



# TULSA PRESERVATION COMMISSION

## REGULAR MEETING MINUTES

**Tuesday, October 26, 2010, 4:30 p.m.**  
City Hall @ One Technology Center, 175 E. 2<sup>nd</sup> Street  
10<sup>th</sup> Floor North Conference Room

THE AGENDA FOR THIS MEETING WAS POSTED AT THE OFFICE OF THE TULSA CITY CLERK, 175 EAST SECOND ST., TULSA OKLAHOMA, IN COMPLIANCE WITH THE OPEN MEETING ACT ON OCTOBER 22, 2010 AT 4:45 PM.

### A. Opening Matters

#### 1. Call to Order and Verification of Quorum

Chairman Sober called the Regular Meeting to order at 4:31 p.m.

##### Members Present

Bob Sober, Chairman  
Matt King, Vice-Chairman\*  
Kristen Bergman, Secretary  
Pamela Curtis  
Charles Gilmore  
Susan McKee  
Anne Pollard  
Robert Shears

##### Members Absent

Jack Hodgson  
Barbara Smallwood  
Mary Lee Townsend  
Jim Turner  
Bob Winchester  
Elizabeth Wright

##### Staff Present

Amanda DeCort, Ed Sharrer  
\* Arrived late

#### 2. Approval of Regular Meeting Minutes of October 14, 2010

Commissioner McKee made a motion to approve the Regular Meeting Minutes for October 14, 2010. Commissioner Gilmore seconded. Chairman Sober called for a vote on the motion. The motion was approved by majority.

**In Favor**

- 1. Bergman
- 2. Gilmore
- 3. McKee
- 4. Pollard
- 5. Sober

**Opposed**

None

**Abstaining**

- 1. Curtis
- 2. Shears

**Not Present**

- 1. King

**3. Disclosure of Conflicts of Interest**

No one reported a conflict of interest with the proposals on the agenda.

**B. Actionable Items**

**1. COA-10-033 / 1560 Swan Drive (Swan Lake)**

Applicants: William L. and Darla V. Knight

*Application Date: October 26, 2010*

Request: Install a 30" wrought iron fence atop existing stone retaining wall around front yard of property.

Mr. Sharrer presented the Knights' Certificate of Appropriateness application to the Commission and read the applicable guidelines for this district. The Knights were not present.

Commissioner Curtis made a motion to approve the application with no conditions. Commissioner King seconded the motion. Chairman Sober asked for a vote on the motion.

Vote: 1560 Swan Drive

**In Favor**

- 1. Bergman
- 2. Curtis
- 3. Gilmore
- 4. King
- 5. McKee
- 6. Pollard
- 7. Shears
- 8. Sober

**Opposed**

None

**Abstaining**

None

**Not Present**

None

The motion was **Approved Unanimously** by members present and voting.  
Swan Lake Guidelines cited: C1.1.5

2. **COA-10-034 / 1527 S. Newport Avenue** (North Maple Ridge)

Applicant: Cindy Powell

*Application Date: October 26, 2010*

Request: Repair/replace deteriorated sections of concrete front porch, steps, and front walk, matching all existing dimensions and details. All concrete elements above will be stained gray (Butterfield ELE-128) to blend old and new concrete sections.

Mr. Sharrer presented Ms. Powell's Certificate of Appropriateness application to the Commission and read the applicable guidelines for this district. Ms. Powell was present to answer questions.

Commissioner Pollard made a motion to approve the application with no conditions. Commissioner Curtis seconded the motion. Chairman Sober asked for a vote on the motion.

Vote: 1527 S. Newport Avenue

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Bergman	None	None	None
2. Curtis			
3. Gilmore			
4. King			
5. McKee			
6. Pollard			
7. Shears			
8. Sober			

The motion was **Approved Unanimously** by members present and voting.  
North Maple Ridge Guidelines cited: A1.4.1, A1.4.2

3. **Request for Letter of Support of a Variance from the Board of Adjustment**

Speaker: Melinda Bennett

Ms. Bennett provided the Commission some background about her application to the Board of Adjustment for a variance to move her house, currently located in Jenks, to a lot at 94<sup>th</sup> & Delaware in Tulsa. There is presently an existing bungalow on the approximately 2 acre lot. Therefore, a variance is necessary in order to set a second structure on the single lot.

The house in question was built by Ms. Bennett's great-grandfather in 1924 from a Craftsman kit. The 900 square foot bungalow retains all the original woodwork and fixtures. Jenks Public Schools is clearing the house for a surface parking lot. Ms. Bennett is pursuing a variance in order to move the house immediately in compliance with the school district's timetable.

Commissioner Pollard made a motion to authorize a letter of support for Ms. Bennett's application for a variance at the Board of Adjustment because the house has historic significance. Commissioner Curtis seconded the motion. Chairman Sober asked for a vote on the motion.

Vote: Letter of Support of a Variance

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Bergman	None	None	None
2. Curtis			
3. Gilmore			
4. King			
5. McKee			
6. Pollard			
7. Shears			
8. Sober			

The motion was **Approved Unanimously** by members present and voting.

### C. Presentations and Reports

#### 1. Staff Report

Ms. DeCort provided an update on the status of three National Register Nominations that were heard at the state level. All three were forwarded to the Keeper of the Register at the National Park Service. She also reported that Midtown Tulsa will be featured in *This Old House* magazine's next issue as one of the best neighborhoods to buy a historic home.

#### 2. Chair Report

Chairman Sober reported that he and Staff met with Wayne Alberty and Rich Brierre from INCOG to discuss the Zoning Code study requested by TPC. Mr. Alberty will present a report outlining the issue to the Tulsa Metropolitan Area Planning Commission at its November 2<sup>nd</sup> meeting.

#### 3. Committee Reports

Rules and Regulations Committee Chairman Gilmore reported that the committee would meet on Monday, November 8 to request the issues raised by Mr. Vaughn at the October 14<sup>th</sup> Commission meeting.

Outreach Committee Chair Bergman reported she would meet with Implementation Committee Chair Smallwood next week to begin outlining the process for updating the design guidelines.

**D. New Business**

None.

**E. Announcements and Future Agenda Items**

Commissioner Bergman requested that the TPC Holiday Party be included on a future meeting agenda.

**F. Adjournment**

Chairman Sober adjourned the meeting at 5:13 p.m.

The proceedings of the Tulsa Preservation Commission Regular Meeting of October 26, 2010 were recorded. The meeting minutes were transcribed by Ed Sharrer. Minutes approved by the TPC on November 9, 2010.