



TULSA PRESERVATION COMMISSION

REGULAR MEETING MINUTES

Tuesday, May 24, 2011, 4:30 p.m.

City Hall @ One Technology Center, 175 E. 2nd Street
10th Floor North Conference Room

THE AGENDA FOR THIS MEETING WAS POSTED AT THE OFFICE OF THE TULSA CITY CLERK, 175 EAST SECOND ST., TULSA OKLAHOMA, IN COMPLIANCE WITH THE OPEN MEETING ACT ON MAY 23, 2011 AT 11:37 AM.

A. Opening Matters

1. Call to Order and Verification of Quorum

Chairman King called the Regular Meeting to order at 4:31 p.m.

Members Present

Matt King, Chairman
Kristen Bergman, Vice-Chair
Charles Gilmore
Jack Hodgson
Mary Lee Townsend
Jim Turner

Members Absent

Robert Shears, Secretary
Susan McKee
Anne Pollard
Barbara Smallwood

Staff Present

Amanda DeCort, Ed Sharrer
* Arrived late

2. Approval of Regular Meeting Minutes of May 12, 2011

Commissioner Townsend made a motion to approve the Regular Meeting Minutes for May 12, 2011. Commissioner Hodgson seconded. Chairman King called for a vote on the motion. The motion was approved unanimously by members present.

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Bergman	None	None	None
2. Gilmore			
3. Hodgson			
4. King			
5. Townsend			
6. Turner			

3. Disclosure of Conflicts of Interest

No one reported a conflict of interest with the proposals on the agenda.

B. Actionable Items

1. COA-11-025 / 1202 E. 17th Place (North Maple Ridge)

Applicant: Mark Sanders

COA Subcommittee Review Date: May 17, 2011

Request: Demolition of ca. 1950s addition on back of house and construction of new addition per plans submitted.

Mr. Sharrer presented Mr. Sanders' Certificate of Appropriateness application to the Commission and read the applicable guidelines for this district. Mr. Sanders and his designer, Ms. McLerran, were present to answer questions.

Commissioner Turner gave the COA Subcommittee report. The COA Subcommittee considered the application to be complete and recommended approval. Commissioner Turner made a motion to approve the application with no conditions. Commissioner Townsend seconded the motion. Chairman King asked for a vote on the motion.

Vote: 1202 E 17th Place

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Bergman	None	None	None
2. Gilmore			
3. Hodgson			
4. King			
5. Townsend			
6. Turner			

The motion was **Approved Unanimously** by members present and voting.

North Maple Ridge Guidelines cited: B1.0.1 – B1.0.3, B1.2.1, B1.2.2, B1.3.2

2. **COA-11-026 / 1619 S. Detroit Avenue** (North Maple Ridge)

Applicants: Lynn & Wayne Greene

COA Subcommittee Review Date: None

Request: Remove existing flagstone retaining wall in front yard and replace with grass berm.

Mr. Sharrer presented the Greenes' Certificate of Appropriateness application to the Commission and read the applicable guidelines for this district. The Greenes were unable to attend the meeting.

Commissioner Townsend made a motion to approve the application with no conditions. Commissioner Hodgson seconded the motion. Chairman King asked for a vote on the motion.

Vote: 1619 S. Detroit Avenue

In Favor

1. Bergman
2. Gilmore
3. Hodgson
4. King
5. Townsend
6. Turner

Opposed

None

Abstaining

None

Not Present

None

The motion was **Approved Unanimously** by members present and voting.
North Maple Ridge Guidelines cited: C.1.1.3

3. **COA-11-027 / 1338-1340 E. 17th Street** (Swan Lake)

Applicant: Sylvia Brown

COA Subcommittee Review Date: None

Request, Part 1: Replace existing deteriorated wood windows with new vinyl windows, exterior muntin patterns to match originals.

Mr. Sharrer presented Ms. Brown's Certificate of Appropriateness application to the Commission and read the applicable guidelines for this district. Ms. Brown was present to answer questions from the Commission.

Commissioner Townsend made a motion to approve part one of the application with no conditions. Commissioner Turner seconded the motion. Chairman King asked for a vote on the motion.

Vote: 1338-1340 E. 17th Street, Part 1

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Bergman	None	None	None
2. Gilmore			
3. Hodgson			
4. King			
5. Townsend			
6. Turner			

The motion was **Approved Unanimously** by members present and voting.
Swan Lake Guidelines cited: A.1.2.1, A.1.2.3, A.1.2.4

Request, Part 2: Fill in two windows adjacent to side doors with cedar shake shingles.

Commissioner Townsend made a motion to approve part two of the application with no conditions. Commissioner Turner seconded the motion. Chairman King asked for a vote on the motion.

Vote: 1338-1340 E. 17th Street, Part 2

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Bergman	None	None	None
2. Gilmore			
3. Hodgson			
4. King			
5. Townsend			
6. Turner			

The motion was **Approved Unanimously** by members present and voting.
Swan Lake Guidelines cited: A.1.2.2, B.1.2.1

4. Withdrawn from Agenda

5. CLG Grant Application FY11 (Staff)

Ms. DeCort presented an itemized list of proposed expenditures for the 2011-2012 Certified Local Government (CLG) Grant offered through the State Historic Preservation Office. Of the expected \$15,000 grant, Ms. DeCort proposed allocating \$10,000 to programming for historic neighborhoods.

Commissioner Gilmore made a motion to approve the proposed grant allocations as presented. Commissioner Hodgson seconded the motion. Chairman King asked for a vote on the motion.

Vote: CLG Grant Application FY11

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Bergman	None	None	None
2. Gilmore			
3. Hodgson			
4. King			
5. Townsend			
6. Turner			

The motion was **Approved Unanimously** by members present and voting.

C. Reports

1. Staff Report

Ms. DeCort reported that Preservation Leadership Training/Advanced class is coming to Tulsa in August. She asked that any Commissioners interested in attending to please contact her. Commissioner Pollard expressed interest in participating. Ms. DeCort asked the Commissioners to please plan to attend the Community Presentation at the end of the PLT session.

2. Chair Report

No report.

3. Committee Reports

a. Rules & Regulations

Commissioner Gilmore reported that the committee would meet the following day at 10:00am in City Hall.

b. Outreach

Commissioner Bergman reported that TPC staff will lead a tour of downtown Tulsa and the surrounding historic neighborhoods for two full tour buses of realtors, in partnership with the Greater Tulsa Association of Realtors. Approximately 90 realtors are expected to participate.

c. Design Guidelines

Commissioner Bergman reported that the Design Guidelines committee is continuing its work on a draft of the updated guidelines to share with the Commission in June.

D. New Business

None.

E. Announcements and Future Agenda Items

None.

F. Adjournment

Chairman King adjourned the meeting at 5:27 p.m.

The proceedings of the Tulsa Preservation Commission Regular Meeting of May 24, 2011 were recorded. The meeting minutes were transcribed by Ed Sharrer. Minutes approved by the TPC on June 9, 2011.