



TULSA PRESERVATION COMMISSION

REGULAR MEETING MINUTES

Tuesday, September 28, 2010, 4:30 p.m.
City Hall @ One Technology Center, 175 E. 2nd Street
10th Floor North Conference Room

THE AGENDA FOR THIS MEETING WAS POSTED AT THE OFFICE OF THE TULSA CITY CLERK, 175 EAST SECOND ST., TULSA OKLAHOMA, IN COMPLIANCE WITH THE OPEN MEETING ACT ON SEPTEMBER 27, 2010 AT 10:35 AM.

1. Roll Call – Chairman Sober called the Regular Meeting to order at 4:33 p.m.

Members Present

Bob Sober, Chairman
Matt King, Vice-Chairman*
Kristen Bergman, Secretary
Charles Gilmore*
Susan McKee
Anne Pollard
Robert Shears
Barbara Smallwood
Mary Lee Townsend*

Members Absent

Pamela Curtis
Jack Hodgson
Jim Turner
Bob Winchester
Elizabeth Wright

Staff Present

Patrick Boulden, Amanda DeCort, Ed Sharrer

* Arrived late

2. Approval of Regular Meeting Minutes of September 9, 2010

Commissioner Townsend made a motion to approve the Regular Meeting Minutes for September 9, 2010 with corrections. Commissioner Smallwood seconded. Chairman Sober called for a vote on the motion. The motion was approved unanimously.

In Favor

1. Bergman
2. Gilmore
3. King
4. McKee
5. Pollard
6. Shears
7. Smallwood
8. Sober
9. Townsend

Opposed

None

Abstaining

None

Not Present

None

3. Committee Reports

A. Historic Preservation Committee

i. Announcement of Conflict of Interest

No one responded to having a conflict of interest with the proposal on the agenda.

ii. Applications for Certificate of Appropriateness

1. 1115 E. 20th Street (North Maple Ridge)

Applicant: James P. Boswell

Application Date: September 21, 2010

Request, Part 1: Replace existing one-story addition, not original to house, with two-story addition at northeast corner of house according to plans submitted.

Mr. Sharrer presented part one of Mr. Boswell's Certificate of Appropriateness application to the Commission and read the applicable guidelines for this district. Mr. Boswell was present to answer questions.

Vice-Chairman King gave the COA Subcommittee report. The COA Subcommittee considered the application to be complete and recommended approval. King made a motion to approve the application with no conditions. Commissioner Townsend seconded the motion. Chairman Sober asked for a vote on the motion.

Vote: 1115 E. 20th Street, Part 1

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Bergman	None	None	None
2. Gilmore			
3. King			
4. McKee			
5. Pollard			
6. Shears			
7. Smallwood			
8. Sober			
9. Townsend			

The motion was **Approved Unanimously** by members present and voting.
North Maple Ridge Guidelines cited: B1.0.1 – B1.0.3, B1.2.1, B1.2.2, B1.3.2

Request, Part 2: Replace existing flat roof of second-story addition above porte-cochere on west elevation with hipped roof.

Mr. Sharrer presented part two of Mr. Boswell's Certificate of Appropriateness application to the Commission and read the applicable guidelines for this district.

Vice-Chairman King gave the COA Subcommittee report. The COA Subcommittee considered the application to be complete and recommended approval. King made a motion to approve the application with no conditions. Commissioner Townsend seconded the motion. Chairman Sober asked for a vote on the motion.

Vote: 1115 E. 20th Street, Part 2

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Bergman	None	None	None
2. Gilmore			
3. King			
4. McKee			
5. Pollard			
6. Shears			
7. Smallwood			
8. Sober			
9. Townsend			

The motion was **Approved Unanimously** by members present and voting.
North Maple Ridge Guidelines cited: B1.3.1, B1.3.2

B. Rules and Regulations Committee

No report.

C. Outreach Committee

Commissioner Bergman reported that a postcard will be mailed tomorrow to every property in the five HP Zoned neighborhoods reminding the property owners of the zoning requirements. The goal is to help prevent work from occurring before coming to the Commission for review.

D. Implementation Committee

No report.

E. Enforcement Committee

Commissioner King reported that all the committee chairs met to compare notes on their activities to avoid duplication. He plans to meet with the Lead Inspector for the City of Tulsa to discuss enforcement procedures.

4. Chair Report

Chairman Sober reported on the results of the City Council Meeting of September 21 when the Council heard two requests from the TPC. The first request, for a small area plan for the Utica Avenue corridor, was sent to committee for discussion on Tuesday, October 5. The second request, for a study of the Zoning Code relating to the boundaries of HP Zoning districts, was approved and forwarded to the Tulsa Metropolitan Area Planning Commission. Chairman Sober thanked Mr. Sharrer for speaking on behalf of the TPC.

5. Staff Report

Ms. DeCort reported on staff's work with Whittier Square, Rentie Grove Baptist Church, ongoing surveys, downtown feeder neighborhoods, and Sunset Park.

A. Revising Order of Regular Meeting Agenda Items

Ms. DeCort presented to the Commission a proposal to revise the order of its regular meeting agenda. The revised order would move all actionable items to the top of agenda, with presentations and committee reports to follow. Ms. DeCort proposed the changes to minimize the amount of time that citizens and guests would have to wait before their business is acted upon.

Commissioner Gilmore made a motion to approve the proposal from staff and to suspend the Rules & Regulations regarding the order of agendas so that staff's proposal could be implemented immediately. Commissioner Townsend seconded the motion. Chairman Sober asked for a vote on the motion.

Vote: Revising Order of Regular Meeting Agenda Items

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Bergman	None	None	None
2. Gilmore			
3. King			
4. McKee			
5. Pollard			
6. Shears			
7. Smallwood			
8. Sober			
9. Townsend			

The motion was **Approved Unanimously** by members present and voting.

6. New Business

Commissioner Bergman announced two events to the Commission. Tedx Tulsa will take place on Thursday, September 30 at 6:00pm at the Tulsa Community College Center for Creativity. Commissioner Bergman will emcee the event. Also, the Tulsa Foundation for Architecture Awards will be presented on Thursday, September 30 at 7:00pm in the Williams Center Atrium.

Commissioner Pollard announced that the Kendall-Whittier Fab Lab was successful in its request of the Board of Adjustment for a parking variance at the Fab Lab property at 710 South Lewis. With the variance granted, plans for the facility can move forward. Equipment is on order from M.I.T. and the soft opening of the facility should take place in November 2010.

7. Adjournment

Chairman Sober adjourned the meeting at 5:13 p.m.

The proceedings of the Tulsa Preservation Commission Regular Meeting of September 28, 2010 were recorded. The meeting minutes were transcribed by Ed Sharrer. Minutes approved by the TPC on October 14, 2010.