



TULSA PRESERVATION COMMISSION

REGULAR MEETING MINUTES

Thursday, May 10, 2018, 11:00 A.M.

City Hall @ One Technology Center, 175 East 2nd Street
10th Floor - North Conference Room

- A. Opening Matters
1. Call to Order and Verification of Quorum

Chairman Reeds called the Regular Meeting to order at 11:03 A.M.

Members Present

Ted Reeds, Chair
David Schoell, Vice-Chair
Peter Grant, Secretary
Chris Bumgarner
David Pounds
Mary Lee Townsend
Jim Turner*

Members Absent

Susan McKee
Robert Shears

Staff Present

Jed Porter, Bob Edmiston, Audrey Blank

Others Present

John Acton, Jody Cole, Haley and Karl Kibler, Whit Todd

*Late

2. Approval of Minutes from April 24, 2018
Commissioner Pounds made a motion to approve the Minutes. The motion was seconded by Commissioner Reeds and approved by majority.

Vote: Meeting Minutes, April 24, 2018

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Reeds		Bumgarner	McKee
2. Schoell			Shears
3. Grant			Turner
4. Pounds			
5. Townsend			

3. Disclosure of Conflicts of Interest
No Conflicts of Interest were disclosed.

B. Actionable Items

1. **HP-18-028 / 225 E. 18th St.** (North Maple Ridge)
Historic Preservation Permit Subcommittee Review Date: May 3, 2018
Applicant: John W. Acton
Proposal:
 1. Replacement of windows

Staff presented its report. Commissioner Schoell presented the report on behalf of the Historic Preservation Permit Subcommittee, acknowledging that the residence exhibited a variety of windows and noting the compromise reached during the review: the proposal for installation of aluminum windows on the east and west facades was approved, and a proposal for installation of aluminum windows on the south facade will be considered, pending submission of Product Data for the new model to be developed by Thermal Windows. The applicant commented that measurements for installation had recently been completed and expressed his appreciation for the accommodation of his request. Commissioner Reeds complimented the parties on the compromise and noted that the east and west facades were less visible. Staff proposed that the motion for approval recognize the unique conditions which pertain to this property and the needs of the owner.

As there was no further discussion, Commissioner Townsend made a motion to approve the installation of aluminum windows on the east and west facades with the conditions recommended by the staff. The motion was seconded by Commissioner Schoell and approved unanimously.

Vote: HP-18-028 / 225 E. 18th St. (North Maple Ridge)

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Reeds			McKee
2. Schoell			Shears
3. Grant			Turner
4. Bumgarner			
5. Pounds			
6. Townsend			

2. **HP-18-029 / 1520 E. 19th St.** (Swan Lake)

Historic Preservation Permit Subcommittee Review Date: May 3, 2018

Applicant: Jody P. Cole, AIA

Proposals:

1. Removal of window on west facade
2. Removal of window on east facade
3. Removal of windows and stucco panels on side porch
4. Installation of French Door

Staff presented its report, and Commissioner Schoell presented the report on behalf of the Historic Preservation Permit Subcommittee. Windows on the west and east facades will be removed to accommodate renovations of the interior and stored for future use. Removal of the windows and panels on the side porch will restore the porch to its former appearance, and the French Door will be installed in a new entry. The applicant commented that the sills of the windows to be removed would be retained and that the masonry to be inserted in the cavities would be laid to differentiate it from the masonry on the walls. Commissioner Townsend inquired about the date for enclosure of the porch and was informed that the porch had been enclosed in the 1980s. Commissioner Grant inquired about the dimensions of the French Door and was informed that, because the door was three feet (3'-0") in width and because the doorway was four feet (4'-0") in width, the width of the doorway would be adjusted.

As there was no further discussion, Commissioner Bumgarner made a motion to approve the application. The motion was seconded by Commissioner Townsend and approved unanimously.

Vote: HP-18-029 / 1520 E. 19th St. (Swan Lake)

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Reeds			McKee
2. Schoell			Shears
3. Grant			Turner
4. Bumgarner			
5. Pounds			
6. Townsend			

3. **1010 E. 8th St.** (Fire Alarm Building Easement)

Historic Preservation Permit Subcommittee Review Date: May 3, 2018

Applicant: Whit Todd, AIA

Proposals:

1. Construction of ramp for accessibility
2. Installation of door
3. Installation of grates
4. Installation of security lights on facade
5. Expansion of parking

Staff presented its report, and Commissioner Schoell presented the report on behalf of the Historic Preservation Permit Subcommittee. The applicant commented that an additional exit as well as accessibility were required, that additional parking would be provided, and that eventually an addition would be proposed. Commissioner Schoell inquired whether the addition would be connected to the Fire Alarm Building or would be a separate building and was informed that the addition would be connected and would provide a gallery and an area for service. After expressions of concern about the authority of the Tulsa Preservation Commission to review and approve alterations of the facade, the staff was directed to review the easement and advise the commission about its authority under the terms of the easement.

C. Discussion of Proposal for Amendment of Section 55.090-F3 of the City of Tulsa Zoning Code (Maximum Width of Driveways in RE and RS Zoning Districts)

Dawn T. Warrick, AICP, Director of the Department of Planning, provided information about the proposal for amendment of the section of the Zoning Code which addresses the width of driveways. The proposal was submitted by the Home Builders Association and seeks an adjustment in the maximum width of driveways in the RE and RS Zoning Districts. After a summary of the previous versions of the Zoning Code, specific information about this proposal was offered. Among the adjustments would be an increase in the maximum widths in the RE Zone, RS-1 Zone, and RS-2 Zone to thirty feet (30'-0"). (The TMAPC Public Hearing Staff Report, which contained a detailed description of the proposal for the amendment, was provided to members of the Tulsa Preservation Commission prior to its Regular Meeting.) Commissioner Reeds inquired whether revision of the width of driveways had been proposed during the revision of the Subdivision Regulations and was informed that no revision had been proposed. Commissioner Turner then inquired about the requirements for open space and was informed that the calculations would be based on the size of the entire lot. Commissioner Schoell inquired about the implications of the combination of two lots and was informed that the combination of two lots would be considered a single lot. Ms. Warrick reminded the commissioners and the staff that the Planning Commission would have a Work Session on May 16 and noted the review of the proposal of the amendment would be an item on the agenda for the next Regular Meeting of the Planning Commission on June 6.

D. Reports

1. Chair Report
None
2. Staff Report
None

E. New Business

None

F. Announcements and Future Agenda Items

None

G. Public Comment

None

H. Adjournment

Chairman Reeds adjourned the Regular Meeting at 12:11 P.M.