



**REGULAR MEETING MINUTES
OF THE
TULSA PRESERVATION COMMISSION**
Thursday, December 11, 2008, 11:00 a.m.
175 E. 2nd Street, 10th Floor North Conference Room
Tulsa, OK 74103

1. Roll Call – Chairperson O’Neal called the Regular Meeting to order at 11:12 a.m.

Members Present:

Chairperson, Breniss O’Neal;
Vice-Chair, Barbara Smallwood;
Secretary, Alice Rodgers, Owner, Non-residential Representative;
Bob Sober, Arts Commissioner;
Charles Gilmore, Professional Developer;
Kristen Bergman, Community Group Resident;
Michelle Cantrell, Planning Commissioner;
Mary Lee Townsend, Professional Historian;
Jack Hodgson, Professional Real Estate Broker;
Jim Turner, Community Group Resident;
Matt King, Professional Architect;
Bob Winchester, Professional Banker; &
Paula Wood, Professional Tulsa Public Schools Representative;

Members Absent:

Dusty Peck, Community Group Resident;

Others Present:

Kurt Ackermann, Fannie Warrior, Ed Sharrer, Amanda DeCort, Tim Walterbach and Robert Hiser.

**2. Approval of Minutes of Previous Meetings
Regular Meeting Minutes for November 13, 2008**

Chairperson O'Neal asked if anyone would like to make a motion to approve the Regular Meeting Minutes from last months' meeting.

Vice-Chair Smallwood made a motion to *Approve* the Regular Meeting Minutes for November 13, 2008 as presented. The motion was seconded by Commissioner Bergman.

By a show of hands, all "In Favor" of the motion to Approve the November 13, 2008 Regular Meeting Minutes:

- (1) Chairperson O'Neal;
- (2) Vice-Chair Smallwood;
- (3) Alice Rodgers;
- (4) Charles Gilmore;
- (5) Jack Hodgson;
- (6) Mary Lee Townsend
- (7) Michelle Cantrell;
- (8) Kristen Bergman;
- (9) Bob Sober;
- (10) Bob Winchester;
- (11) Matt King;
- (12) Paula Wood;

All Opposed:

None;

All Abstaining:

- (13) Jim Turner;

All not present during this vote:

None;

The motion was ***Approved by Majority*** by members present and voting.

3. Committee Reports

A. Historic Preservation Committee

i. Announcement of Conflict of Interest

Chairperson O'Neal asked the Commission if anyone had a conflict of interest with any of the Certificate of Appropriateness (COA) requests that have been brought before the Commission today. No one had a conflict of interest with any of the proposals.

ii. Applications for Certificate of Appropriateness

Chairperson O'Neal briefly informed the COA applicants of how their proposals would be reviewed by the Tulsa Preservation Commission for a final determination.

- 1. 1608 S. Detroit Avenue** (North Maple Ridge) NMR
Applicant: Tim Walterbach
Request: Remove stone retaining wall along half of the front property line and replace with grass berm.
COA Subcommittee Complete Application Date:
12-09-2008
APPROVAL - WITH NO CONDITIONS

Mr. Sharrer presented Tim Walterbach's Certificate of Appropriateness application to the Commission for a final review. Photographs and drawings were available for review and a slide presentation was shown of the structure in the North Maple Ridge District.

Mr. Sharrer stated that Mr. Walterbach plans to remove the stone retaining wall along half of the front property line of the structure and replace it with grass berm.

Mr. Sharrer read the appropriate design guidelines for this proposal under *New Construction for the North Maple Ridge District*.

Chairperson O'Neal asked Mr. Walterbach if he had anything to add to Mr. Sharrer's presentation on his proposal. Mr. Walterbach stated that he believes he has bent over backwards to abide by the rules and regulations and to meet the guidelines on his project; and that he requests to have the retaining wall removed and replace it with grass berm.

Commissioner King stated that he believes the only thing left of historic character on this site is the retaining wall. Commissioner Sober stated that he thought at the last COA Subcommittee review that the applicant had decided to keep the retaining wall

regarding to this proposal. Commissioner Sober stated that he believes the applicant should get a letter from the neighborhood supporting him to remove the fence. Commissioner Sober is referring to a few Maple Ridge neighborhood residents that attended the COA Subcommittee meeting earlier this week opposing the project. Ms. Connie Desai, a former North Maple Ridge COA Neighborhood Representative, and other residents from the district attended the earlier meeting to oppose another COA project. Ms. Desai was not in attendance at the present meeting.

The COA Subcommittee received a letter from Cherie Cook of Maple Ridge, Coalition of Historic Neighborhoods (COHN) stating that as a member of COHN she must oppose Mr. Walterbach's request. Her letter states that she believes that the stone retaining wall is part of the historic character of this block.

TPC Legal Advisor Kurt Ackermann stated that the Commission can take into consideration what the neighborhood would prefer but the final decision should be made according to the guidelines from the City Ordinance.

Commissioner Gilmore stated that he believes that the retaining wall doesn't have any real historic significance; and that it is appropriate for the applicant to request to have the wall removed.

Commissioner Cantrell brought to the commission's attention that Cherie Cook was not representing the North Maple Ridge Neighborhood and is not President of the North Maple Ridge Association; that Ms. Cook is giving her opinion as a member of COHN.

Chairperson O'Neal asked Vice-Chair Smallwood to please give her report of the recommendation from the COA Subcommittee.

Vice-Chair Smallwood stated that the COA Subcommittee considered Tim Walterbach's application to be complete after his proposal was reviewed at the December 9, 2008 meeting. She stated that the COA Subcommittee recommended by a unanimous vote to *Deny* Mr. Walterbach's proposal for *New Construction in North Maple Ridge* based on not meeting the appropriate guidelines.

Vice-Chair Smallwood made a motion to *Deny* Mr. Walterbach's application for New Construction as recommended by the COA Subcommittee. The motion was seconded by Commissioner King; but the motion failed to *Deny* Mr. Walterbach's proposal.

After the Commission further discussed this application in more detail, another motion was made by Commissioner Townsend to *Approve* Mr. Walterbach's application with no conditions based on the applicant meeting the appropriate design guidelines.

By a show of hands, all "In Favor" of the motion to Approve Tim Walterbach's application with no conditions:

- (1) Chairperson O'Neal;
- (2) Vice-Chair Smallwood;
- (3) Alice Rodgers;
- (4) Charles Gilmore;
- (5) Jack Hodgson;
- (6) Mary Lee Townsend
- (7) Michelle Cantrell;
- (8) Kristen Bergman;
- (9) Bob Sober;
- (10) Bob Winchester;
- (11) Matt King;
- (12) Paula Wood;
- (13) Jim Turner;

All Opposed:

None;

All Abstaining:

None;

All not present during this vote:

None;

The motion was ***Approved Unanimously*** by members present and voting.

The Tulsa Preservation Commission Approved Tim Walterbach's proposal based on guidelines under Building Site, C.1.1.5 for New Construction for the North Maple Ridge District.

2. 1030 E. 18th Street (North Maple Ridge)

Applicant: Hoby Ferrell

Request:

- I. Addition to rear elevation of property according to plans submitted.

COA Subcommittee Complete Application Date:

12-09-2008

DENIAL – Part 1 of 2 Parts

Mr. Sharrer presented Part 1 of 2 Parts of Hoby Ferrell's application to the Commission for a final review. Photographs and drawings were available for review and a slide presentation was shown of the structure in the North Maple Ridge District.

Mr. Sharrer stated that Mr. Ferrell plans to (Part 1) add an addition to the rear elevation of his property according to the plans that he had submitted for review. Mr. Sharrer stated that Mr. Ferrell plans to install wood casement windows on the upper floor of the West elevation; and install a flat roof on the addition. He added that the addition will be slightly visible from the street.

Mr. Sharrer read the appropriate design guidelines for Part 1 of this proposal under *Additions for the North Maple Ridge District*.

Mr. Ferrell was unable to attend the meeting; and there wasn't anyone available at this meeting to represent his proposal to the Commission for review.

Commissioner Turner stated that it would be difficult for him to support Part 1 of this application on the addition. He stated that he believes that this house is a crown jewel of the district; but he's very concerned about Mr. Ferrell being able to match the brick.

Chairperson O'Neal asked Vice-Chair Smallwood to please give her report of the recommendation from the COA Subcommittee on Part 1 of Mr. Ferrell's application.

Vice-Chair Smallwood stated that the COA Subcommittee considered Part 1 of 2 Parts of Mr. Ferrell's application to be complete after his proposal was reviewed at the December 9, 2008 meeting. She stated that the COA Subcommittee

recommended by a unanimous vote to *Approve Part 1* of Mr. Ferrell's proposal for *Additions in North Maple Ridge* based on the appropriate guidelines.

Vice-Chair Smallwood made a motion to *Approve Part 1 of 2 Parts* of Mr. Ferrell's application for Additions as recommended by the COA Subcommittee. The motion was seconded by Commissioner King and a vote was taken by show of hands; but the motion failed to *Approve Part 1* of Mr. Ferrell's proposal.

After the Commission further discussed Part 1 of this application in more detail; another motion was made by Commissioner Gilmore to *Deny Part 1 of 2 Parts* of Mr. Ferrell's application based on the applicant meeting the appropriate design guidelines. The motion was seconded by Commissioner Winchester.

By a show of hands, all "In Favor" of the motion to Deny Part 1 of 2 Parts of Hoby Ferrell's application:

- (1) Chairperson O'Neal;
- (2) Alice Rodgers;
- (3) Charles Gilmore;
- (4) Jack Hodgson;
- (5) Mary Lee Townsend
- (6) Michelle Cantrell;
- (7) Kristen Bergman;
- (8) Bob Sober;
- (9) Bob Winchester;
- (10) Jim Turner;

All Opposed:

- (11) Vice-Chair Smallwood;
- (12) Matt King;
- (13) Paula Wood;

All Abstaining:

None;

All not present during this vote:

None;

The motion was **Approved by Majority to Deny Part 1** by members present and voting.

The Tulsa Preservation Commission Denied Part 1 of 2 Parts of Hoby Ferrell's proposal based on guidelines under General Requirements, B.1.0.1, B.1.0.2 & B.1.0.3; Building Materials and Elements, B-1.2.1 & B.1.2.2; &

under Roofs, B1.3.2 for Additions to Existing Structures for the North Maple Ridge District.

2. 1030 E. 18th Street (North Maple Ridge)

Applicant: Hoby Ferrell

Request:

II. Construct wrought iron & brick fence in front yard according to plans submitted.

COA Subcommittee Complete Application Date:

12-09-2008

DENIAL - Part 2 of 2 Parts

Mr. Sharrer presented Part 2 of 2 Parts of Hoby Ferrell's application to the Commission for a final review. Photographs and drawings were available for review and a slide presentation was shown of the structure in the North Maple Ridge District.

Mr. Sharrer stated that Mr. Ferrell plans to (Part 2) construct a wrought iron and brick fence in the front yard of the structure according to the plans that he has submitted for review.

Mr. Sharrer read the appropriate design guidelines for Part 2 of this proposal under *Additions for the North Maple Ridge District*.

During the second part of Mr. Ferrell's application, no one was available to represent his proposal to the Commission for review.

Commissioner King stated that the gate will swing inward and that it will be raised about 10" from off the ground.

Vice-Chair Smallwood stated that the North Maple Ridge Representative for this district informed her, that she and other neighborhood residents did not want this house to start the neighborhood becoming a gated community.

Commissioner Cantrell believes that the fence will look odd in its proposed placement.

Chairperson O'Neal asked Vice-Chair Smallwood to please give her report of the recommendation from the COA Subcommittee on Part 2 of 2 Parts of Mr. Ferrell's application.

Vice-Chair Smallwood stated that the COA Subcommittee considered Part 2 of Mr. Ferrell's application to be complete after

his proposal was reviewed at the December 9, 2008 meeting. She stated that the COA Subcommittee recommended by a majority vote to *Approve Part 2 of 2 Parts* of Mr. Ferrell's proposal for *Additions in North Maple Ridge* based on the applicant meeting the appropriate design guidelines.

Vice-Chair Smallwood made a motion to *Approve Part 2 of 2 Parts* of Mr. Ferrell's application for Additions as recommended by the COA Subcommittee. The motion was seconded by Commissioner King and a vote was taken by show of hands; but the motion failed to *Approve Part 2* of Mr. Ferrell's proposal.

After the Commission further discussed Part 2 of this application in more detail; another motion was made by Commissioner Cantrell to *Deny Part 2* of Mr. Ferrell's application based on the applicant meeting the appropriate design guidelines. The motion was seconded by Commissioner Hodgson.

By a show of hands, all "In Favor" of the motion to Deny Part 2 of 2 Parts of Hoby Ferrell's application:

- (1) Alice Rodgers;
- (2) Charles Gilmore;
- (3) Jack Hodgson;
- (4) Mary Lee Townsend
- (5) Michelle Cantrell;
- (6) Kristen Bergman;
- (7) Bob Sober;
- (8) Bob Winchester;
- (9) Jim Turner;
- (10) Paula Wood;

All Opposed:

- (11) Chairperson O'Neal;
- (12) Vice-Chair Smallwood;
- (13) Matt King;

All Abstaining:

None;

All not present during this vote:

None;

The motion was **Approved by Majority to Deny Part 2** by members present and voting.

The Tulsa Preservation Commission Denied Part 2 of 2 Parts of Hoby Ferrell's proposal based on guidelines

under Building Site, B.1.1.3 for Additions to Existing Structures for the North Maple Ridge District.

3. 1721 S. Quincy Avenue (Swan Lake)

Applicant: Robert Hiser

Request:

- I. Enclose two balconies on south elevation of building with siding to match; install 68" x 68" paired hung window package with trim to match existing.; &
- II. Install two 6' x 16' balconies on north elevation of building with metal railing and 5/4" treated flooring; remove paired hung windows; reuse doors from existing south elevation balconies, trim to match existing.

COA Subcommittee Complete Application Date:
12-09-2008

APPROVAL - Parts 1 & 2 of 3 Parts WITH NO CONDITIONS

Mr. Sharrer presented Parts 1 & 2 of 3 Parts of Robert Hiser's Certificate of Appropriateness application to the Commission for a final review. Photographs and drawings were available for review and a slide presentation was shown of the structure in the Swan Lake District.

Mr. Sharrer stated that Mr. Hiser plans to (Part 1) enclose two balconies on the South elevation of the structure with siding to match; and install 68" x 68" paired hung window package with trim to match the existing; & (Part 2) install two 6' x 16' balconies on the North elevation of building with metal railing and 5/4" treated flooring; remove paired hung windows; reuse doors from existing south elevation balconies, trim to match existing on the non-contributing structure.

Mr. Sharrer read the appropriate design guidelines for Parts 1 & 2 of this proposal under *Non-Contributing Structures for the Swan Lake District*.

Chairperson O'Neal asked Mr. Hiser if he had anything to add to Mr. Sharrer's presentation on Parts 1 & 2 of his proposal. Mr. Hiser responded by stating that he believes what he's planning to do to the structure will enhance the neighborhood a great deal. Several Subcommittee members agreed with Mr. Hiser believing that the rehab work to the non-contributing structure will enhance the neighborhood.

Chairperson O'Neal asked Vice-Chair Smallwood to please give her report of the recommendation from the COA Subcommittee.

Vice-Chair Smallwood stated that the COA Subcommittee considered Parts 1 & 2 of 3 Parts of Mr. Hiser's application to be complete after his proposal was reviewed at the December 9, 2008 meeting. She stated that the COA Subcommittee recommended by a unanimous vote to *Approve Parts 1 & 2 of Mr. Hiser's proposal for Non-Contributing Structures in Swan Lake* based on the applicant meeting the appropriate design guidelines.

Vice-Chair Smallwood made a motion to *Approve Parts 1 & 2 of 3 Parts of Mr. Hiser's application for Non-Contributing Structures* as recommended by the COA Subcommittee. The motion was seconded by Commissioner Townsend.

By a show of hands, all "In Favor" of the motion to Approve Parts 1 & 2 of 3 Parts of Robert Hiser's application with no conditions:

- (1) Chairperson O'Neal;
- (2) Vice-Chair Smallwood;
- (3) Alice Rodgers;
- (4) Charles Gilmore;
- (5) Jack Hodgson;
- (6) Mary Lee Townsend
- (7) Michelle Cantrell;
- (8) Kristen Bergman;
- (9) Bob Sober;
- (10) Bob Winchester;
- (11) Matt King;
- (12) Paula Wood;
- (13) Jim Turner;

All Opposed:

None;

All Abstaining:

None;

All not present during this vote:

None;

The motion was ***Approved Unanimously*** by members present and voting.

The Tulsa Preservation Commission Approved Parts 1 & 2 of 3 Parts of Robert Hiser's proposal based on

guidelines under General Requirements, E.1.0.1, E.1.0.2, E.1.0.3 & E.1.0.4 for Non-Contributing Structures; General Requirements, B.1.0.1 & B.1.0.2 for Additions; and Building Materials & Elements, B.1.2.1 for Additions for Non-Contributing Structures for Swan Lake District.

3. 1721 S. Quincy Avenue (Swan Lake)

Applicant: Robert Hiser

Request:

- III. Install five insulated steel paneled garage doors in existing openings on north elevation. Framing, trim and moldings will match existing elements on structure.

COA Subcommittee Complete Application Date:
12-09-2008

APPROVAL - Part 3 of 3 Parts WITH NO CONDITIONS

Mr. Sharrer presented Part 3 of 3 Parts of Robert Hiser's Certificate of Appropriateness application to the Commission for a final review. Photographs and drawings were available for review and a slide presentation was shown of the structure in the Swan Lake District.

Mr. Sharrer stated that Mr. Hiser plans to (Part 3) install five (5) insulated steel paneled garage doors in the existing openings on the north elevation. He added that the framing, trim and moldings on the structure will match the existing elements on the structure.

Mr. Sharrer read the appropriate design guidelines for Part 3 of 3 Parts of this proposal under *Non-Contributing Structures for the Swan Lake District*.

Chairperson O'Neal asked Mr. Hiser if he had anything to add to Mr. Sharrer's presentation on Part 3 of his proposal. Mr. Hiser responded by stating that he didn't at this time.

Chairperson O'Neal asked Vice-Chair Smallwood to please give her report of the recommendation from the COA Subcommittee.

Vice-Chair Smallwood stated that the COA Subcommittee considered Part 3 of 3 Parts of Mr. Hiser's application to be complete after his proposal was reviewed at the December 9, 2008 meeting. She stated that the COA Subcommittee recommended by a unanimous vote to *Approve Part 3 of Mr. Hiser's proposal for Non-Contributing Structures in Swan Lake* based on the applicant meeting the appropriate design guidelines.

Vice-Chair Smallwood made a motion to *Approve Part 3 of 3 Parts of Mr. Hiser's application for Non-Contributing Structures* as recommended by the COA Subcommittee. The motion was seconded by Commissioner King.

By a show of hands, all "In Favor" of the motion to Approve Part3 of 3 Parts of Robert Hiser's application with no conditions:

- (1) Chairperson O'Neal;
- (2) Vice-Chair Smallwood;
- (3) Alice Rodgers;
- (4) Charles Gilmore;
- (5) Jack Hodgson;
- (6) Mary Lee Townsend
- (7) Michelle Cantrell;
- (8) Kristen Bergman;
- (9) Bob Sober;
- (10) Bob Winchester;
- (11) Matt King;
- (12) Paula Wood;
- (13) Jim Turner;

All Opposed:

None;

All Abstaining:

None;

All not present during this vote:

None;

The motion was ***Approved Unanimously*** by members present and voting.

The Tulsa Preservation Commission Approved Part 3 of 3 Parts of Robert Hiser's proposal based on guidelines under General Requirements, E.1.0.1, E.1.0.2, E.1.0.3 &

E.1.0.4 for Non-Contributing Structures; & General Requirements, B.1.0.1 & B.1.0.2 for Additions for Non-Contributing Structures for Swan Lake District.

B. Rules & Regulations Committee

Rules & Regulations Committee Chairman Gilmore reported that he had asked the Commission last month to review the National Alliance of Preservation Commissions (NAPC) Code of Ethics. He asked if the Commission would consider adopting the NAPC Code of Ethics, include it in the Policy Guidelines notebook, and post it on the TPC website. The NAPC Code of Ethics would be in addition to the City of Tulsa's adopted Code of Ethics which governs all Boards and Commissions.

The Commission responded to Chairman Gilmore by stating that it would like to adopt the policy and have it posted on the website.

Rules & Regulations Committee Chairman Gilmore made a motion to adopt the NAPC Code of Ethics as of December 11, 2008; and also have it posted on the TPC website. Vice-Chair Smallwood seconded the motion.

By a show of hands, all "In Favor" of the motion to Approve adopting the Code of Ethics Policy and have it posted on the TPC website:

- (1) Chairperson O'Neal;
- (2) Vice-Chair Smallwood;
- (3) Alice Rodgers;
- (4) Charles Gilmore;
- (5) Jack Hodgson;
- (6) Mary Lee Townsend
- (7) Michelle Cantrell;
- (8) Kristen Bergman;
- (9) Bob Sober;
- (10) Bob Winchester;
- (11) Matt King;
- (12) Paula Wood;
- (13) Jim Turner;

All Opposed:

None;

All Abstaining:

None;

All not present during this vote:

None;

The motion was **Approved Unanimously** by members present and voting.

C. Outreach Committee

a.) Update & discussion on Preservation Strategic Plan

Outreach Committee Chairperson Bergman reported that the next meeting of the Outreach Committee will be at Elote, 5th & Boston at 11:30 a.m., on Friday, December 19, 2008.

4. Nominations of New Officers for Year 2009

Two (2) Nominees for Vice-Chairperson of the Tulsa Preservation Commission were nominated:

- (1) Bob Sober &
- (2) Matt King

Two (2) Nominees for Secretary of the Tulsa Preservation Commission were nominated:

- (1) Paula Wood &
- (2) Kristen Bergman

The Commission will elect a Vice-Chairperson and Secretary nominee at the next meeting.

5. Chair Report

a.) Update & discussion on Preservation Strategic Plan

Chairperson O'Neal asked the Commission to please review the Preservation Strategic (draft) Plan this month. She stated that they plan to discuss it at the Retreat Session in January. The Commission did not schedule a specific date for the Retreat Session next month.

b.) Discussion on Certified Local Government (CLG) Budget priorities

Chairperson O'Neal asked Ms. DeCort to inform the Commission about the CLG Budget.

Ms. DeCort reported that a request had been made to amend the CLG Contract with the State Historic Preservation Office (SHPO). The amendment would allow the TPC to retain a consultant to complete Phase 3 of the Preservation Strategic Plan. Rather than retaining Frank Gilbert directly, the TPC would send out a Request for Proposals to a number of candidates. If the TPC chose to go forward with this amendment, the Annual Retreat would probably be delayed by a month or two.

6. Staff Report

The November Staff Report was distributed to the Commission prior to this meeting by email.

7. Absence Report

Mrs. Warrior reported to Chairperson O'Neal and to the Commission about Commissioner Dusty Peck's attendance record. Commissioner Peck has missed in excess of four (4) regular and special meetings during this calendar year of 2008.

According to the Tulsa Preservation Commission's Rules & Regulations Governing Procedure Policy, under Section 7, Attendance: "the Chair shall be authorized to make a written recommendation to the Mayor and City Council requesting the member be removed from the Preservation Commission."

After the Commission further discussed this matter about Commissioner Peck's attendance record, Commissioner Gilmore made a motion asking the Commission to wait until next month before any action is taken toward Commissioner Peck in order to hear his story why he has missed five (5) meetings this year. Commissioner Winchester seconded the motion.

By a show of hands, all "In Favor" of the motion to wait until next month before any action is taken toward Commissioner Peck's attendance record:

- (1) Chairperson O'Neal;
- (2) Vice-Chair Smallwood;
- (3) Alice Rodgers;
- (4) Charles Gilmore;
- (5) Jack Hodgson;
- (6) Mary Lee Townsend
- (7) Michelle Cantrell;
- (8) Kristen Bergman;

- (9) Bob Sober;
- (10) Bob Winchester;
- (11) Matt King;
- (12) Paula Wood;
- (13) Jim Turner;

All Opposed:

None;

All Abstaining:

None;

All not present during this vote:

None;

The motion was ***Approved Unanimously*** by members present and voting.

8. New Business

Under the Open Meeting Act, this agenda item is authorized only for matters not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda.

Secretary Alice Rodgers announced that she will be resigning immediately from her position as Secretary of the Tulsa Preservation Commission due to personal reasons.

Planning Commissioner Michelle Cantrell announced that she will be leaving the Tulsa Preservation Commission next month due to her being assigned to more responsibilities at the Planning Commission. She added that someone will be replacing her within the next couple of months.

At 12:58 p.m., Chairperson O'Neal turned the meeting over to Vice-Chair Smallwood. Chairperson O'Neal left the meeting to finish preparing for the TPC Holiday Party to be held at her home immediately following the TPC Regular Meeting.

9. Other Business

This agenda item is reserved for public comment or presentations to the TPC.

a.) PLANiTULSA Update -- Bob Sober

Commissioner Sober announced that the consolidation process of the PLANiTULSA Masterplan is in order. He stated that five (5) more City-wide Workshop sessions are scheduled to take place next year, three (3) in January and two (2) in February. He added that they will have most of the visualization portion processed by April, 2009; and by the Fall, 2009 that they will be into the approval process.

b. Illustrated Glossary Terms – Jim Turner

Commissioner Turner announced that he and some interns put together an Illustrated Glossary of Terms about architecture and historic preservation that were distributed to the Commission last month. He stated that the Glossary of Terms were a useful tool for new members and for the TPC members. Commissioner Turner asked the Commission if it had any other terms it would like to add to the Glossary of Terms to contact him.

9. Adjournment

There being no other business, Vice-Chair Smallwood adjourned the meeting at 1:10 p.m. The Regular Tulsa Preservation Commission Meeting of December 11, 2008 was recorded; and the Meeting Minutes for this meeting were transcribed by Fannie Warrior.

Note: Please notify Mrs. Warrior by e-mail at Fwarrior@ci.tulsa.ok.us that you have received the information forwarded to you. Project plans will be available at the Planning Department office for review.

*K:/Planning/FW/MINS 12 11 2008R TPC
Minutes Approved by TPC on*