge)

Applicant: Andy Obrochta

COA Subcommittee Review Date: None

Request:

1. Remove original steps and bulkheads and replace with concrete steps and bulkheads with eight inch flat riser
Work completed without Certificate of Appropriateness
2. Construct retaining wall according to plans submitted
Work started without Certificate of Appropriateness

Kristin presented the application to the Commission and applicant's representatives were present at the meeting.

The Commission discussed the application. Commission McKee asked if the steps could dip or curve down to the sidewalk. The Commission requested more information if the wall will be stacked or sloped north side, and how the wall will tie into the neighbor's driveway. The Commission requested more information about the columns on each side of the steps including a scale drawing of the columns and elevation drawings of the front and side. The Commission requested clarity of the property line between the proposed property and the neighbor.

Commissioner McKee without objection from the applicant made a motion to continue the request with applicant approval to the next TPC meeting pending additional information. Commissioner Turner seconded the motion. The motion was approved unanimously. Guidelines cited: G.1.3, G.1.5.

Vote: 1541 S. Owasso Ave. (N. Maple Ridge)

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Pounds			
2. Shears			
3. Schoell			
4. Craddock			
5. Neal			
6. McKee			
7. Snyder			
8. Sottong			
9. Turner			

Zoning Code Update Preservation Commission Comments

Jennifer Gates presented the Zoning Code Update concerns the Commission agreed on March 7, 2015. The Commission reviewed staff report for the Zoning Code Update.

The Commission discussed the removal of the Ex-Officios. The Commission agreed to request to keep both Ex-Officios and allow them to vote.

Jennifer Gates presented the proposed demolition ordinance and requested the Commission to review the proposed ordinance before the next regular meeting.

Window Policy – Window Replacement Information and Submittal Requirements

Window policy was continued until the next TPC regular meeting.

1. Reports

A. Chair Report

Chairman Pounds requested Commissioners to review the proposed Zoning Code Update comments and the proposed demolition ordinance.

B. Staff Report

Staff requested for Chairman Pounds to appoint Charles Sottong to subcommittee. Chairman Pounds appointed Commissioner Sottong to the COA Subcommittee.

Staff stated Outreach Subcommittee and Rules and Regulations Subcommittee will need to meet next week.

Staff presented upcoming dates for workshops and training.

C. Committee Reports

None

D. New Business

None

E. Announcement and Further Agenda Items

F. Adjournment

Meeting adjourned at 6:18 pm by Chairman Pounds.