



TULSA PRESERVATION COMMISSION

REGULAR MEETING MINUTES

Thursday, July 14, 2011, 11:00 a.m.

City Hall @ One Technology Center, 175 E. 2nd Street
10th Floor North Conference Room

THE AGENDA FOR THIS MEETING WAS POSTED AT THE OFFICE OF THE TULSA CITY CLERK, 175 EAST SECOND ST., TULSA OKLAHOMA, IN COMPLIANCE WITH THE OPEN MEETING ACT ON JULY 13, 2011 AT 8:15 AM.

A. Opening Matters

1. Call to Order and Verification of Quorum

Vice-Chair Bergman called the Regular Meeting to order at 11:00 a.m.

Members Present

Kristen Bergman, Vice-Chair
Robert Shears, Secretary
Jack Hodgson
Susan McKee
Anne Pollard
Jim Turner

Members Absent

Matt King, Chairman
Charles Gilmore
Barbara Smallwood
Mary Lee Townsend

Staff Present

Patrick Boulden, Amanda DeCort, Ed Sharrer
* Arrived late

2. Approval of Regular Meeting Minutes of June 28, 2011

Commissioner Pollard made a motion to approve the Regular Meeting Minutes for June 28, 2011. Commissioner Hodgson seconded. Vice-Chair Bergman called for a vote on the motion. The motion was approved by majority of members present.

In Favor

- 1. Bergman
- 2. Hodgson
- 3. Pollard
- 4. Shears
- 5. Turner

Opposed

None

Abstaining

- 1. McKee

Not Present

None

3. Disclosure of Conflicts of Interest

No one reported a conflict of interest with the proposals on the agenda.

B. Actionable Items

1. Withdrawn by Applicant

2. COA-11-034 / 1228 E. 19th Street (North Maple Ridge)

Applicant: Bland Williamson

COA Subcommittee Review Date: N/A

Request: Replace existing wood shake roof with an architectural composition asphalt shingle roof.

Mr. Sharrer presented Mr. Williamson’s Certificate of Appropriateness application to the Commission and read the applicable guidelines for this district. Mr. Williamson was unable to attend the meeting.

Commissioner Pollard made a motion to approve the application with no conditions. Commissioner Turner seconded the motion. Vice-Chair Bergman asked for a vote on the motion.

Vote: 1228 E. 19th Street

In Favor

- 1. Bergman
- 2. Hodgson
- 3. McKee
- 4. Pollard
- 5. Shears
- 6. Turner

Opposed

None

Abstaining

None

Not Present

None

The motion was **Approved Unanimously** by members present and voting.
North Maple Ridge Guidelines cited: A.1.3.2

3. **COA-11-035 / 1226 E. 19th Street** (North Maple Ridge)

Applicant: Virginia Cohlmia

COA Subcommittee Review Date: N/A

Request: Replace existing wood shake roof with an architectural composition asphalt shingle roof.

Mr. Sharrer presented Ms. Cohlmia's Certificate of Appropriateness application to the Commission and read the applicable guidelines for this district. Ms. Cohlmia was unable to attend the meeting.

Commissioner Turner made a motion to approve the application with no conditions. Commissioner McKee seconded the motion. Vice-Chair Bergman asked for a vote on the motion.

Vote: 1226 E. 19th Street

In Favor

1. Bergman
2. Hodgson
3. McKee
4. Pollard
5. Shears
6. Turner

Opposed

None

Abstaining

None

Not Present

None

The motion was **Approved Unanimously** by members present and voting.
North Maple Ridge Guidelines cited: A.1.3.2

4. **CLG Grant Application FY2011-2012 Addendum** (Staff)

Ms. DeCort reported that the Commission would receive an additional \$4,700 allocation of Certified Local Government grant funds for fiscal year 2011-2012. She proposed that the Commission use those funds to hire a consultant to prepare a National Register Nomination for the Lortondale neighborhood.

Commissioner Pollard made a motion to approve staff's recommendation for the additional CLG funds for 2011-2012. Commissioner McKee seconded the motion. Vice-Chair Bergman asked for a vote on the motion.

Vote: CLG Grant Application Addendum

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Bergman	None	None	None
2. Hodgson			
3. McKee			
4. Pollard			
5. Shears			
6. Turner			

The motion was **Approved Unanimously** by members present and voting.

C. Reports

1. Staff Report

Ms. DeCort reported that Preservation Central, Inc. will have a first draft of the Greenwood Historic District National Register Nomination to staff by the end of the month.

She invited all the Commissioners to attend the Community Presentation that will be the culmination of Preservation Leadership Training/Advanced program conducted in Tulsa by the National Trust for Historic Preservation. The presentation will take place the morning of Saturday, August 13th at Joe Momma's Pizza, 112 South Elgin.

Ms. DeCort reported that she would conduct informational meetings for the Blue Dome and Sophian Plaza National Register Nominations later in the day, at 4:00pm and 6:00pm respectively.

She also reported that she would travel to Oklahoma City tomorrow for the quarterly meeting of the State Historic Preservation Review Committee.

2. Chair Report

No report.

3. Committee Reports

a. Rules & Regulations

Ms. DeCort reported that all members of the Commission received a draft copy of the updated Rules & Regulations via email prior to the meeting. She recognized Commissioners Gilmore and Townsend for their hard work. Ms. DeCort requested that Commissioners review the draft and have comments to share for the July 26th TPC meeting.

Ms. DeCort gave a presentation on Article VII of the proposed updates to the Rules & Regulations, as they pertain to making Zoning Map amendments.

b. Outreach

Commissioner Bergman reported that the committee would meet on Thursday, July 28th at 9:00 at Topeca in the Mayo Hotel. She reported on recent outreach presentations by Ms. DeCort to the City of Tulsa plans reviewers, the Economic Development Commission, Downtown Coordinating Council, and the Working in Neighborhood Department's WIN University program. Ms. DeCort and the committee are also in the process of scheduling a public meeting in late July or early August for Maple Ridge residents regarding potential HP Zoning for the Sunset Park addition.

Bergman reported that the committee is accepting nominations for the 2011 TPC Preservation Awards. Nominations are due August 17th. Awards will be presented at the TPC Open House on Saturday, September 10th.

She also noted the article "Tulsa's Deco Delights" in *Home & Away* magazine published by AAA. Mr. Sharrer was quoted in the article.

c. Design Guidelines

Mr. Sharrer distributed copies of the first draft of the Unified Design Guidelines to the Commission. He recognized Commissioners Bergman, McKee, Smallwood, and Turner for their hard work in developing a consolidated set of guidelines for all five zoning districts. Mr. Sharrer asked that the Commissioners review the draft and have comments and suggestions to share at the July 26th TPC meeting. The committee's goal is for the Commission to approve an official draft at the August 11th meeting, so it can be distributed to the neighborhoods for review and input.

D. New Business

None.

E. Announcements and Future Agenda Items

None.

F. Adjournment

Vice-Chair Bergman adjourned the meeting at 11:43 a.m.

The proceedings of the Tulsa Preservation Commission Regular Meeting of July 14, 2011 were recorded. The meeting minutes were transcribed by Ed Sharrer. Minutes approved by the TPC on July 26, 2011.