



**REGULAR MEETING MINUTES OF THE
TULSA PRESERVATION COMMISSION (TPC)**

**Thursday, November 10, 2005, 11:00 A.M.
111 South Greenwood, 2nd Floor - Conference Room A&B
Tulsa, OK 74120-1820**

Chair Townsend called the regular meeting to order at 11:07 a.m., and Mrs. Warrior announced the Roll Call.

I. ROLL CALL

Members Present:

Chair, Mary Lee Townsend, Prof. Historian;
Vice-Chairman James Turner;
Secretary, David Breed, Community Group Res.
Breniss O'Neal, Prof. Landscape Designer;
Owen "Chip" Ard – Planning Commissioner;
Jack Hodgson, Professional Realtor;
Chuck Chastain, Professional Banker.

Members Absent:

Rex Ball, Community Group Resident;
Barbara Imel Smallwood, Com. Group Res.
Michael B. Birkes, Arts Commissioner;
Charles Gilmore, Professional Developer.
John Hamill, Professional TPS Member;
Herb Fritz, Professional Architect; &

Others Present:

Amanda DeCort, Patrick Fox, Fannie Warrior, Kurt Ackermann, Lynn Greene, Ian Navarro & Jennifer Barcus-Schafer.

II. APPROVAL OF MEETING MINUTES, Special Meeting Minutes of October 20, 2005

Chair Townsend asked if there was a motion on the floor to approve the Special Meeting Minutes of October 20, 2005.

Ms. O'Neal made a motion to approve the Special Meeting Minutes of October 20, 2005, as presented. Mr. Chastain seconded.

Roll Call Vote to Approve Special Meeting Minutes of October 20, 2005:

Chair Townsend – Abstain;

V-Chair Turner – Aye;

Secretary Breed – Abstain;

Chuck Chastain – Aye;

Jack Hodgson – Abstain;

Breniss O’Neal – Aye; &

Chip Ard - Abstain. The motion was **Approved Unanimously to Approve.**

III. UNFINISHED BUSINESS

A. Announcements of any Conflict of Interest:

Chair Townsend asked the commission if anyone had a “Conflict of Interest” with any of the Certificate of Appropriateness (COA) Requests that would be brought before the board for review. Members were instructed that the commissioner’s name(s) would not be called when voting on the particular Certificate or Certificates of Appropriateness that he/she had a conflict of interest with. After no one responded, Chair Townsend moved to the next agenda item.

Mr. Fox asked Chair Townsend if the commission would review COA agenda item #2 first because COA applicant #1 was unable to attend the meeting. Chair Townsend accepted his request.

B. Certificates of Appropriateness Request:

Chair Townsend asked Mr. Fox to please give his presentation on COA agenda item #2, on Jennifer Barcus-Schafer’s proposal at 1615 S. Quincy Avenue.

- 2) **1615 S. Quincy Ave., Tulsa, OK 74120 (Swan Lake)**
Request: Propose to construct a limestone retaining wall in the front yard that will set into the existing grade of the property.
COA Subcommittee Complete Application Date: Oct. 25, 2005
JENNIFER BARCUS-SCHAFFER - APPROVED

Mr. Fox presented Ms. Barcus-Schafer’s Certificate of Appropriateness application to the commission. Photographs and drawings were available for review and a slide presentation was shown of the 1923 Craftsman Bungalow historic home in Swan Lake.

Mr. Fox stated that Ms. Barcus-Schafer plans to build a limestone retaining wall in the front yard that will set into the existing grade of the property. He stated that the location of the retaining wall will essentially be along the sloped portion of the front yard that will match the grade of the yard. Mr. Fox stated that Ms. Barcus-Schafer has indicated that it’s hard to keep the grass growing along the sloped

shaded area; and that she believes having the retaining wall built in this area would be the best option.

Chair Townsend asked V-Chairman Turner if he would announce the COA Subcommittee's recommendation on this proposal.

V-Chairman Turner announced that the COA Subcommittee found Ms. Barcus-Schafer's application to be complete. He stated that the committee believes that the retaining wall in question would be removable based on the type of foundation that it will be constructed on. V-Chairman Turner indicated that the retaining wall will not continue up the slope to the driveway; but that it will be constructed along the sloped shaded area. The Subcommittee recommended by a unanimous vote at the October 25, 2005 meeting to approve Ms. Barcus-Schafer's application. He stated that the Subcommittee's decision to recommend approval of this proposal was based on the appropriate design guidelines for Additions to the Swan Lake Historic District.

V-Chairman Turner made a motion to support the COA Subcommittee's recommendation to approve Ms. Barcus-Schafer's application; and Ms. O'Neal seconded.

Chair Townsend asked Ms. Barcus-Schafer if she had any information to add; and Ms. Barcus-Schafer stated that only if there were questions.

Chair Townsend asked the commission if there were further discussion or any questions on this application.....and hearing none, she asked Mrs. Warrior to please call roll.

Roll Call Vote to Approve Ms. Barcus-Schafer's application:

Chair Townsend – Aye;

V-Chair Turner – Aye;

Secretary Breed – Aye;

Chuck Chastain – Aye;

Jack Hodgson – Aye;

Breniss O'Neal – Aye; &

Chip Ard - Aye. The motion was **Approved Unanimously to Approve.**

The Tulsa Preservation Commission “Approved Ms. Jennifer Barcus-Schafer's proposal” based on General Requirements, B.1.0.2 and Building Site, B.1.1.1 for Additions to Existing Structures for the Swan Lake Historic District.

Chair Townsend moved to agenda item, III., Unfinished Business, B., Certificates of Appropriateness Request #3-I & II, Wayne & Lynn Greene at 1619 S. Detroit

Avenue in North Maple Ridge. She asked Mr. Fox to please give his presentation on this proposal in North Maple Ridge.

**3-I) 1619 S. Detroit Ave., Tulsa, OK 74120 (North Maple Ridge)
Request: Part I of II: Propose to install a new mailbox to the front façade of the home;
COA Subcommittee Complete Application Date: Nov. 8, 2005
WAYNE & LYNN GREENE - APPROVED**

Mr. Fox presented Wayne & Lynn Greene's Certificate of Appropriateness application to the commission. Photographs and drawings were available for review and a slide presentation was shown of the 1925 Craftsman Bungalow historic home in North Maple Ridge.

Mr. Fox stated that on Part I of the Greene's proposal that they plan to install a new mailbox to the right of the front door on the structure. Mr. Fox distributed a colorful 1-page brochure of the horizontal style Traditional Standard Mailbox with magazine hooks to the commission for review. The Greenses would prefer to install either the black or beige mailbox on their home.

Chair Townsend asked V-Chairman Turner if he would announce the COA Subcommittee's recommendation on this proposal.

V-Chairman Turner announced that the COA Subcommittee found Part I of the Greenses' application to be complete. He stated that the Subcommittee recommended by a unanimous vote at the November 8, 2005 meeting to approve Part I of this application. He stated that the Subcommittee's decision to recommend approval of Part I of this proposal was based on the appropriate design guidelines for Additions to the North Maple Ridge Historic District.

V-Chairman Turner made a motion to support the COA Subcommittee's recommendation to approve Part I of the Greenses' application; and Ms. O'Neal seconded.

Chair Townsend asked Mrs. Greene if she had any information to add; and Mrs. Greene responded by stating that only if there were questions.

Chair Townsend asked the commission if there were further discussion or any questions on Part I of this application.....and hearing none, she asked Mrs. Warrior to please call roll.

Roll Call Vote to Approve Part I of the Greene's application:

Chair Townsend – Aye;

V-Chair Turner – Aye;

Secretary Breed – Aye;

Chuck Chastain – Aye;

Jack Hodgson – Aye;

Breniss O'Neal – Aye; &
Chip Ard - Aye. The motion was **Approved Unanimously to Approve.**

The Tulsa Preservation Commission “Approved Part I of Wayne & Lynn Greene’s proposal” based on General Requirements, B.1.0.2 for Additions to Existing Structures for the North Maple Ridge Historic District.

Chair Townsend asked Mr. Fox to please give his presentation on Part II of the Greene’s proposal.

**3-II) 1619 S. Detroit Ave., Tulsa, OK 74120 (North Maple Ridge)
Part II of II: Propose to install two (2) new storm doors on the front and side of the home.
COA Subcommittee Complete Application Date: Nov. 8, 2005
WAYNE & LYNN GREENE - APPROVED**

Mr. Fox stated that on Part II of the Greene’s proposal they plan to install two (2) new storm doors on the front and side of their home.

Chair Townsend asked V-Chairman Turner if he would announce the COA Subcommittee’s recommendation on this proposal.

V-Chairman Turner announced that the COA Subcommittee found Part II of the Greene’s application to be complete. He stated that the Subcommittee recommended by a unanimous vote at the November 8, 2005 meeting to approve Part II of this application. He stated that the Subcommittee’s decision to recommend approval of Part II of this proposal was based on the appropriate design guidelines for Rehabilitation of the North Maple Ridge Historic District.

V-Chairman Turner made a motion to support the COA Subcommittee’s recommendation to approve Part II of the Greene’s application; and Ms. O’Neal seconded.

Chair Townsend asked Mrs. Greene if she had any information to add; and Mrs. Greene responded by stating that only if there were questions.

Chair Townsend asked the commission if there were further discussion or any questions on Part II of this application.....and hearing none, she asked Mrs. Warrior to please call roll.

Roll Call Vote to Approve Part II of the Greene’s application:

Chair Townsend – Aye;
V-Chair Turner – Aye;
Secretary Breed – Aye;

Chuck Chastain – Aye;
Jack Hodgson – Aye;
Breniss O’Neal – Aye; &
Chip Ard - Aye. The motion was **Approved Unanimously to Approve.**

Members of the commission complimented Mrs. Greene on the nice storm doors by Trade Winds that she and her husband have chosen to install on their home; and Mrs. Greene thanked the commission for their assistance.

The Tulsa Preservation Commission “Approved Part II of Wayne & Lynn Greene’s proposal” based on Windows & Doors, A.1.2.8 for Rehabilitation of Existing Buildings for the North Maple Ridge Historic District.

Chair Townsend asked Mr. Fox to please give his presentation on COA agenda item #4, Part I on Paul Huber & Ian Navarro/Phin Management’s proposal at 1019 N. Denver Avenue in Brady Heights.

**4-I) 1019 N. Denver Ave., Tulsa, OK 74106 (Brady Heights)
Request: Part I of III: Propose to replace windows on back & sides of structure with vinyl windows;
COA Subcommittee Complete Application Date: Nov. 8, 2005
PAUL HUBER & IAN NAVARRO/PHIN MANAGEMENT – APPROVED W/CONDITIONS**

Mr. Fox presented Paul Huber & Ian Navarro/Phin Management’s Certificate of Appropriateness application to the commission. Photographs and drawings were available for review and a slide presentation was shown of the historic buildings in Brady Heights.

Mr. Fox stated that on Part I of this proposal that they plan to replace the windows on the back and sides of the structures with vinyl windows. He stated that they are going to salvage some of the double-hung wood windows on the sides of the structures and move them to the front; and that the sash designs will match the existing. Mr. Fox stated that the back and side windows that are going to be moved to the front of the structures will be replaced with double hung vinyl windows. On the West Latimer side, these windows will be replaced with other wood windows from other windows on the buildings; and that most of the trim pieces will be saved, if necessary.

Chair Townsend asked V-Chairman Turner if he would announce the COA Subcommittee’s recommendation on this proposal.

V-Chairman Turner announced that the COA Subcommittee found Part I of this application to be complete. He stated that some of the parts from the windows will be replaced with similar materials. He stated that the Subcommittee recommended by a unanimous vote at the November 8, 2005 meeting to approve Part I of this application. He stated that the Subcommittee's decision to recommend approval of Part I of this proposal was based on the appropriate design guidelines for Restoring in the Brady Heights Historic District.

V-Chairman Turner made a motion to support the COA Subcommittee's recommendation to approve Part I of this application with the following Conditions:

- ◇ That the brick mold trim on the outside and the center divider trim will stay in place or to be replicated.

Ms. O'Neal seconded.

Chair Townsend asked Mr. Navarro if he had any information to add; and Mr. Navarro stated that he did not.

Chair Townsend asked the commission if there were further discussion or any questions on Part I of this application.....and hearing none, she asked Mrs. Warrior to please call roll.

Roll Call Vote to Approve Part I of Paul Huber & Ian Navarro/Phin Management's application:

Chair Townsend – Aye;

V-Chair Turner – Aye;

Secretary Breed – Aye;

Chuck Chastain – Aye;

Jack Hodgson – Aye;

Breniss O'Neal – Aye; &

Chip Ard - Aye. The motion was **Approved Unanimously to Approve.**

The Tulsa Preservation Commission “Approved Part I of Paul Huber & Ian Navarro/Phin Management's proposal” based on Windows & Doors, Preferred Option, Paragraphs #1 & #2, and Second Preference, Paragraphs #1 through #3 for Restoring in the Brady Heights Historic District.

Chair Townsend asked Mr. Fox to please give his presentation on COA agenda item #4, Part II of Paul Huber & Ian Navarro/Phin Management's proposal.

4-II) 1019 N. Denver Ave., Tulsa, OK 74106 (Brady Heights)

Part II of III: Propose to change plaque on front of apartments to read “OXFORD SQUARE;”
COA Subcommittee Complete Application Date: Nov. 8, 2005
PAUL HUBER & IAN NAVARRO/PHIN MANAGEMENT

Mr. Fox presented Paul Huber & Ian Navarro/Phin Management’s Certificate of Appropriateness application to the commission. Photographs and drawings were available for review and a slide presentation was shown of the historic buildings in Brady Heights.

Mr. Fox stated that on Part II of this proposal that they plan to change the 18”x18” wood plaque on front of the apartments to read “OXFORD SQUARE.”

Chair Townsend asked V-Chairman Turner if he would announce the COA Subcommittee’s recommendation on this proposal.

V-Chairman Turner announced that the COA Subcommittee found Part II of this application to be complete. He stated that the Subcommittee recommended by a unanimous vote at the November 8, 2005 meeting to approve Part II of this application. He stated that the Subcommittee’s decision to recommend approval of Part II of this proposal was based on the appropriate design guidelines for Restoration in the Brady Heights Historic District.

V-Chairman Turner made a motion to support the COA Subcommittee’s recommendation to approve Part II of this application. Ms. O’Neal seconded.

Chair Townsend asked Mr. Navarro if he had any information to add; and Mr. Navarro stated that he did not.

Chair Townsend asked the commission if there were further discussion or any questions on Part II of this application.....and hearing none, she asked Mrs. Warrior to please call roll.

Roll Call Vote to Approve Part II of Paul Huber & Ian Navarro/Phin Management’s application:

Chair Townsend – Aye;

V-Chair Turner – Aye;

Secretary Breed – Aye;

Chuck Chastain – Aye;

Jack Hodgson – Aye;

Breniss O’Neal – Aye; &

Chip Ard - Aye. The motion was **Approved Unanimously to Approve.**

The Tulsa Preservation Commission “Approved Part II of Paul Huber & Ian Navarro/Phin Management’s proposal” based on Building Wall Materials, Second Preference, Paragraph #3 for Restoring in the Brady Heights Historic District.

Chair Townsend asked Mr. Fox to please give his presentation on COA agenda item #4, Part III on Paul Huber & Ian Navarro/Phin Management’s proposal.

**4-III) 1019 N. Denver Ave., Tulsa, OK 74106 (Brady Heights)
Part III of III: Propose to change color of stucco on front of structure to match windows.
COA Subcommittee Complete Application Date: Nov. 8, 2005
PAUL HUBER & IAN NAVARRO/PHIN MANAGEMENT – APPROVED**

Mr. Fox presented Paul Huber & Ian Navarro/Phin Management’s Certificate of Appropriateness application to the commission. Photographs and drawings were available for review and a slide presentation was shown of the historic buildings in Brady Heights.

Mr. Fox stated that on Part III of this proposal that they plan to change the color of stucco on the front of the structure to match the windows.

Chair Townsend asked V-Chairman Turner if he would announce the COA Subcommittee’s recommendation on this proposal.

V-Chairman Turner announced that the COA Subcommittee found Part III of this application to be complete. He stated that the Brady Heights Guidelines does not mention anything about repainting masonry surfaces; but that the guidelines only states the conditions of the removal of masonry. He stated that the committee believes that since the applicant has indicated to them that the masonry had been painted before, that it would be appropriate for the applicant to change to color by repainting it.

V-Chairman Turner stated that the Subcommittee recommended by a unanimous vote at the November 8, 2005 meeting to approve Part III of this application. He stated that the Subcommittee’s decision to recommend approval of Part III of this proposal was based on the appropriate design guidelines for Restoration in the Brady Heights Historic District.

V-Chairman Turner made a motion to support the COA Subcommittee’s recommendation to approve Part III of this application. Ms. O’Neal seconded.

Chair Townsend asked Mr. Navarro if he had any information to add; and Mr. Navarro stated that he did not.

Chair Townsend asked the commission if there were further discussion or any questions on Part III of this application.....and hearing none, she asked Mrs. Warrior to please call roll.

Roll Call Vote to Approve Part III of Paul Huber & Ian Navarro/Phin Management's application:

Chair Townsend – Aye;
V-Chair Turner – Aye;
Secretary Breed – Aye;
Chuck Chastain – Aye;
Jack Hodgson – Aye;
Breniss O'Neal – Aye; &
Chip Ard - Aye. The motion was **Approved Unanimously to Approve.**

The Tulsa Preservation Commission “Approved Part III of Paul Huber & Ian Navarro/Phin Management's proposal” based on Building Wall Materials, Preferred Option, Paragraph #2 for Restoring in the Brady Heights Historic District.

Chair Townsend moved back to COA agenda item #1, Kim Little at 1532 S. Gillette Avenue in Gillette. She asked Mr. Fox to please give his presentation on Ms. Little's proposal.

Mr. Fox presented Ms. Little's Certificate of Appropriateness application to the commission. Photographs and drawings were available for review and a slide presentation was shown of the historic home Gillette.

- 1) **1532 S. Gillette Ave., Tulsa, OK 74104 (Gillette)**
Request: Propose to replace the existing storm door with a new white Andersen HD2000/2500 full view storm door.
COA Subcommittee Complete Application Date: Oct. 25, 2005
KIM LITTLE – APPROVED W/ A PREFERENCE

Mr. Fox stated that Ms. Little plans to replace the existing storm door with a new white Andersen HD2000/2500 full view storm door. Mr. Fox distributed a colorful 1-page brochure of the Andersen HD2000/2500 Fullview Door for the commission to review.

Chair Townsend asked V-Chairman Turner if he would announce the COA Subcommittee's recommendation on this proposal.

V-Chairman Turner announced that the COA Subcommittee found Ms. Little's application to be complete. The Subcommittee recommended by a unanimous vote at the October 25, 2005 meeting to approve Ms. Little's application with a preference:

- ◇ That the Nickel plated handle and the metal kick plate are used on the new storm door.

He stated that the Subcommittee's decision to recommend approval of this proposal was based on the appropriate design guidelines for Rehabilitation in the Gillette Historic District.

V-Chairman Turner made a motion to support the COA Subcommittee's recommendation to approve Ms. Little's application with a preference as indicated above. Ms. O'Neal seconded.

Chair Townsend asked the commission if there were further discussion on this application.....and hearing none, she asked Mrs. Warrior to please call roll.

Roll Call Vote to Approve Ms. Little's application:

Chair Townsend – Aye;

V-Chair Turner – Aye;

Secretary Breed – Aye;

Chuck Chastain – Aye;

Jack Hodgson – Aye;

Breniss O'Neal – Aye; &

Chip Ard - Aye. The motion was **Approved Unanimously to Approve.**

The Tulsa Preservation Commission “Approved Ms. Kim Little's proposal” based on Section I of Windows & Doors, 1.2.8 for Rehabilitation of Existing Buildings for the Gillette Historic District.

Chair Townsend moved to Agenda Item VI., under New Business to discuss the Excused Absence Request due to (2) two absence requests that were requested after the final agenda was posted.

Chair Townsend announced that the commission was in the process of losing its quorum very soon; and that she would like to review all the agenda items, if possible.

VI. NEW BUSINESS

Chair Townsend read Article X, Section 7 from the Rules & Regulations Governing Procedure of the Tulsa Preservation Commission pertaining to excused

absences indicating that in cases of illness or conditions beyond the control of the individual member that these reasons are the only exceptions. Chair Townsend stated that Mr. Fritz has asked to be excused from this meeting due to job conflict; and that she wasn't sure if his reason or reasons were beyond his control. She stated that Mr. Ball has asked to be excused from the meeting due to his surgery. Chair Townsend stated that she would like for the commission to vote separately on Mr. Ball and Mr. Fritz's absence requests.

Chair Townsend made a motion to excuse Mr. Ball from the 11-10-2005 Regular Meeting. Ms. O'Neal seconded.

Roll Call Vote to excuse Mr. Ball from the 11-10-2005 Regular Meeting

Chair Townsend – Aye;

V-Chair Turner – Aye;

Secretary Breed – Aye;

Chuck Chastain – Aye;

Jack Hodgson – Aye;

Breniss O'Neal – Aye; &

Chip Ard - Aye. The motion was **Approved Unanimously to Approve.**

Chair Townsend then made a motion to deny Mr. Fritz's request to be excused from the 11-10-2005 Regular Meeting due to job conflict. Ms. O'Neal seconded.

Before the vote took place, the commission further discussed this issue. One of the commissioners read more information regarding excused absences from the Rules & Regulations Policy. Part of this section of this policy further states that according to the guidelines that such formal excusal for absences may only be approved for those absences in excess of four (4) during a particular calendar year. Mr. Fritz hasn't missed four (4) regular/special meetings during this calendar year of 2005.

Chair Townsend stated that technically according to the policy that the commission should not consider voting on an absence request from Mr. Fritz until it becomes Mr. Fritz's fifth (5th) absence – then it's moot. Chair Townsend stated that Mr. Fritz will only be noted as an "absence" for today's meeting of November 10, 2005. The motion and the second (2nd) that was made to this motion failed due to the commissioners not following through with a vote.

C. Excused Absence Request:

Please see under: New Business

D. Masonry Painting Report – Herb Fritz & Rex Ball

Chair Townsend asked that this subject be placed on next months' agenda.

E. Policy Statement regarding National Register plaques – first reading

V-Chairman Turner stated that this is the first reading of the National Register Plaque policy statement to be appended to the Rules and Regulations of the Tulsa Preservation Commission. The Policy Statement draft was distributed to those in attendance. He stated that one of the Tulsa Preservation Commission's duties as defined by its ordinance is to facilitate the placement of National Register Plaques. He stated that the Maple Ridge Neighborhood Association is in the process of purchasing a number of plaques to be placed on homes in the North Maple Ridge Historic District, and that he and Ms. DeCort have worked with the legal staff to create an appropriate policy statement. V-Chairman Turner stated that the formalized policy statement will be appended to the Rules and Regulations and will not affect the design guidelines.

V-Chairman Turner stated that they would like to have a maximum size requirement of the plaques. He stated that if the homeowner would like to have a plaque larger than 10"x12" then the applicant would have to come before the COA Subcommittee and Tulsa Preservation Commission for review and approval. V-Chairman Turner stated that homes contributing to a National Register Historic District are not automatically listed individually on the National Register of Historic Places; therefore, there are two versions of suggested wording. The first version is for individually listed buildings, and the second for buildings lying within the Historic District.

Chair Townsend stated that she would like to have the final reading of the policy statement regarding National Register plaques of the TPC Rules & Regulations Policy placed on the December agenda.

Chair Townsend moved to Agenda Item V., Chair Report, B., Communication within the TPC.

V. CHAIR REPORT – Mary Lee Townsend

B. Communication within the TPC – Amanda DeCort and Patrick Fox

Chair Townsend stated that she has discussed a communication issue with Ms. DeCort and Mrs. Warrior. She would like for all communications to Mrs. Warrior to first be routed to Ms. DeCort for review to place an item or items on the agenda; or you can route your request to Ms. DeCort and carbon copy Mrs. Warrior to make sure that your request was received.

Chair Townsend asked the commission whenever they're in the process of doing preservation commission business, to please carbon copy Ms. DeCort as the

primary staff person; and send a copy to the Chairperson of Tulsa Preservation Commission. Chair Townsend stated that as a courtesy to the Chairperson with this new procedure in hand, all parties will maintain the same level of communication.

C. Discuss Officers for 2006

Chair Townsend asked the commission to please seriously think about nominating new officers for next year due to the commission voting on new officers at the next meeting in December.

D. Committee Goals for 2006 &

E. Committee Assignments

Chair Townsend distributed a 6-page list of the 2006 Committee Opportunities for Committee/Subcommittee Responsibilities. She stated that she would like for the commission to review this document and think about committee assignments. She would like for the commission to consider some of the areas where the Preservation Commission wants to be more proactive. Chair Townsend stated that a list of ideas has been attached to the end of the document; and that she would like to review their input as it becomes available.

Chair Townsend stated that Ms. DeCort has brought to her attention that according to the TPC Rules & Regulations Policy that all TPC members have to serve on a Subcommittee as well as the TPC. Chair Townsend stated that she would also like the commission to consider streamlining the subcommittee structure because some subcommittees might be best combined or dropped all together.

Chair Townsend announced that the commission has lost its quorum to conduct business; and that an adjournment was in order.

VIII. ADJOURNMENT

There being no other business, Chair Townsend adjourned the meeting at 1:05 p.m. The Tulsa Preservation Commission Regular Meeting Minutes of November 10, 2005 were transcribed by Fannie Warrior.

*K:/Planning/Fannie Warrior/MINS 11 10 2005R TPC
Minutes Approved by UDD Staff on 11 17 2005
Minutes Approved by TPC on 12 08 2005*