



TULSA PRESERVATION COMMISSION

REGULAR MEETING MINUTES

Thursday, October 13, 2011, 11:00 a.m.

City Hall @ One Technology Center, 175 E. 2nd Street
10th Floor North Conference Room

THE AGENDA FOR THIS MEETING WAS POSTED AT THE OFFICE OF THE TULSA CITY CLERK, 175 EAST SECOND ST., TULSA OKLAHOMA, IN COMPLIANCE WITH THE OPEN MEETING ACT ON OCTOBER 12, 2011 AT 10:46 AM.

A. Opening Matters

1. Call to Order and Verification of Quorum

Vice-Chair Bergman called the Regular Meeting to order at 11:00 a.m.

Members Present

Matt King, Chairman*
Kristen Bergman, Vice-Chair
Robert Shears, Secretary
Jack Hodgson
Barbara Smallwood
Mary Lee Townsend

Members Absent

Susan McKee
Jim Turner

Staff Present

Amanda DeCort, Bob Edmiston, Ed Sharrer

* Arrived late

2. Approval of Regular Meeting Minutes of September 27, 2011

Commissioner Smallwood made a motion to approve the Regular Meeting Minutes for September 27, 2011. Commissioner Townsend seconded. Vice-Chair Bergman called for a vote on the motion. The motion was approved by majority of members present.

In Favor

- 1. Bergman
- 2. Shears
- 3. Smallwood
- 4. Townsend

Opposed

None

Abstaining

- 1. Hodgson

Not Present

- 1. King

3. Disclosure of Conflicts of Interest

No one reported a conflict of interest with the proposals on the agenda.

B. Actionable Items

1. COA-11-040 / 1336 E. 19th Street (Swan Lake)

Applicant: Kimberly Minton

COA Subcommittee Review Date: None

Request: Replace existing side door on east elevation with new Craftsman-style door.

Mr. Sharrer presented Ms. Minton’s Certificate of Appropriateness application to the Commission and read the applicable guidelines for this district. Ms. Minton was unable to attend the meeting.

Commissioner Townsend made a motion to approve the application with no conditions. Commissioner Smallwood seconded the motion. Vice-Chair Bergman asked for a vote on the motion.

Vote: 1336 E. 19th Street

In Favor

- 1. Bergman
- 2. Hodgson
- 3. Shears
- 4. Smallwood
- 5. Townsend

Opposed

None

Abstaining

None

Not Present

- 1. King

The motion was **Approved Unanimously** by members present and voting.

Swan Lake Guidelines cited: A.1.0.1, A.1.2.1, A.1.2.3

2. COA-11-041 / 1141 N. Cheyenne Avenue (Brady Heights)

Applicant: Giles Gregory

COA Subcommittee Review Date: None

Request: Replace existing front door, not original to house, with salvaged 1898 1-light wood door.

Mr. Sharrer presented Mr. Gregory's Certificate of Appropriateness application to the Commission and read the applicable guidelines for this district. Mr. Gregory was unable to attend the meeting.

Commissioner Townsend made a motion to approve the application with no conditions. Commissioner Smallwood seconded the motion. Vice-Chair Bergman asked for a vote on the motion.

Vote: 1141 N. Cheyenne Avenue

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Bergman	None	None	1. King
2. Hodgson			
3. Shears			
4. Smallwood			
5. Townsend			

The motion was **Approved Unanimously** by members present and voting. Brady Heights Guidelines cited: Windows and Doors, Second Preference

3. COA-11-039 / 225 E. 20th Street (North Maple Ridge)

Applicant: Jules Merenda

COA Subcommittee Review Date: September 20, 2011

Work started prior to COA application

Request: Extend front porch to the east to connect with side porch, flooring and railing to match existing.

Mr. Sharrer presented Ms. Merenda's Certificate of Appropriateness application to the Commission and read the applicable guidelines for this district. Ms. Merenda was unable to attend the meeting.

Commissioner Shears read the COA Subcommittee Report. The Subcommittee found the application to be complete and recommended denial. Commissioner Shears made a motion to deny the application. Commissioner Townsend seconded the motion. Chairman King asked for a vote on the motion.

Vote: 225 E. 20th Street

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Bergman	None	None	None
2. Hodgson			
3. King			
4. Shears			
5. Smallwood			
6. Townsend			

The motion to Deny was **Approved Unanimously** by members present and voting.
North Maple Ridge Guidelines cited: B1.0.1 - B1.0.3, B1.2.1, B1.2.2

4. COA-11-042 / 1716 S. Quincy Avenue (Swan Lake)

Applicant: Dan & Allison Jacobs

COA Subcommittee Review Date: None

Request: Replace existing wood windows with new vinyl windows, exterior muntins to match existing patterns.

Mr. Sharrer presented the Jacobs' Certificate of Appropriateness application to the Commission and read the applicable guidelines for this district. The Jacobs were unable to attend the meeting.

Commissioner Townsend made a motion to approve the application with no conditions. Commissioner Bergman seconded the motion. Chairman King asked for a vote on the motion.

Vote: 1716 S. Quincy Avenue

In Favor

1. Bergman
2. Hodgson
3. King
4. Shears
5. Smallwood
6. Townsend

Opposed

None

Abstaining

None

Not Present

None

The motion was **Approved Unanimously** by members present and voting.
Swan Lake Guidelines cited: A1.2.1, A1.2.3, A1.2.4

5. Discussion and Possible Action on a Façade Easement for the Ambassador Hotel (Staff)

Ms. DeCort made a presentation to the Commission regarding Coury Properties' request to donate a façade easement on the Ambassador Hotel to the City of Tulsa. After discussion, Commissioner Townsend made a motion to accept the façade easement. Commissioner Smallwood seconded the motion. Chairman King asked for a vote on the motion.

Vote: Façade Easement for Ambassador Hotel

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Bergman	None	None	None
2. Hodgson			
3. King			
4. Shears			
5. Smallwood			
6. Townsend			

The motion was **Approved Unanimously** by members present and voting.

C. Reports

1. Staff Report

Ms. DeCort reported the Task Force for the Study of State Tax Credits and Economic Incentives met yesterday in Oklahoma City. Among the topics of discussion was the state's certified rehabilitation tax credit. Ms. DeCort is working with Preservation Oklahoma, the Tulsa Metro Chamber and others to keep the tax credit program intact.

Ms. DeCort reported that the State Historic Preservation Review Committee will review the Blue Dome and Sophian Plaza National Register Nominations on Thursday, October 20th.

She also reported that the American Planning Association designated Swan Lake as one of this year's Top 10 Great Neighborhoods nationwide at a press conference on October 4th.

2. Chair Report

Chairman King reported that Commissioner Pollard was not reappointed to the Commission in order to reduce the number of commissioners to nine as specified in the Historic Preservation Ordinance.

3. Committee Reports

a. Rules & Regulations

No report.

b. Outreach

Commissioner Bergman reported that the committee would not meet on Thursday, October 20th as previously scheduled.

c. **Design Guidelines**

Commissioner Bergman reported that the committee would meet on Wednesday, October 19th to discuss received from the public during and subsequent to the five meetings conducted with the HP zoning neighborhoods over the past two weeks. The committee will present a revised draft of the Unified Design Guidelines to the Commission at the October 25th TPC meeting.

D. New Business

None.

E. Announcements and Future Agenda Items

Commissioner Bergman requested that planning for the annual TPC holiday party be added to the next meeting agenda.

F. Adjournment

Chairman King adjourned the meeting at 11:58 a.m.

The proceedings of the Tulsa Preservation Commission Regular Meeting of October 13, 2011 were recorded. The meeting minutes were transcribed by Ed Sharrer. Minutes approved by the TPC on October 25, 2011.