



TULSA PRESERVATION COMMISSION

REGULAR MEETING MINUTES
Thursday, February 11, 2010, 11:00 a.m.
City Hall @ One Technology Center
175 E. 2nd Street, 10th Floor North Conference Room

THE AGENDA FOR THIS MEETING WAS POSTED AT THE OFFICE OF THE TULSA CITY CLERK, 175 EAST SECOND ST., TULSA OKLAHOMA, IN COMPLIANCE WITH THE OPEN MEETING ACT ON FEBRUARY 10, 2010 AT 8:08 AM.

1. Roll Call – Chairman Sober called the Regular Meeting to order at 11:00 a.m.

Members Present

Bob Sober, Chair
Matt King, Vice-Chair
Kristen Bergman, Secretary
Pamela Curtis
Charles Gilmore*
Jack Hodgson*
Susan McKee
Anne Pollard
Robert Shears
Barbara Smallwood
Mary Lee Townsend*
Jim Turner*
Bob Winchester*
Paula Wood
Elizabeth Wright*

Members Absent

None

Staff Present

Patrick Boulden, Amanda DeCort, Ed Sharrer
* Arrived late

2. Approval of Regular Meeting Minutes of January 14, 2010

Commissioner McKee made a motion to approve the Regular Meeting Minutes for January 14, 2010. Commissioner Curtis seconded. Chairman Sober called for a vote on the motion. The motion was approved unanimously.

In Favor

1. Bergman
2. Curtis
3. King
4. McKee
5. Pollard
6. Shears
7. Smallwood
8. Sober
9. Wood

Opposed

None

Abstaining

None

Not Present

1. Gilmore
2. Hodgson
3. Townsend
4. Turner
5. Winchester
6. Wright

Approval of the TPC Retreat Minutes of January 23, 2010

Commissioner Smallwood made a motion to approve the TPC Retreat Minutes for January 23, 2010. Commissioner King seconded. Chairman Sober called for a vote on the motion. The motion was approved unanimously.

In Favor

1. Bergman
2. Curtis
3. Gilmore
4. King
5. McKee
6. Pollard
7. Shears
8. Smallwood
9. Sober
10. Townsend
11. Wood

Opposed

None

Abstaining

None

Not Present

1. Hodgson
2. Turner
3. Winchester
4. Wright

3. Committee Reports

A. Historic Preservation Committee

i. Announcement of Conflict of Interest

No one responded to having a conflict of interest with any of the proposals on the agenda.

ii. Applications for Certificate of Appropriateness

1. 1621 S. St. Louis Avenue (Swan Lake)

Applicant: Julie James

Request: Construct new single-family home on lot according to plans submitted.

Application Date: February 9, 2010

APPROVED WITHOUT CONDITIONS

Mr. Sharrer presented Julie James' Certificate of Appropriateness application to the Commission and read the applicable guidelines for this district.

Ms. James was present. She thanked the Commission for its time and advice during the process, noting the architecture expertise made available to her by the COA Subcommittee.

Commissioner King gave the COA Subcommittee report on the application. The COA Subcommittee considered Ms. James' application to be complete and recommended approval. Commissioner King made a motion to approve the application with no conditions. Commissioner Winchester seconded the motion. Chairman Sober asked for a vote on the motion.

Vote: 1621 S. St. Louis Avenue | Julie James

In Favor

1. Bergman
2. Curtis
3. Gilmore
4. Hodgson
5. King
6. McKee
7. Pollard
8. Shears
9. Smallwood
10. Sober
11. Townsend
12. Winchester
13. Wood
14. Wright

Opposed

None

Abstaining

None

Not Present

1. Turner

The motion was **Approved Unanimously** by members present and voting.
Swan Lake Guidelines cited: C1.0.1 - C1.0.3, C1.1.1 - C1.1.4, C1.2.1, C1.31, C1.3.2

2. 1320 E. 19th Street (Swan Lake)

Applicant: Lynn Jones

Request: Remove non-original siding from gable ends on east and west elevations, revealing original Tudor detailing. Repair or replace half-timber details as necessary.

Application Date: February 9, 2010

APPROVED WITHOUT CONDITIONS

Mr. Sharrer presented Ms. Jones' Certificate of Appropriateness application to the Commission and read the applicable guidelines for this district.

Ms. Jones was not present.

Commissioner King gave the COA Subcommittee report on the application. The COA Subcommittee considered Ms. Jones' application to be complete and recommended approval. Commissioner King made a motion to approve the application with no conditions. Commissioner Winchester seconded the motion. Chairman Sober asked for a vote on the motion.

Vote: 1320 E. 19th Street | Lynn Jones

In Favor

1. Bergman
2. Curtis
3. Gilmore
4. Hodgson
5. King
6. McKee
7. Pollard
8. Shears
9. Smallwood
10. Sober
11. Townsend
12. Winchester
13. Wood
14. Wright

Opposed

None

Abstaining

None

Not Present

1. Turner

The motion was **Approved Unanimously** by members present and voting.
Swan Lake Guidelines cited: A1.0.2, A1.0.3

3. 1565 Swan Drive (Swan Lake)

Applicant: Michele Falkensten

Request: Construct 64 square foot (8.5' x 7.5') one-story addition on west elevation according to plans submitted.

Application Date: February 9, 2010

APPROVED WITHOUT CONDITIONS

Mr. Sharrer presented Ms. Falkensten's Certificate of Appropriateness application to the Commission and read the applicable guidelines for this district.

Ms. Falkensten was present to answer questions.

Commissioner King gave the COA Subcommittee report on the application. The COA Subcommittee considered Ms. Falkensten's application to be complete and recommended approval. Commissioner King made a motion to approve the application with no conditions. Commissioner Winchester seconded the motion. Chairman Sober asked for a vote on the motion.

Vote: 1565 Swan Drive | Michele Falkensten

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Bergman	None	None	1. Turner
2. Curtis			
3. Gilmore			
4. Hodgson			
5. King			
6. McKee			
7. Pollard			
8. Shears			
9. Smallwood			
10. Sober			
11. Townsend			
12. Winchester			
13. Wood			
14. Wright			

The motion was **Approved Unanimously** by members present and voting.
Swan Lake Guidelines cited: B1.0.1 – B1.0.3, B1.2.1, B1.2.2, B1.3.2

4. 1603 S. Rockford Avenue (Swan Lake)

Applicant: Duane Cuthbertson

Request: Install clear-view storm door at front entry.

Application Date: February 9, 2010

APPROVED WITHOUT CONDITIONS

Mr. Sharrer presented Mr. Cuthbertson's Certificate of Appropriateness application to the Commission and read the applicable guidelines for this district.

Mr. Cuthbertson was not present.

Commissioner King gave the COA Subcommittee report on the application. The COA Subcommittee considered Mr. Cuthbertson's application to be complete and recommended approval. Commissioner King made a motion to approve the application with no conditions. Commissioner Winchester seconded the motion. Chairman Sober asked for a vote on the motion.

Vote: 1603 S. Rockford Avenue | Duane Cuthbertson

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Bergman	None	None	1. Turner
2. Curtis			
3. Gilmore			
4. Hodgson			
5. King			
6. McKee			
7. Pollard			
8. Shears			
9. Smallwood			
10. Sober			
11. Townsend			
12. Winchester			
13. Wood			
14. Wright			

The motion was **Approved Unanimously** by members present and voting.
Swan Lake Guidelines cited: A1.2.8

B. Rules and Regulations Committee

No report.

C. Outreach Committee

Commissioner Bergman announced that the next Outreach Committee meeting would be held Thursday, February 18th at 11:30am at Eloté. A major topic of the meeting will be the upcoming Realtor Education Program, scheduled for Wednesday, March 10, 9:00am – 12:00pm at the Greater Tulsa Association of Realtors Training Center, 11505 East 43rd Street

D. Implementation Committee

Commissioner Smallwood led a discussion on several proposed changes to the preservation program that had been discussed during the Annual Retreat. The topics discussed include a reduction in the number of TPC members serving on the Commission; professional, residency and property ownership

requirements for serving on the Commission; the enactment of term limits; changing the schedule of TPC member appointments from July to October; expanding the authority of staff to approve work; and transitioning from once-monthly to twice-monthly meetings. After much discussion, Commissioner Smallwood agreed to take the feedback on the proposed changes back to Committee for refinement.

Commissioner King made a motion to call for a Special Meeting to discuss the recommendations of the Implementation Committee once they are ready, in order to have more time for discussion without extending the length of a Regular Meeting. Commissioner Smallwood seconded the motion. Chairman Sober asked for a vote on the motion.

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Bergman	None	None	1. Curtis
2. Gilmore			2. Pollard
3. Hodgson			3. Shears
4. King			4. Townsend
5. McKee			5. Winchester
6. Smallwood			6. Wood
7. Sober			
8. Turner			
9. Wright			

The motion was **Approved Unanimously** by members present and voting.

E. Implementation Committee

No report.

4. Chair Report

A. Committee Assignments

Chairman Sober distributed the committee assignments for 2010 to all the members. Ms. DeCort agreed to email the list to the members as well.

B. Request for letter of support for the PLANiTULSA Comprehensive Plan Final Draft

Chairman Sober led a discussion regarding the PLANiTULSA Comprehensive Plan update process. He asked if the Commission would be agreeable to writing a letter of support to the Tulsa Metropolitan Area Planning Commission, asking them to adopt the Final Draft of Plan. Commissioner King made a motion to write such a letter of support. Commissioner Gilmore seconded the motion. Chairman Sober asked for a vote on the motion.

In Favor

- 1. Bergman
- 2. Hodgson
- 3. King
- 4. Smallwood
- 5. Sober

Opposed

None

Abstaining

- 1. Gilmore
- 2. Turner
- 3. Wright

Not Present

- 1. Curtis
- 2. McKee
- 3. Pollard
- 4. Shears
- 5. Townsend
- 6. Winchester
- 7. Wood

The motion was **Approved by Majority** of the members present and voting.

5. Staff Report

The February Staff Report was distributed to the Commissioners at the meeting.

6. Absence Report

No report.

7. Other Business

No other business.

8. New Business

A. Request for a Letter of Support for Rooftop Signage in the Blue Dome District

Blake Ewing, owner of Joe Momma’s, 112 S. Elgin, made a brief presentation to the Commission regarding the proposed ordinance change to allow businesses in downtown’s Blue Dome District to place signs on the roof of their building. Mr. Ewing asked the Commission if they would write a letter to the Tulsa Metropolitan Area Planning Commission supporting the efforts of the Blue Dome business owners. Commissioner Gilmore stated that an ordinance which allows rooftop signs in the Blue Dome District would be historically appropriate and noted that many existing signs of that type are historically significant. Commissioner Gilmore made a motion to write such a letter of support. Commissioner King seconded the motion. Chairman Sober called for a vote on the motion.

In Favor

- 1. Bergman
- 2. Curtis
- 3. Gilmore
- 4. Hodgson
- 5. King
- 6. McKee
- 7. Shears
- 8. Smallwood
- 9. Sober
- 10. Turner
- 11. Winchester

Opposed

None

Abstaining

- 1. Wright

Not Present

- 1. Pollard
- 2. Townsend
- 3. Wood

The motion was **Approved by Majority** of the members present and voting.

9. Adjournment

Chairman Sober adjourned the meeting at 1:26 p.m.

The proceedings of the Tulsa Preservation Commission Regular Meeting of February 11, 2010 were recorded. The meeting minutes were transcribed by Ed Sharrer. Minutes approved by the TPC on March 11, 2010.