



# TULSA PRESERVATION COMMISSION

## REGULAR MEETING MINUTES

**Thursday, January 12, 2012, 11:00 a.m.**

City Hall @ One Technology Center, 175 E. 2<sup>nd</sup> Street  
10<sup>th</sup> Floor North Conference Room

THE AGENDA FOR THIS MEETING WAS POSTED AT THE OFFICE OF THE TULSA CITY CLERK, 175 EAST SECOND ST., TULSA OKLAHOMA, IN COMPLIANCE WITH THE OPEN MEETING ACT ON JANUARY 11, 2012 AT 10:22 AM.

### A. Opening Matters

#### 1. Call to Order and Verification of Quorum

Chairman Bergman called the Regular Meeting to order at 11:00 a.m.

##### Members Present

Kristen Bergman, Chairman  
Robert Shears, Vice-Chair  
Susan McKee, Secretary  
David Blackburn  
Jack Hodgson  
Matt King  
Barbara Smallwood  
Mary Lee Townsend  
Jim Turner

##### Members Absent

none

##### Staff Present

Amanda DeCort, Bob Edmiston, Monty McElroy

##### Others Present

Peter Kroner and Weldon Bowman, W Design; Paul Mackey, 1611 S. Rockford

#### 2. Approval of Regular Meeting Minutes of December 8, 2011

Commissioner Townsend made a motion to approve the Regular Meeting Minutes for December 8, 2011. Commissioner Smallwood seconded.

Chairman Bergman called for a vote on the motion. The motion was approved by majority of members present.

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Blackburn	None	1. Bergman	None
2. Hodgson			
3. King			
4. McKee			
5. Shears			
6. Smallwood			
7. Townsend			
8. Turner			

**3. Disclosure of Conflicts of Interest**

No one reported a conflict of interest with the proposals on the agenda.

**B. Actionable Items**

**1. COA-12-001 / 1611 S. Rockford Avenue (Swan Lake)**

Applicants: Weldon Bowman

COA Subcommittee Review Date: January 5, 2012

Request:

1. Construct first and second-story addition according to plans submitted, which will include new siding for entire house.
2. Rehab front porch with Craftsman details according to plans submitted.

Monty McElroy presented Mr. Bowman's Certificate of Appropriateness application to the Commission and read the applicable guidelines for this district. Mr. Bowman was present to answer questions.

Commissioner Turner read the COA Subcommittee Report. The Subcommittee found the application to be complete and recommended approval.

Commissioner Turner made a motion to approve the application with no conditions. Commissioner King seconded the motion. Discussion ensued about the height of the reveal on the proposed new siding and concerns were expressed that the Commission needs to see details about the new siding matching the historic siding. The applicant agreed to return to the TPC with additional information about the siding. Chairman Bergman asked for a vote on the motion on the floor.

Vote: 1611 S. Rockford Avenue

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Blackburn	1. Bergman	None	None
2. King	2. Hodgson		
3. Turner	3. McKee		
	4. Shears		
	5. Smallwood		
	6. Townsend		

The motion was **Not Approved** by members present and voting.  
Swan Lake Guidelines cited: B1.0.1 – B1.0.4, B1.2.1 - B1.2.2, B1.3.1 – B1.3.2.

Commissioner Townsend made a motion to approve the application with the condition that the applicant must also apply for a Certificate of Appropriateness and return to the TPC for approval of specific siding. Vice-Chairman Shears seconded.

Vote:

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Bergman	None	None	None
2. Blackburn			
3. Hodgson			
4. King			
5. McKee			
6. Shears			
7. Smallwood			
8. Townsend			
9. Turner			

The motion was **Approved With Conditions** by members present and voting.

## A. Reports

### 1. Staff Report

Amanda DeCort reported on a new renovation in Brady Heights; the status of the Sunset Park and Reservoir Hill survey projects; upcoming Window Repair Workshops on 4/21/12 and 5/11-12/12; proposed Brady Heights historic markers; the Ambassador Hotel façade easement; and, the current CLG funds appropriation.

### 2. Chair Report

Chairman Bergman welcomed new Commissioner David Blackburn to the TPC and asked Mr. Blackburn to say a few words. Commissioner Blackburn gave an overview of his history in the building community.

### 3. Committee Reports

#### a. Rules & Regulations

Committee Chairman Mary Lee Townsend reported that Rules & Regulations will be looking at a possible addition to the document, and asked that any other suggestions be emailed to her.

#### b. Outreach

No report.

c. **Design Guidelines**

Committee Chairman Barbara Smallwood reported that a date would be selected to hold the meeting for all property owners and that they would be notified by postcard.

C. **New Business**

Amanda DeCort brought up discussion of proposed new signage at five select locations in Brady Heights. DeCort received the request after the agenda had been published. Brady Heights Neighborhood Association received a beautification grant to purchase and install the signs. The proposed sign designs and a location map were presented. There was discussion about the height and design of the signs, location in the City rights-of-way, and permitting requirements. Commissioner Turner noted his concern over the number of signs already existing in Brady Heights. Commissioner King commented that the Sign Board and sign permitting staff would make sure that the designs meet code requirements. Vice-Chairman Shears commented that the Arts Commission needed to review the artwork on the sign.

Attorney Bob Edmiston expressed his interpretation of the zoning code that would require the Preservation Commission to review a request for signage. It was agreed that a COA application be presented at the next TPC Regular Meeting.

DeCort reminded the Commission that placing historic markers, or causing them to be placed, is one of the Commission's duties under Chapter 10A of the Zoning Code. She requested that the Commission support BHNA's request in concept although further design review may be needed. Chairman Bergman stated that the Commission could support the concept without approving the design.

Commissioner King made a motion to endorse the concept of historic district markers in Brady Heights. Commissioner Smallwood seconded.

Vote:

<b><u>In Favor</u></b>	<b><u>Opposed</u></b>	<b><u>Abstaining</u></b>	<b><u>Not Present</u></b>
1. Bergman	1. Hodgson	None	None
2. Blackburn	2. Turner		
4. King			
5. McKee			
6. Shears			
7. Smallwood			
8. Townsend			

The motion was **Approved by Majority** by members present and voting.

**D. Announcements and Future Agenda Items**

None

**E. Adjournment**

Chairman Bergman adjourned the meeting at 12:06 p.m.

The proceedings of the Tulsa Preservation Commission Regular Meeting of January 12, 2012 were recorded. The meeting minutes were transcribed by Monty McElroy. Minutes approved by the TPC on

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