



TULSA PRESERVATION COMMISSION

REGULAR MEETING MINUTES

Thursday, December 10, 2009, 11:00 a.m.

City Hall @ One Technology Center

175 E. 2nd Street, 10th Floor North Conference Room

THE AGENDA FOR THIS MEETING WAS POSTED AT THE OFFICE OF THE TULSA CITY CLERK, 175 EAST SECOND ST., TULSA OKLAHOMA, IN COMPLIANCE WITH THE OPEN MEETING ACT ON DECEMBER 9, 2009 AT 8:55 AM.

1. Roll Call – Chair Smallwood called the Regular Meeting to order at 11:03 a.m.

Members Present

Barbara Smallwood, Chair
Bob Sober, Vice-Chair
Kristen Bergman
Pamela Curtis
Charles Gilmore
Jack Hodgson
Matt King
Susan McKee
Anne Pollard
Robert Shears
Mary Lee Townsend
Jim Turner
Elizabeth Wright

Members Absent

Paula Wood, Secretary
Bob Winchester

Staff Present

Amanda DeCort, Patrick Boulden

2. Approval of Regular Meeting Minutes of November 12, 2009

Commissioner Bergman made a motion to approve the Regular Meeting Minutes for November 12, 2009 with amendments. Commissioner Hodgson seconded. Chair Smallwood called for a vote on the motion. The motion was approved.

In Favor

- 1. Bergman
- 2. Curtis
- 3. Gilmore
- 4. Hodgson
- 5. McKee
- 6. Shears
- 7. Smallwood
- 8. Sober

Opposed

None

Abstaining

- 1. King

Not Present

- 1. Pollard
- 2. Townsend
- 3. Turner
- 4. Wright

3. Committee Reports

A. Historic Preservation Committee

No report.

B. Rules and Regulations Committee

Committee Chairman Charles Gilmore read the proposed revisions aloud. A copy of the changes is attached. Commissioner Gilmore made a motion to approve the revisions to TPC Rules and Regulations, stipulating that the change to the quorum requirements would become effective on December 19, 2009. Commissioner Bergman seconded. Chair Smallwood called for a vote on the motion. The motion was approved.

In Favor

- 1. Bergman
- 2. Curtis
- 3. Gilmore
- 4. Hodgson
- 5. King
- 6. McKee
- 7. Shears
- 8. Smallwood
- 9. Sober
- 10. Townsend
- 11. Turner
- 12. Wright

Opposed

None

Abstaining

None

Not Present

- 1. Pollard

C. Outreach Committee

Committee Chairman Kristen Bergman gave a recap of the 12.2.09 National Register Open House for downtown property owners. She distributed copies of the Tulsa World newspaper article about the downtown survey and the event. Bergman and Commissioner Hodgson discussed the upcoming Realtor Education Program and noted that it has now been approved by the State real

estate board. The December Outreach Committee meeting was cancelled.

4. Chair Report

Chair Barbara Smallwood reported that the Strategic Plan Implementation Committee would meet at Eloté restaurant at 11:30 on December 15th. She invited the Commissioners to participate. Chair Smallwood also mentioned that new Mayor Dewey Bartlett has reappointed Susan Neal to his cabinet and that the Commission has a good working relationship with her. Chair Smallwood urged every Commissioner to attend the annual planning retreat on January 23rd.

5. Staff Report

The December Staff Report was handed out prior to the meeting. Amanda DeCort also gave a brief overview of staffing changes within the Planning Department.

6. Absence Report

No report.

7. Other Business

A. Election of Officers for 2010

i. Matt King, Vice Chair

Chair Smallwood made a motion to approve Matt King as Vice Chair. Commissioner Gilmore seconded. Chair Smallwood called for a vote on the motion. The motion was approved.

In Favor

1. Bergman
2. Curtis
3. Gilmore
4. Hodgson
5. King
6. McKee
7. Shears
8. Smallwood
9. Sober
10. Townsend
11. Turner
12. Wright

Opposed

None

Abstaining

None

Not Present

1. Pollard

ii. Kristen Bergman, Secretary

Chair Smallwood made a motion to approve Kristen Bergman as Secretary. Commissioner Gilmore seconded. Chair Smallwood called for a vote on the motion. The motion was approved.

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Bergman	None	None	1. Pollard
2. Curtis			
3. Gilmore			
4. Hodgson			
5. King			
6. McKee			
7. Shears			
8. Smallwood			
9. Sober			
10. Townsend			
11. Turner			
12. Wright			

B. Training on Open Meetings Act and Conflict of Interest

Patrick Boulden distributed a copy of the Open Meetings Act and the Code of Ethics adopted by the City of Tulsa to each Commissioner. He presented highlights including: posting of meetings; requirements for special meetings; continuing meetings to a later date; developing agendas that communicate effectively to the public; and minutes as an official summary of proceedings. Boulden then moved on to discuss the Code of Ethics and conflicts of interest with the Commission. Further discussion of the Code of Ethics as it relates to the Commission's operations will take place at the January retreat.

8. New Business

Commissioner Matt King said that Tulsa Foundation for Architecture has expressed concern about the YMCA building, which has been for sale for several years and is about to be vacated. TFA, with the help of local architects and developers, is developing a package for potential buyers which will show how the building could function as a school, a residential development, or a boutique hotel.

9. Adjournment

Chair Smallwood adjourned the meeting at 12:49 p.m.

The proceedings of the Tulsa Preservation Commission Regular Meeting of December 10, 2009 were recorded. The meeting minutes were transcribed by Tynesha White. Minutes approved by the TPC on _____.