



# TULSA PRESERVATION COMMISSION

## REGULAR MEETING MINUTES

**Tuesday, August 27, 2013, 4:30 pm**

City Hall @ One Technology Center, 175 East 2<sup>nd</sup> Street  
10th Floor North Conference Room

### A. Opening Matters

#### 1. Call to Order and Verification of Quorum

Chairman Shears called the Regular Meeting to order at 4:30 p.m.

#### **Members Present**

Robert Shears, Chairman  
Jim Turner, Vice Chair  
Kristen Bergman, Secretary  
Susan McKee  
Mary Lee Townsend

#### **Members Absent**

David Blackburn  
Jack Hodgson  
David Pounds

#### **Staff Present**

Amanda DeCort, Monty McElroy, Bob Edmiston

#### **Others Present**

Rod Yancy, Chip Atkins, DeAnna Christ, Rob Gallant, Cherrie Cook, Sally Davies

#### 2. Approval of Minutes from August 8, 2013

Commissioner Townsend made a motion to approve Regular Meeting Minutes from August 8, with spellcheck corrections. Commissioner McKee seconded the motion. The motion was approved unanimously.

#### **Vote: Regular Meeting Minutes from August 08, 2013**

<b><u>In Favor</u></b>	<b><u>Opposed</u></b>	<b><u>Abstaining</u></b>	<b><u>Not Present</u></b>
1. Bergman	None	None	None
2. McKee			
3. Shears			
4. Townsend			
5. Turner			

3. Disclosure of Conflicts of Interest

No one reported a conflict of interest with the proposals on the agenda.

B. Actionable Items

1. **COA-13-022 / 1618 S. Rockford Avenue** (Swan Lake)

Applicant: Miriam Young

COA Subcommittee Review Date: August 20, 2013

Request:

Install 10 solar panels along yard on south side of house.

Monty McElroy presented Ms. Young's Certificate of Appropriateness application to the Commission and read the applicable guidelines. Ms. Christ from Ion Energy Company was present to answer questions.

Vice Chairman Turner gave a report of the COA Subcommittee review of the proposal.

Commissioner Townsend made a motion to approve the application. Commissioner McKee seconded the motion. Chairman Shears asked for a vote on the motion.

**Vote: 1618 S. Rockford Avenue** (Swan Lake)

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. McKee	Bergman	None	None
2. Shears			
3. Townsend			
4. Turner			

The motion to approve was approved by majority. Guideline cited: B.7.3.

2. **COA-13-023 / 1115 E. 16<sup>th</sup> Street** (North Maple Ridge)

Applicant: Bob Gallant

COA Subcommittee Review Date: None

Request:

Remove 4 windows on upstairs sleeping porch and fill with wooden panels to match design of panels below windows.

Monty McElroy presented Mr. Gallant's Certificate of Appropriateness application to the Commission and read the applicable guidelines. Mr. Gallant was present to answer questions.

Commissioner Turner made a motion to approve the application. Commissioner Townsend seconded the motion. Chairman Shears asked for a vote on the motion.

**Vote: 1115 E. 16<sup>th</sup> Street** (North Maple Ridge)

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
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1. Bergman	None	None	None
2. McKee			
3. Shears			
4. Townsend			
5. Turner			

The motion to approve was approved unanimously. Guideline cited: A.1.3 and A.4.2.

3. **COA-13-024 / 1612 S. St. Louis Avenue** (Swan Lake)

Applicant: Chip Atkins

COA Subcommittee Review Date: None

Work started prior to COA application

Request:

Construct wooden front porch rails.

Monty McElroy presented Mr. Atkins' Certificate of Appropriateness application to the Commission and read the applicable guidelines. Mr. Atkins was present to answer questions.

Commissioner Townsend made a motion to approve the application. Commissioner McKee seconded the motion. Chairman Shears asked for a vote on the motion.

**Vote: 1612 S. St. Louis Avenue** (Swan Lake)

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
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1. Bergman	None	None	None
2. McKee			
3. Shears			
4. Townsend			
5. Turner			

The motion to approve was approved unanimously. Guideline cited: A.6.4 and A.6.5.

4. **Discussion and possible action concerning McBirney Mansion easement.**

Commissioners were briefed by Ms. DeCort and Attorney Edmiston on the pending foreclosure action brought against the heirs of the McBirney Mansion. A brief discussion was also held regarding the Scenic, Open Space, and Architectural Façade Easement. Commissioners decided to add discussion of the McBirney Mansion during executive session to future agenda items.

5. **Discussion and possible action concerning downtown demolition and parking ordinance.**

Amanda DeCort presented a slide show of downtown buildings that have been demolished for surface parking lots and discussed the concerns of losing our valuable historic resources.

### C. Reports

#### 1. Staff

Amanda DeCort gave an update on the Barnard Elementary School site. She mentioned that the evening before, a development group had presented a proposed residential development to neighbors adjoining the former school site. Requests for Proposals are due to Tulsa Public Schools by September 19 for review.

#### 2. Chair

No report

#### 3. Committees

##### a) Rules and Regulations

Commissioner Townsend reported that the committee will be meeting to streamline guidelines and discuss HP overlay on new neighborhoods in the future.

##### b) Outreach

No report

### D. New Business

None

### E. Announcements and Future Agenda Items

1. Place the McBirney Mansion as a future agenda item for further discussion in executive session.

### F. Adjournment

Meeting was adjourned at 6:01 p.m. by Chairman Shears.