



TULSA PRESERVATION COMMISSION

REGULAR MEETING MINUTES
Tuesday, February 26, 2019, 4:30 P.M.
City Hall @ One Technology Center, 175 East 2nd Street
10th Floor - North Conference Room

A. Opening Matters

1. Call to Order and Verification of Quorum

Commissioner Schoell called the Regular Meeting to order at 4:33 P.M.

Members Present

David Schoell, Chair
Peter Grant, Vice-Chair
Joy Jones, Secretary
Chris Bumgarner
Susan McKee
Katelyn Parker
Mary Lee Townsend
Robert Shears
Jim Turner

Members Absent

Ted Reeds
Holly Becker

Staff Present

Jed Porter, Audrey Blank, Amber Wagoner

2. Approval of Minutes – Regular Meeting, February 14, 2018

Commissioner Townsend made a motion to approve the Minutes. The motion was seconded by Commissioner Shears and approved unanimously.

Vote: Meeting Minutes, February 14, 2019

In Favor

1. Schoell
2. Jones
3. Grant
4. Bumgarner
5. Shears
6. McKee
7. Parker
8. Townsend
9. Turner

Opposed

Abstaining

Not Present

Reeds
Becker

3. Disclosure of Conflicts of Interest
Commissioner Schoell stated that he has a personal relationship with Meghan and Jacob Johnson but is not financially affiliated with their project.

B. Actionable Items

1. **HP-0075-2019 / 1814 S. Detroit Ave.** (North Maple Ridge)

Applicant: Richard Hartmeyer

Proposal:

1. Installation of fence and gate

Staff presented its report, providing examples of fences in the neighborhood and clarifying that the proposal should be reviewed because the fence would be attached to the residence. Commissioner Grant requested clarification whether the fence would have two or three rails and was informed that the fence would have three rails. Commissioner Townsend expressed concern that the spacing of the rails would be a safety hazard for small children, and the applicant stated that the fence rails were similar in spacing to other fences in the neighborhood. Commissioner Turner inquired about the height of the fence and whether the gate would have one or two pieces, and the applicant responded that the fence would be four feet (4'-0") in height and the gate would have one panel.

As there was no further discussion, Commissioner Turner made a motion to approve the application. The motion was seconded by Commissioner Bumgarner and was approved unanimously.

Vote: 1814 S. Detroit Ave. (North Maple Ridge)

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Schoell			Reeds
2. Jones			Becker
3. Grant			
4. Bumgarner			
5. Shears			
6. McKee			
7. Parker			
8. Townsend			
9. Turner			

2. **HP-0073-2019 / 2120 E. 19th St.** (Yorktown)

Historic Preservation Permit Subcommittee Review Date: February 19, 2019

Applicant: Jeremy S. Brennan

Proposal:

1. Replacement of windows

Staff presented its report, and Commissioner Schoell presented the report on behalf of the Historic Preservation Permit Subcommittee, noting that the applicant provided the requested additional documentation. Commissioner Schoell noted that the struc-

ture was originally a porch, that the applicant would use historically accurate window frames, and that the applicant wants to save as much of the existing trim and water table as possible, so that the structure retains its original character. Commissioner Jones inquired about the plan for the right portion of the structure, but the applicant was unsure about any future direction. Commissioner McKee inquired whether the windows would change sizes and was informed that sizes would differ only slightly. Commissioner Shears inquired whether the existing windows were storm windows; the applicant stated that windows 7 and 8 were glass panels and that windows 1-4 were storm windows. Commissioner Schoell inquired about the source for the replacement windows; the applicant stated that the windows were salvaged from another residence in Tulsa. Commissioner Schoell requested clarification that the 6 over 1 window pattern was consistent with other windows on the house, and the applicant confirmed the consistency. Commissioner Townsend clarified for the applicant that replacement of siding would be a separate proposal, which the applicant stated was already approved. Staff clarified that a permit can be issued by the Historic Preservation Officer for the replacement of materials in kind. However, if the applicant chose to cover windows 7 and 8 with siding, he would need to apply for an Historic Preservation Permit.

As there was no further discussion, Commissioner Townsend made a motion to approve the application. The motion was seconded by Commissioner Shears and was approved by majority.

Vote: 801 N Cheyenne Ave. **(Brady Heights)**

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Schoell	Turner		Reeds
2. Jones			Becker
3. Grant			
4. Bumgarner			
5. Shears			
6. McKee			
7. Parker			
8. Townsend			

3. **HP-0074-2019 / 736 N. Cheyenne Ave.** (Brady Heights)
Historic Preservation Permit Subcommittee Review Date: February 19, 2019
 Applicant: Meghan and Jacob Johnson
 Proposal:
1. Substitution of concrete for rammed earth for construction of Privacy Wall on porch
 2. Substitution of concrete for rammed earth for construction of Privacy Fence
 3. Substitution of metal panels with standing seams for shingles on roof
- Application to amend previous approval of an application by Tulsa Preservation Commission on July 25, 2017*

Staff presented its report, noting that the request for substitution of the metal panels had been withdrawn and that additional documentation requested was only recently relayed and not included in the presentation. Commissioner Parker stated she

viewed the structure and that the concrete appeared to be typical in appearance. Commissioner Shears requested confirmation that the concrete will be patched, which Commissioner Parker confirmed. Commissioner Grant stated that the proposed substitution will match existing concrete elements and that rammed earth is both time and cost prohibitive. Commissioner Townsend requested clarification that most of the house will be composed of rammed earth, which Commissioner Grant confirmed. Commissioner Turner inquired about the material for the cap on the Privacy Wall and was informed that the material would be concrete.

As there was no further discussion, Commissioner Turner made a motion to approve the application with the condition that the cap would be constructed of smooth concrete and all other details would remain the same. The motion was seconded by Commissioner Bumgarner and was approved unanimously.

Vote: 736 N. Cheyenne Ave. (**Brady Heights**)

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Schoell			Reeds
2. Jones			Becker
3. Grant			
4. Bumgarner			
5. Shears			
6. McKee			
7. Parker			
8. Townsend			
9. Turner			

C. Reports

1. Chair Report
None

2. Staff Report

Staff relayed photographs of two residences with work in progress—the residences located at 230 East 20th Street and 305 East 20th Street. Home Builders Association has requested a presentation from the Tulsa Preservation Commission, and staff is awaiting a response from Greater Tulsa Association of Realtors. Staff provided an update on funds available for the Certified Local Governments Program. Presently \$12,250 will be available on July 1, 2019, and the application should be submitted by April 26. The formal application should be approved during the Regular Meeting on March 26. Commissioner Turner inquired if funds could be used for outreach, including a Historic Homeowners Fair. Staff confirmed that funds could be used for most expenses, except entertainment. A fair in the fall could be considered, but a fair in the spring would be more feasible.

D. New Business

None

E. Announcements and Future Agenda Items
None

F. Public Comment
None

G. Adjournment
Commissioner Schoell adjourned the Regular Meeting at 5:07 P.M.