



TULSA PRESERVATION COMMISSION

REGULAR MEETING MINUTES

Thursday, April 11, 2013, 11:00 am

City Hall @ One Technology Center, 175 East 2nd Street
10th Floor North Conference Room

A. Opening Matters

1. Call to Order and Verification of Quorum

Secretary Bergman called the Regular Meeting to order at 11:00 a.m.

Members Present

Kristen Bergman, Secretary
David Blackburn
Jack Hodgson
Susan McKee
David Pounds

Members Absent

Robert Shears, Chair
Jim Turner, Vice Chair
Shelby Navarro
Mary Lee Townsend

Staff Present

Amanda DeCort, Monty McElroy

Others Present

Stacey Woolley

2. Approval of Minutes from March 26, 2013

Commissioner Hodgson made a motion to approve Regular Meeting Minutes from March 26. Commissioner McKee seconded the motion. The motion was approved unanimously.

Vote: Regular Meeting Minutes from March 26, 2013

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Bergman	None	None	None
2. Blackburn			
3. Hodgson			
4. McKee			
5. Pounds			

3. Disclosure of Conflicts of Interest

No one reported a conflict of interest with the proposals on the agenda.

B. Actionable Items

1. **COA-13-006 / 1110 E. 20th Street** (North Maple Ridge)

Applicant: Eric Woolley

COA Subcommittee Review Date: None

Request:

Replace existing windows with new Anderson EnduraClad wood double-hung windows with exterior muntins to match existing sizes and muntin patterns.

Monty McElroy presented Mr. Woolley's Certificate of Appropriateness application to the Commission and read the applicable guidelines. Mrs. Woolley was present to answer questions.

Mrs. Woolley was asked about the condition of the windows. She stated that there were a few broken panes of glass and most windows were painted shut, with some of the cord and weights broken. She said otherwise the windows weren't in bad condition overall. She stated that the reason they wanted to replace the windows with double pane windows was for the insulating value and efficiency reasons.

It was suggested that they have a contractor examine the windows and determine if they were repairable, rather than replacing them. Commissioner Bergman suggested that Mrs. Woolley withdraw the application, talk to a repair contractor, and/or attend an upcoming window repair workshop.

Mrs. Woolley thought about Commissioner Bergman's suggestion but decided to move forward with the application.

Commissioner McKee made a motion to deny the application. Commissioner Hodgson seconded the motion. Secretary Bergman asked for a vote on the motion.

Vote: 1110 E. 20th Street (North Maple Ridge)

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Bergman	None	None	None
2. Blackburn			
3. Hodgson			
4. McKee			
5. Pounds			

The motion to Deny was Approved Unanimously. Guidelines cited: A.4.1 and A.4.5.

2. Approval of NCSHPO letter of support for tax credits.

Amanda DeCort discussed the letter of support with Commissioners. Commissioner McKee made a motion to approve the NCSHPO letter.

Commissioner Hodgson seconded the motion. Secretary Bergman asked for a vote on the motion.

Vote: NCSHPO letter of support for tax credits

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Bergman	None	None	1. Shears
2. Blackburn			2. Turner
3. Hodgson			3. Navarro
4. McKee			4. Townsend
5. Pounds			

The motion to approve was Approved Unanimously.

C. Reports

1. Staff

Amanda DeCort mentioned the upcoming window workshops.

2. Chair

No report.

3. Committees

a. Rules & Regulations

No report

b. Outreach

No report

D. New Business

NONE

E. Announcements and Future Agenda Items

Commissioner Bergman mentioned that there was an ALOFT tour this evening.

F. Adjournment

Meeting was adjourned at 11:22 a.m. by Secretary Bergman.