



TULSA PRESERVATION COMMISSION

REGULAR MEETING MINUTES

Thursday, August 8, 2013, 11:00 am

City Hall @ One Technology Center, 175 East 2nd Street
10th Floor North Conference Room

A. Opening Matters

1. Call to Order and Verification of Quorum

Chairman Shears called the Regular Meeting to order at 11:09 a.m.

Members Present

Robert Shears, Chairman
Jim Turner, Vice Chair
Susan McKee
David Pounds
Mary Lee Townsend

Members Absent

Kristen Bergman, Secretary
David Blackburn
Jack Hodgson

Staff Present

Amanda DeCort, Monty McElroy

Others Present

Donna Smith, Laura Hendrix, Miriam Young, Anne Swift

2. Approval of Minutes from August 8, 2013

Commissioner Townsend made a motion to approve Regular Meeting Minutes from July 11, with spellcheck corrections. Commissioner McKee seconded the motion. The motion was approved unanimously.

Vote: Regular Meeting Minutes from June 13, 2013

In Favor

1. McKee
2. Shears
3. Townsend
4. Turner

Opposed

None

Abstaining

1. Pounds

Not Present

None

3. Disclosure of Conflicts of Interest

No one reported a conflict of interest with the proposals on the agenda.

B. Actionable Items

1. **COA-13-019 / 1604 S. Victor Avenue** (Yorktown)

Applicant: Donna Smith for Perry Properties
COA Subcommittee Review Date: None
Work started prior to COA application

Request:
Construct wooden front porch rails.

Monty McElroy presented Ms. Smith’s Certificate of Appropriateness application to the Commission and read the applicable guidelines. Ms. Smith was present to answer questions.

Commissioner Townsend made a motion to approve the application. Commissioner Turner seconded the motion. Chairman Shears asked for a vote on the motion.

Vote: 1604 S. Victor Avenue (Yorktown)

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. McKee	None	None	None
2. Pounds			
3. Shears			
4. Townsend			
5. Turner			

The motion to Approve was Approved Unanimously. Guidelines cited: A.6.3 and A.6.4.

2. **COA-13-020 / 1803 E. 17thStreet** (Yorktown)

Applicant: Anne Swift
COA Subcommittee Review Date: None

Request:
Replace non-original iron porch supports with wooden porch columns.

Monty McElroy presented Mrs. Swift’s Certificate of Appropriateness application to the Commission and read the applicable guidelines. Mrs. Swift was present to answer questions.

Commissioner Townsend made a motion to approve the application. Commissioner Blackburn seconded the motion. Chairman Shears asked for a vote on the motion.

Vote: 1803 E. 17th Street (Yorktown)

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. McKee	None	None	None
2. Pounds			
3. Shears			
4. Townsend			
5. Turner			

The motion to Approve was Approved Unanimously. Guidelines cited: A.6.1 and A.6.4.

3. COA-13-021 / 1618 S. Rockford Avenue (Swan Lake)

Applicant: Miriam Young

COA Subcommittee Review Date: None

Request:

Install 8 solar panels on south side of porch roof.

Monty McElroy presented Mrs. Young's Certificate of Appropriateness application to the Commission and read the applicable guidelines. Mrs. Young was present to answer questions.

Commissioners discussed the proposed location of the solar panels and how prominently they would appear from the street. It was suggested the applicant discuss placement options with her contractor and bring back another proposal to the COA Subcommittee for an alternate location placement.

Commissioner McKee made a motion to Deny the application. Commissioner Turner seconded the motion. Chairman Shears asked for a vote on the motion.

Vote: 1618 S. Rockford Avenue (Swan Lake)

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. McKee	None	None	None
2. Pounds			
3. Shears			
4. Townsend			
5. Turner			

The motion to Deny was Approved by majority. Guidelines cited: B.7.3.

4. Discussion and possible action concerning McBirney Mansion easement.

Amanda DeCort discussed with Commissioners the general facts of the foreclosure action against the estate which is the owner of McBirney Mansion. The City of Tulsa and the Oklahoma Historical Society were granted co-ownership of a Scenic, Open Space and Architectural

Façade Easement encumbering the entire property in 1978. Neither the Historical Society nor the City has been named in the foreclosure suit. DeCort informed Commissioners that a discussion of the law suit should occur when Attorney Edmiston is present and should include any actions thought necessary by the TPC.

Commissioner Townsend made a motion to Continue the discussion to a later meeting. Commissioner Turner seconded the motion. Chairman Shears asked for a vote on the motion.

Vote: Continue Discussion and possible action concerning McBirney Mansion easement.

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Pounds	None	None	None
2. McKee			
3. Shears			
4. Townsend			
5. Turner			

The motion to Approve was Approved Unanimously.

C. Reports

1. Staff

Amanda DeCort informed Commissioners that a development group will make a presentation to neighborhood residents on August 26 for potential residential development on the former Barnard School site. She also mentioned the following topics:

- Reappointments: Please let Amanda know ASAP if you are up for reappointment this year and interested in continuing to serve. We are having some challenges getting our appointments processed in a timely fashion.
- Garden District National Register Nomination draft has been submitted for review.
- Next year's CLG activities will include a window restoration workshop, National Register nominations of Red Fork and Evans Fintube, and HP Zoning postcards.
- Utica Midtown Corridor North and South plans have been reviewed by staff and comments submitted to the consultant teams. The document will be released for CAT and public review shortly.
- Zoning Code Update: Proposed changes to our current ordinance include combining the HP Zoning chapter with the PUD chapter, which is of some concern since PUDs are being phased out. Other suggested changes include

bringing the COA review process more in line with other board and commission review processes like TMAPC and BOA.

- We are also purchasing a tablet and a web-based survey service that will allow us to re-survey Lortondale in-house and using volunteers. We may do the same with Route 66.

2. Chair

Chairman Shears gave a brief overview of a copy of a letter to the Mayor from Kanbar Properties notifying the City that they are planning in the near future to make a large investment in all their downtown properties. He reported on their requests of the City as they begin redevelopment of numerous downtown properties for new retail and residential units.

3. Committees

a) Rules and Regulations
No report

b) Outreach
No report

D. New Business

None

E. Announcements and Future Agenda Items

Chairman Shears announced that Commissioner Blackburn and his wife were recently in a motorcycle accident, but they are recovering at home, and he will be missing several meetings. With so many Commissioners out of town and the architect position unfilled, he asked that everyone please let staff know well ahead of time if they will miss a meeting as we are very close to having quorum issues.

Chairman Shears mentioned that the McBirney Mansion discussion will be continued as a future agenda item.

F. Adjournment

Meeting was adjourned at 12:08 p.m. by Chairman Shears.