



TULSA PRESERVATION COMMISSION

REGULAR MEETING MINUTES

Thursday, November 26, 2013, 4:30 pm

City Hall @ One Technology Center, 175 East 2nd Street
10th Floor North Conference Room

A. Opening Matters

1. Call to Order and Verification of Quorum

Chairman Shears called the Regular Meeting to order at 11:00 a.m.

Members Present

Robert Shears, Chairman
David Blackburn
Susan McKee
David Pounds
Mary Lee Townsend

Members Absent

Jim Turner, Vice Chair
Kristen Bergman, Secretary
Jack Hodgson

Staff Present

Amanda DeCort, Bob Edmiston, Monty McElroy

Others Present

Brendan McKnight, Brent Berry, Rod Yancy, Philip Doyle.

2. Approval of Minutes from November 14, 2013

Commissioner Townsend made a motion to approve Regular Meeting Minutes from November 14. Commissioner Blackburn seconded the motion. The motion was approved unanimously.

Vote: Regular Meeting Minutes from November 14, 2013

In Favor

1. Blackburn
2. McKee
3. Shears
4. Townsend

Opposed

None

Abstaining

1. Pounds

Not Present

None

3. Disclosure of Conflicts of Interest

No one reported a conflict of interest with the proposals on the agenda.

B. Actionable Items

1. **COA-13-032 / 1620 S. St. Louis Avenue** (Swan Lake)

Applicant: Brendan McKnight

COA Subcommittee Review Date: None

Request: Construct new 4' x 9' concrete sidewalk from curb to existing city sidewalk in front yard.

Monty McElroy presented Mr. McKnight's Certificate of Appropriateness application to the Commission and read the applicable guidelines. Mr. McKnight was present to answer questions.

Commissioner Townsend made a motion to approve the application. Commissioner Pounds seconded the motion. Chairman Shears asked for a vote on the motion.

Vote: 1620 S. St. Louis Avenue (Swan Lake)

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Blackburn	None	None	None
2. Mckee			
3. Pounds			
4. Shears			
5. Townsend			

The motion to approve was approved unanimously. Guideline cited: G.2.2 and G.2.3.

2. **COA-13-033 / 2015 E. 17th Place** (Yorktown)

Applicant: Brent Berry

COA Subcommittee Review Date: None

Request:

Construct an arbor on the front side of newly constructed picket fence.

Monty McElroy presented Mr. Berry's Certificate of Appropriateness application to the Commission and read the applicable guidelines. Mr. Berry was present to answer questions.

Commissioner Townsend made a motion to approve the application. Commissioner Pounds seconded the motion. Chairman Shears asked for a vote on the motion.

Vote: 2015 E. 17th Place (Yorktown)

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Blackburn	None	None	None
2. Mckee			

- 3. Pounds
- 4. Shears
- 5. Townsend

The motion to approve was approved unanimously. Guideline cited: G.1.3 and G.1.4.

3. **COA-13-034 / 1901 S. Owasso Avenue** (North Maple Ridge)

Applicant: Rod Yancy

COA Subcommittee Review Date: 11/19/13

Request: Construct master suite addition to the back southwest corner of the house according to plans submitted.

Monty McElroy presented Mr. Yancy’s Certificate of Appropriateness application to the Commission and read the applicable guidelines. Mr. Yancy and Architect Philip Doyle were present to answer questions.

Commissioner Shears offered comments and observations from the COA Subcommittee Report. He went through a short list of issues that were addressed in Subcommittee and stated that he felt the application was complete. He mentioned that the applicant was asked to bring a sample of the stone to be used on the new addition.

Mr. Yancy passed around a sample of the stone to be used which was the same color and size as the original existing stone on the house. Mr. Doyle mentioned that they found the original plans to the house and designed the new addition to resemble the original architecture in style and materials.

Commissioner Shears stated that the subcommittee moved for approval to move the application forward to the Commission. He then made the motion for approval. Commissioner Townsend seconded the motion.

Vote: 1901 S. Owasso Avenue (North Maple Ridge)

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Blackburn	None	None	None

- 2. Mckee
- 3. Pounds
- 4. Shears
- 5. Townsend

The motion to approve was approved unanimously. Guideline cited: B.1.1, B.1.2, B.1.3, B.1.4, B.2.2, B.3.1, B.3.3, B.4.2, and B.5.1.

4. **COA-13-035 / 1569 Swan Drive** (Swan Lake)

Applicant: Lloyd St. Clair

COA Subcommittee Review Date: 11/19/13

Request:

- 1. Construct open front porch on center of front elevation

2. Construct two story addition at rear and one story addition at rear east side of residence according to plans submitted.

Monty McElroy presented Mr. St. Clair’s Certificate of Appropriateness application to the Commission and read the applicable guidelines. Architect Philip Doyle was present to answer questions.

Commissioner Shears offered comments and observations from the COA Subcommittee Report. He went through a short list of issues that were addressed in Subcommittee and stated that he felt the application was complete.

Commissioner Shears stated that the subcommittee moved for approval to move the application forward to the Commission. He then made the motion for approval. Commissioner Blackburn seconded the motion.

Vote: 1569 Swan Drive (Swan Lake)

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Blackburn	None	None	None
2. Mckee			
3. Pounds			
4. Shears			
5. Townsend			

The motion to Approve was Approved Unanimously. Guidelines cited: B.1.1, B.1.2, B.1.3, B.1.4, B.2.1, B.2.2, B.3.1, B.3.2, B.3.3, B.4.1, B.4.2, and B.5.1.

C. Reports

1. Staff

Amanda DeCort distributed the 2014 TPC and COA Subcommittee Meeting dates to Commissioners. She mentioned that the CLG National Register report is ready for the Mayor’s signature. She announced that TPC staff is moving to a different 5th floor location, sometime between Thanksgiving and Christmas. She said we will review the McGregor House National Register Nomination at our first February TPC Meeting. She announced that the Mayor is nominating Susan McKee for reappointment. She also said the Mayor is nominating John Snyder and Tom Neal for appointments.

Amanda reminded Commissioners of the Holiday Party to be held after the December 12 TPC at Chairman Shears’ residence. She will send out an email after the meeting.

Attorney Edmiston reported that a Notice of Appeal of Certificate of Appropriateness was filed with the Board of Adjustment on Jim Thornton’s townhouse project, COA-13-029, 1730 S. Quincy Avenue.

2. Chair

Chairman Shears mentioned that he is assembling nominations committee.

3. Committees

a) Rules and Regulations

Commissioner Townsend asked Chairman Shears if she could have the rules and regulations circulated by email ahead of time.

b) Outreach

No report

D. New Business

None

E. Announcements and Future Agenda Items

No report

F. Adjournment

Meeting was adjourned at 5:15 p.m. by Chairman Shears.