



# TULSA PRESERVATION COMMISSION

## REGULAR MEETING MINUTES

**Thursday, June 13, 2013, 11:00 am**

City Hall @ One Technology Center, 175 East 2<sup>nd</sup> Street  
10th Floor North Conference Room

### A. Opening Matters

#### 1. Call to Order and Verification of Quorum

Chairman Shears called the Regular Meeting to order at 11:02a.m.

#### **Members Present**

Robert Shears, Chairman  
Jim Turner, Vice Chair  
David Blackburn  
Susan McKee  
David Pounds  
Mary Lee Townsend

#### **Members Absent**

Kristen Bergman, Secretary  
Jack Hodgson  
Shelby Navarro

#### **Staff Present**

Amanda DeCort, Janine VanValkenburgh, Monty McElroy

#### **Others Present**

Tim and Cindy Webster, Steve Baker, Paul White, Paxton Davis

#### 2. Approval of Minutes from May 9, 2013

Commissioner Townsend made a motion to approve Regular Meeting Minutes from May 9. Commissioner Pounds seconded the motion. The motion was approved unanimously.

#### **Vote: Regular Meeting Minutes from May 9, 2013**

<b><u>In Favor</u></b>	<b><u>Opposed</u></b>	<b><u>Abstaining</u></b>	<b><u>Not Present</u></b>
1. Blackburn	None	None	None
2. McKee			
3. Pounds			
4. Shears			
5. Townsend			
6. Turner			

3. Disclosure of Conflicts of Interest

No one reported a conflict of interest with the proposals on the agenda.

B. Actionable Items

1. **COA-13-010 / 2016 E. 19<sup>th</sup> Street** (Yorktown)

Applicant: Steve Baker

*COA Subcommittee Review Date: None*

Request:

Replace existing concrete retaining wall with a brick-faced concrete block wall.

Monty McElroy presented Mr. Baker's Certificate of Appropriateness application to the Commission and read the applicable guidelines. Mr. Baker was present to answer questions.

Commissioner Townsend made a motion to approve the application. Commissioner Turner seconded the motion. Chairman Shears asked for a vote on the motion.

**Vote: 2016 E. 19<sup>th</sup> Street** (Yorktown)

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
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1. Blackburn	None	None	None
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2. McKee			
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3. Pounds			
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4. Shears			
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5. Townsend			
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6. Turner			
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The motion to Approve was Approved Unanimously.

Guidelines cited: G.1.3 and G.1.5.

2. **COA-13-011 / 1705 S. Norfolk Avenue** (North Maple Ridge)

Applicant: Tim & Cindy Webster

*COA Subcommittee Review Date: None*

Request:

Replace existing wood porch railings and balusters with new wood railings and balusters.

Monty McElroy presented Mr. and Mrs. Webster's Certificate of Appropriateness application to the Commission and read the applicable guidelines. Mr. and Mrs. Webster were present to answer questions.

Commissioner Townsend made a motion to approve the application. Commissioner Blackburn seconded the motion. Chairman Shears asked for a vote on the motion.

**Vote: 1705 S. Norfolk Avenue** (North Maple Ridge)

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Blackburn	None	None	None
2. McKee			
3. Pounds			
4. Shears			
5. Townsend			
6. Turner			

The motion to Approve was Approved Unanimously.

Guidelines cited: A.6.1, A.6.3 and A.6.4

3. **COA-13-012 / 1020 E. 20<sup>th</sup> Street** (North Maple Ridge)

Applicant: Paxton Davis for Burnett Inc.

COA Subcommittee Review Date: None

Request:

Replace remaining original windows with new fiberglass windows with exterior muntins to match original patterns. (Continuation of window renovation started last year).

Monty McElroy presented Mr. Davis's Certificate of Appropriateness application to the Commission and read the applicable guidelines. Mr. Davis was present to answer questions.

Commissioner Townsend made a motion to approve the application. Commissioner Blackburn seconded the motion. Chairman Shears asked for a vote on the motion.

**Vote: 1020 E. 20<sup>th</sup> Street** (North Maple Ridge)

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Blackburn	1. McKee	None	None
2. Pounds			
3. Shears			
4. Townsend			
5. Turner			

The motion to Approve was Approved Unanimously.

Guidelines cited: A.4.1 and A.4.5.

4. **COA-13-013 / 628 N. Cheyenne Avenue** (Brady Heights)

Applicant: Paul White

COA Subcommittee Review Date: None

Request:

1. Install 3' high metal fence around front yard.
2. Rebuild top part of chimney to historically appropriate height and appearance.

Monty McElroy presented Mr. White's Certificate of Appropriateness application to the Commission and read the applicable guidelines. Mr. White was present to answer questions.

Commissioner Townsend made a motion to approve the application. Commissioner Blackburn seconded the motion. Chairman Shears asked for a vote on the motion.

**Vote: 628 N. Cheyenne (Brady Heights)**

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Blackburn	None	None	None
2. McKee			
3. Pounds			
4. Shears			
5. Townsend			
6. Turner			

The motion to Approve was Approved Unanimously.  
Guidelines cited: A.1.1., A.1.2, A.1.3, G.1.3 and G.1.4.

C. Reports

1. Staff

Amanda DeCort reported on the State Historic Preservation Conference in Perry, OK.

Attorney Janine VanValkenburgh gave an update on the status of the Tulsa Club.

2. Chair

No report.

3. Committees

a) Rules & Regulations  
No report

b) Outreach  
No report

D. New Business

NONE

E. Announcements and Future Agenda Items

None

F. Adjournment

Meeting was adjourned at 11:42 a.m. by Chairman Shears.