



TULSA PRESERVATION COMMISSION

REGULAR MEETING MINUTES

Thursday, April 14, 2011, 11:00 a.m.

City Hall @ One Technology Center, 175 E. 2nd Street
10th Floor North Conference Room

THE AGENDA FOR THIS MEETING WAS POSTED AT THE OFFICE OF THE TULSA CITY CLERK, 175 EAST SECOND ST., TULSA OKLAHOMA, IN COMPLIANCE WITH THE OPEN MEETING ACT ON APRIL 11, 2011 AT 1:13 PM.

A. Opening Matters

1. Call to Order and Verification of Quorum

Chairman King called the Regular Meeting to order at 11:01 a.m.

Members Present

Matt King, Chairman
Kristen Bergman, Vice-Chair
Robert Shears, Secretary
Charles Gilmore
Susan McKee*
Barbara Smallwood
Mary Lee Townsend
Jim Turner

Members Absent

Pamela Curtis
Jack Hodgson
Anne Pollard

Ex-Officio Members Present

Michelle Cantrell, TMAPC

Staff Present

Patrick Boulden, Amanda DeCort, Ed Sharrer

* Arrived late

2. Approval of Regular Meeting Minutes of March 22, 2011

Commissioner Bergman made a motion to approve the Regular Meeting Minutes for March 22, 2011 with no corrections. Commissioner Townsend seconded. Chairman King called for a vote on the motion. The motion was approved unanimously by members present.

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Bergman	None	None	None
2. Gilmore			
3. King			
4. McKee			
5. Shears			
6. Smallwood			
7. Townsend			
8. Turner			

3. Disclosure of Conflicts of Interest

No one reported a conflict of interest with the proposals on the agenda.

B. Actionable Items

1. COA-11-015 / 1912 S. Detroit Avenue (North Maple Ridge)

Applicants: John & Sandy Connelly

Request: Replace existing 6/1 wood windows on second floor with new 6/1 composite windows.

Mr. Sharrer presented the Connellys' Certificate of Appropriateness application to the Commission and read the applicable guidelines for this district. Andrew Flores of Rossi Brothers was present on behalf of the applicants to answer questions. Commissioner Gilmore made a motion to approve the application with no conditions. Commissioner Bergman seconded the motion. Chairman King asked for a vote on the motion.

Vote: 1912 S Detroit Avenue

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Bergman	None	None	None
2. Gilmore			
3. King			
4. McKee			
5. Shears			
6. Smallwood			
7. Townsend			
8. Turner			

The motion was **Approved Unanimously** by members present and voting.

North Maple Ridge Guidelines cited: A1.2.1, A1.2.3, A1.2.4

2. **COA-11-016 / 1843 E. 16th Street** (Yorktown)

Applicant: Mary Beth Hudson

Request: Replace existing wood windows with new vinyl windows, exterior muntins to match existing patterns.

Mr. Sharrer presented Ms. Hudson's Certificate of Appropriateness application to the Commission and read the applicable guidelines for this district. Ms. Hudson was present to answer questions. Commissioner Bergman made a motion to approve the application with no conditions. Commissioner Gilmore seconded the motion. Chairman King asked for a vote on the motion.

Vote: 1843 E 16th Street

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Bergman	None	None	None
2. Gilmore			
3. King			
4. McKee			
5. Shears			
6. Smallwood			
7. Townsend			
8. Turner			

The motion was **Approved Unanimously** by members present and voting.

Yorktown Guidelines cited: A1.2.1, A1.2.3, A1.2.4

3. **COA-11-017 / 1606 S. Quincy Avenue** (Swan Lake)

Applicant: Jeremy Perkins

COA Subcommittee Review Date: April 7, 2011

Request, Part 1: Construct one-story addition with finished basement (two finished stories) on rear elevation of house.

Request, Part 2: Construct porte cochere addition on north elevation.

Mr. Sharrer presented all three parts of Mr. Perkins' Certificate of Appropriateness application to the Commission and read the applicable guidelines for this district. Mr. Perkins and his client, Mr. Benton, were present to answer questions.

Commissioner Turner gave the COA Subcommittee report. The COA Subcommittee considered the application to be complete and recommended approval. Commissioner Turner made a motion to approve parts one and two of the application with no conditions. Commissioner Bergman seconded the motion. Chairman King asked for a vote on the motion.

Vote: 1606 S Quincy Avenue, Parts 1 & 2

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Bergman	None	None	None
2. Gilmore			
3. King			
4. McKee			
5. Shears			
6. Smallwood			
7. Townsend			
8. Turner			

The motion was **Approved Unanimously** by members present and voting.
Swan Lake Guidelines cited: B1.0.1-B1.0.3, B1.1.1, B1.2.1, B1.2.2, B1.3.2

Request, Part 3: Construct gabled porch addition to east (front) elevation.

Taking into consideration feedback from the COA Subcommittee, Mr. Perkins submitted a proposal for the east elevation addition that was different from the proposal reviewed at the COA Subcommittee Meeting. The Commission asked several questions pertaining to the front setback created by the addition and its relation to houses on the same side of the street. After discussion, and with agreement by Mr. Perkins and Mr. Benton, Commissioner Townsend made a motion to continue part three of the application to the next Commission meeting. Commissioner Bergman seconded the motion. Chairman King asked for a vote on the motion.

Vote: 1606 S Quincy Avenue, Part 3

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Bergman	None	None	None
2. Gilmore			
3. King			
4. McKee			
5. Shears			
6. Smallwood			
7. Townsend			
8. Turner			

The motion to **Continue** the application was **Approved Unanimously** by members present and voting.
Swan Lake Guidelines cited: B1.0.1-B1.0.3, B1.1.1, B1.2.1, B1.2.2, B1.3.2

4. **COA-11-018 / 1815 S. Quincy Avenue** (Swan Lake)

Applicant: Tom Neal

COA Subcommittee Review Date: April 7, 2011

Request: Construct a second-floor addition across east (rear) elevation of house according to plans submitted.

Mr. Sharrer presented Mr. Neal's Certificate of Appropriateness application to the Commission and read the applicable guidelines for this district. Mr. Neal was present to answer questions.

Commissioner Turner gave the COA Subcommittee report. The COA Subcommittee considered the application to be complete and recommended approval. Commissioner Turner made a motion to approve the application with no conditions. Commissioner McKee seconded the motion. Chairman King asked for a vote on the motion.

Vote: 1815 S Quincy Avenue

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Bergman	None	None	None
2. Gilmore			
3. King			
4. McKee			
5. Shears			
6. Smallwood			
7. Townsend			
8. Turner			

The motion was **Approved Unanimously** by members present and voting.

Swan Lake Guidelines cited: B1.0.1-B1.0.4, B1.2.1, B1.2.2, B1.3.1, B1.3.2

C. Reports

1. Staff Report

Ms. DeCort reported that Request for Proposals for the Greenwood District Nomination have been circulated. Responses are due by the end of the month. She noted that the Civic Center Historic District draft nomination will be reviewed by the TPC at the June 28th meeting.

Ms. DeCort reported that the State Historic Preservation Office allocated \$15,000 to Tulsa for Federal Fiscal Year 2011 (October 2011 – September 2012). Applications for the funds are due by May 27, so the TPC will discuss at the next meeting which projects it wants to pursue in the next fiscal year.

Ms. DeCort reported that under Tulsa Public Schools' Project Schoolhouse program, Barnard Elementary in the Yorktown Historic District would be closed. Bob LaBass with TPS did not have any information on what would become of the school properties closed under the program.

In addition, Audra Moore has asked to extend her internship through the fall semester, which will allow her to work on National Register Nominations for Whittier Square and Red Fork.

2. Chair Report

Chairman King reported that he has been asked by the Mayor's Office to serve on the Zoning Code Update selection committee, and that Commissioner Bergman is serving on the selection committee for the new Planning Director.

3. Committee Reports

a. Rules & Regulations

Commissioner Gilmore reported that the committee has met twice to update and revise the Rules & Regulations. He estimates it will require one or two more meetings to prepare a draft of the changes for Commission review.

b. Outreach

Commissioner Bergman reported that the committee will meet on Thursday, April 21 at 11:30 at Elote Café to discuss the two separate trolley tours for realtors this May.

c. Design Guidelines

Commissioner Smallwood reported that the Design Guidelines committee will meet again next week and should have a draft of the updated guidelines to share with the Commission around the first of May.

D. New Business

None.

E. Announcements and Future Agenda Items

Commissioner Turner announced that he has been asked to serve on the Downtown Housing committee of the City's Economic Development Commission.

F. Adjournment

Chairman King adjourned the meeting at 12:40 p.m.

The proceedings of the Tulsa Preservation Commission Regular Meeting of April 14, 2011 were recorded. The meeting minutes were transcribed by Ed Sharrer. Minutes approved by the TPC on April 26, 2011.