



# TULSA PRESERVATION COMMISSION

## REGULAR MEETING MINUTES

**Thursday, May 12, 2011, 11:00 a.m.**

City Hall @ One Technology Center, 175 E. 2<sup>nd</sup> Street  
10<sup>th</sup> Floor North Conference Room

THE AGENDA FOR THIS MEETING WAS POSTED AT THE OFFICE OF THE TULSA CITY CLERK, 175 EAST SECOND ST., TULSA OKLAHOMA, IN COMPLIANCE WITH THE OPEN MEETING ACT ON MAY 11, 2011 AT 10:15 AM.

### A. Opening Matters

#### 1. Call to Order and Verification of Quorum

In the absence of Chairman Matt King, Past Chairwoman Barbara Smallwood agreed to chair the meeting. Commissioner Smallwood called the Regular Meeting to order at 11:03 a.m.

#### Members Present

Robert Shears, Secretary  
Charles Gilmore  
Jack Hodgson  
Susan McKee  
Anne Pollard  
Barbara Smallwood  
Mary Lee Townsend  
Jim Turner\*

#### Members Absent

Matt King, Chairman  
Kristen Bergman, Vice-Chair

#### Staff Present

Patrick Boulden, Amanda DeCort  
\* Arrived late

#### 2. Approval of Regular Meeting Minutes of April 26, 2011

Commissioner McKee noted an error in the minutes. Commissioner Townsend made a motion to approve the Regular Meeting Minutes for April 26, 2011 with the correction requested by McKee. Commissioner Hodgson seconded. Commissioner Smallwood called for a vote on the motion. The motion was approved unanimously by members present.

**In Favor**

- 1. Gilmore
- 2. Hodgson
- 3. McKee
- 4. Pollard
- 5. Shears
- 6. Smallwood
- 7. Townsend

**Opposed**

None

**Abstaining**

None

**Not Present**

1. Turner

**3. Disclosure of Conflicts of Interest**

No one reported a conflict of interest with the proposals on the agenda.

**B. Actionable Items**

**1. COA-11-023 / 1128 E. 16<sup>th</sup> Street (North Maple Ridge)**

Applicant: Orpha Harnish

*Work started prior to COA application*

Request: Modify gate design for fence in front yard; add second gate.

Ms. DeCort presented Ms. Harnish’s Certificate of Appropriateness application to the Commission and read the applicable guidelines for this district. Ms. Harnish and her tenant, Mr. Rueb, were present to answer questions. The Commissioners felt as though the gate presented was in keeping with the ranch style of the home. Ms. DeCort circulated a drawing submitted by Mr. Rueb. Commissioner Pollard made a motion to approve the application. Commissioner Gilmore seconded the motion. Commissioner McKee asked for clarification that the motion included both the existing gate and the new gate. Commissioner Smallwood asked for a vote on the motion.

Vote: 1128 E 16<sup>th</sup> Street

**In Favor**

- 1. Gilmore
- 2. Hodgson
- 3. McKee
- 4. Pollard
- 5. Shears
- 6. Smallwood
- 7. Turner

**Opposed**

1. Townsend

**Abstaining**

None

**Not Present**

None

The motion was **Approved by Majority** of members present and voting.

North Maple Ridge Guidelines cited: A1.0.1, B1.1.3

## C. Reports

### 1. Staff Report

Ms. DeCort reported that this year's Statewide Preservation Conference, Wide Open for Preservation, would be held in Guymon June 6<sup>th</sup> through June 8<sup>th</sup>. Commissioner Townsend expressed interest in attending.

Ms. DeCort reported that Preservation Leadership Training/Advanced class is coming to Tulsa in August. She asked that any Commissioners interested in attending to please contact her. Commissioner Pollard expressed interest in participating. Ms. DeCort asked the Commissioners to please plan to attend the Community Presentation at the end of the PLT session.

Ms. DeCort reported that the bids for the Greenwood Historic District National Register Nomination came in much higher than anticipated. She will keep the Commission apprised as to whether funds are available. She reported that because the Greenwood nomination is still undetermined, the Commission's discussion on budget is delayed to the May 24<sup>th</sup> meeting.

Ms. DeCort reported that the City Council voted on an amendment to the Planned Unit Development (PUD) section of the Zoning Code at its Regular Meeting on Thursday, May 5<sup>th</sup>. The City Council voted to amend the Zoning Code but with a 6-month sunset clause. Mr. Boulden explained the sunset clause.

Ms. DeCort also reported that Libby Nash was recommended as the COA Subcommittee representative for Gillette. Commissioner Townsend suggested that the Commission vote on the matter under New Business.

### 2. Chair Report

No report.

### 3. Committee Reports

#### a. Rules & Regulations

Commissioner Gilmore reported that the committee was reworking the section on Zoning Map Amendments and would report more details after the committee's next meeting.

#### b. Outreach

Ms. DeCort reported that the committee is coordinating a trolley tour of downtown Tulsa for realtors to be held May 25<sup>th</sup>.

#### c. Design Guidelines

Commissioner Smallwood reported that the Design Guidelines committee did not meet last week. The committee should have a draft of the updated guidelines to share with the Commission in May or June.

**D. New Business**

Ms. DeCort reported that Gillette Neighborhood Association President Alan English has asked that Gillette resident Libby Nash be appointed to serve on the COA Subcommittee. Commissioner Pollard asked Ms. DeCort to read the letter aloud. Commissioner Townsend made a motion to approve the request. Commissioner McKee seconded. Commissioners Smallwood called for a vote. The motion was approved unanimously by members present.

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Gilmore	None	None	None
2. Hodgson			
3. McKee			
4. Pollard			
5. Shears			
6. Smallwood			
7. Townsend			
8. Turner			

**E. Announcements and Future Agenda Items**

Commissioner Smallwood announced that the Tulsa Foundation for Architecture is holding an Open House event at 1200 E. 21<sup>st</sup> Place.

Commissioner Turner reported that he is participating on the Downtown Housing Task Force, and that the Task Force has earmarked approximately \$3 million in funds to stimulate downtown housing development.

**F. Adjournment**

Commissioner Smallwood adjourned the meeting at 11:29 a.m.

The proceedings of the Tulsa Preservation Commission Regular Meeting of May 12, 2011 were recorded. The meeting minutes were transcribed by Amanda DeCort. Minutes approved by the TPC on May 24, 2011.